

**AGENDA**  
**Regular Council Meeting – 6:00 pm**  
**November 13<sup>th</sup>, 2023**

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**READING AND APPROVAL OF MINUTES OF PREVIOUS MEETINGS**  
**ADOPTION OF PREVIOUS MEETING'S FINANCIALS**

**PUBLIC RELATIONS**

- Bob Graham – rate increase

**REPORTS**

Administrator	Municipal Court	BHRJPB
Public Works	Engineer	BHC Solid Waste Board
Law Enforcement	Fire Department	
Emergency Mgmt	Planning & Zoning	

**PUBLIC COMMENT – (Remarks limited to 5 minutes)**  
**AGENDA ADDITION/DELETIONS/ADOPTION**  
**HEARINGS**

- Water
- Tap Relinquishment – 324 5<sup>th</sup> Ave N

**UNFINISHED BUSINESS**

- ORD #881 – RV campground zoning – 2<sup>nd</sup> reading

**NEW BUSINESS**

- Business Park Deposit Sales Process – Review
- ORD #882 – Sewer Rates – 1<sup>st</sup> Reading
- ORD #883 – Sanitation Rates – 1<sup>st</sup> Reading
- ORD #884 – Court Costs – 1<sup>st</sup> Reading
- ORD #885 – Short-term rentals – 1<sup>st</sup> reading
- MOU – Big Horn School District #3 – emergency transportation
- Public Works truck – bids received
- Frontier Subdivision sales process – discussion
- Proposed obsolete equipment sale - discussion

**PROJECTS**

- **Sewer Upgrades, Phase 2 – discussion**
- **Main Street Lighting – discussion**
- **Capital Improvement Plan – discussion**
- **WWDC – level 2 study – discussion**
- **MAPS – GIS town - update**

**EXECUTIVE SESSION**  
**APPROVAL OF BILLS**  
**ADJOURNMENT**

**REGULAR MEETING**  
**October 9<sup>th</sup>, 2023**

STATE OF WYOMING    )  
BIG HORN COUNTY            ) SS.  
TOWN OF GREYBULL    )

The regular meeting of the Greybull Town Council was held at Town Hall at 6:00 pm with the following members and officers present: Administrator Hunt, Att’y Richins, Mayor Foley, Councilmembers Dooley, Jolley, Kottman, and Crist, Clerk Carroll, Chief Blosser, and Foreman Irvine.

Councilmember Crist moved, and Jolley seconded to approve the meeting minutes from September 11<sup>th</sup>, 2023. Motion carried.

Councilmember Dooley moved, and Kottman seconded to adopt the financials as presented at the previous meeting. Motion carried.

**Public Relations:**

Tim Eardley – Crosswalk Request: Councilmember Kottman moved, and Jolley seconded to request WYDOT for a feasibility study to add a crosswalk at 14<sup>th</sup> Ave N and N 6<sup>th</sup> Street.

James Seckman – Audit Review: Auditor James Seckman presented the audit results as of June 2023.

Overall, the town received a clean, unqualified opinion. Seckman recommended a rate increase to sewer rates, and possibly sanitation rates as well, to cover rising inflation costs and to stay in compliance with state statutes regarding cash reserves. No action taken.

**Reports:**

Administrator Hunt: Her report follows the agenda. No action taken.

Public Works: Foreman Irvine answered questions regarding the cleanup of the dog park and leaf dumpsters being used for garbage. No action taken.

Police report: Chief Blosser answered questions regarding patrolling more often and loud vehicles. No action taken.

Emergency management: No report.

Engineering: No report.

Planning & Zoning: No report.

Big Horn Regional Joint Powers Board: No report.

Big Horn County Solid Waste: No report.

Public comment: No comment.

**Under Hearings:**

Water: Councilmember Dooley moved, and Kottman seconded to turn off water accounts: 5.0110.6, 5.1900.9, 5.1521.7, 5.1521.7, 3.1820.8, 4.1160.1, 5.1470.7, 3.2430.5, 5.0450.6, 5.1720.9, 5.0890.2, 4.0690.6, 6.0154.1, 2.0030.9, 2.0570.5, 2.0780.3, 3.1861.2, 1.1270.8, 1.1500.7, 6.0180.2, 3.0370.4, 4.1170.3, 6.0570.2, 2.0990.3, for two months of nonpayment. Motion carried.

**Unfinished business:**

Conditional Use Permit Public Hearing – After discussion, Councilmember Dooley moved, and Jolley seconded to approve the conditional use permit for I. Crouse contingent on a one-year review. Motion carried.

**New Business:**

Business Park Deposit – Discussion: Councilmember Kottman moved, and Crist seconded to approve the addition of a \$500.00 deposit to the purchase agreement in the sale of lots in the business park.

Sealed bid request – Public Works Pickup – Discussion: Administrator Hunt asked council for input on the public works vehicle to be purchased. No action taken.

Ordinance #881 – Campground Zoning: Councilmember Crist moved, and Jolley seconded to approve the new zoning district for campgrounds and RV Parks on 1<sup>st</sup> reading.

