

**TOWN OF GREYBULL**  
**24 S. 5<sup>th</sup> STREET**  
**P.O. BOX 271**  
**GREYBULL, WYOMING 82426**  
**Telephone: 307-765-9431      Fax: 307-765-2409**

**PUBLIC RECORDS REQUEST FORM**

Date of request: \_\_\_\_\_

\_\_\_\_\_ made a public records request to the Town of Greybull

For the following records:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

The records were provided on (date): \_\_\_\_\_ delivered via \_\_\_\_\_ format,  
with \_\_\_\_\_ number of pages. The research time taken to find the data was \_\_\_\_\_ hours and \_\_\_\_\_  
minutes. If the records were not provided in their entirety, reasons are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Copy and research fee: \$ \_\_\_\_\_

Town Receipt #: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
*Signature of requesting party*

\_\_\_\_\_  
*Signature of Town Official*

**Fees:**

**COPIES:**

8.5 X 11" copy      15 cents/page

8.5 x 14" copy      15 cents/page

11 x 17" copy      25 cents/page

Electronic data      5 cents/page

**STAFF TIME:**

First 15 minutes      No charge

After first 15 minutes      \$15/hour