Sales tax adjustment notice: Administrator Hunt reported a roughly \$22,000.00 decrease in sales tax due to the Department of Revenue overpayment on sales tax for Merit Energy. The reduction will take place over 3 months from the current sales tax payments. No action taken.

Zoning air BnB and rentals: Council discussed how to move forward with Air BnB's and short-term rentals regarding zoning ordinances.

Rates – Council discussed the auditor's findings regarding the current rates and recommendations to raise rates to meet the rising costs of inflation. Administrator Hunt will proceed with creating a new ordinance to bring before the council new rates for sewer and sanitation. No action taken.

Projects:

Sewer Upgrades Phase 2: discussion: No update.

Main Street Lighting: Administrator Hunt and Foreman Irvine reported that the first half of the lights have arrived ahead of schedule. No action taken.

Capital Improvement Plan: Administrator Hunt reported the kickoff meeting with WWC to discuss schedule and goals will take place on October 10<sup>th</sup>, 2023. No action taken.

WWDC – Level 2 study: Administrator Hunt reported a contractor has been chosen for the study. No action taken.

Executive session – Councilmember Jolley moved, and Kottman seconded to move in executive session for personnel at 7:03 pm.

Councilmember Crist moved, and Dooley seconded to move out of executive session at 7:44 pm.

Councilmember Jolley moved, and Crist seconded to order warrants to be drawn in payment of the same on the bills payable September 2023. Motion passed. Motion carried.

Bills Payable:

Vendor Name	Amount	Vendor Name	Amount
Alert – All Corp	\$252.00	BH Regional Joint Powers Board	\$16,980.55
Basin Pharmacy	\$60.10	BH County Solid Waste	\$12,401.55
Big Horn Co-op	\$3,757.99	Big Horn County Treasurer	\$5,458.41
Big Horn Rural Electric	\$903.60	Big Horn Telecommunications	\$85.00
Broken Arrow	\$16,975.00	Club Dauntless	\$175.00
CNA Surety	\$175.00	Diesel Pickup Specialists	\$3,298.65
Frandsen Safety	\$948.38	Goodyear Printing	\$2,849.36
Green Turf Landscape	\$59.33	Greybull Building Center	\$6.78
Greybull Chamber of Commerce	\$1,500.00	GHS Paintbrush	\$100.00
Greybull Standard	\$670.00	Hawkins	\$50.00
Highland Excavation	\$2,150.00	Homax Oil	\$36.46
Intermountain Sweep	\$420.52	J&E Irrigation	\$5.00
Koller, Betty	\$186.26	Lynn's Superfoods	\$176.67
MASA	\$56.00	Micro-Comm	\$500.00
Murdoch Oil	\$3,420.72	NAPA Auto Supply	\$245.34
Nelson Engineering	\$10,224.10	Roberta Nelson	\$875.00
Norco	\$274.24	Northwest Pipe	\$4,346.96
Pace Analytical	\$1,256.90	Petty Cash	\$125.10
Pitney Bowes	\$286.25	Postmaster	\$398.40
Rapid Fire Protection	\$958.40	Richins, Kent	\$1,725.00
Rocky Mountain Info	\$50.00		
Rocky Mountain Power	\$6,521.78	Royal, Randy	\$650.00
TCT West	\$1,121.00	Office Shop	\$328.88

Thomas, James	\$425.00	Traveling Computers	\$917.97
Tyler Technologies	\$4,958.90	USDA Forest Service	\$150.00
Verizon Wireless	\$442.05	WAM-WCCA Energy	\$5,000.00
Wyoming Gas	\$428.86	One Call Wyoming	\$31.50
Wyoming Public Health	\$48.00	Water Deposit Refunds	\$843.89
WEBT	\$11,512.78	<b>TOTAL A/P CHECKS</b>	<b>\$127,804.93</b>
Pitney Bowes	\$500.00	S. Tranas Mileage	\$64.19
BMO C. Card	\$3,582.62	Xpress Bill Pay	\$113.25
USDA	\$43,653.27		
Wyoming Workers Comp	\$2,185.88	NCPERS	\$96.00
Aflac	\$30.94	Wyoming Retirement	\$10,855.77
Bank of Greybull HSA	\$990.00	Empower Retirement	\$300.00
EFTPS P/R Taxes	\$13,106.79	Payroll 9/10	\$24,687.53
Payroll 9/24	\$25,916.64	<b>Total</b>	<b>\$253,887.81</b>

There being no further business to come before Council, Councilmember Dolley moved, and Crist seconded to adjourn the regular meeting at 7:45 pm.

/s/ \_\_\_\_\_  
Myles Foley, Mayor

Attest: \_\_\_\_\_  
Dana Carroll, Town Clerk

**TOWN OF GREYBULL  
ADMINISTRATOR'S REPORT  
NOVEMBER 2023**

**UNFINISHED BUSINESS**

- ORD #881 – 2<sup>nd</sup> reading – new zoning designation being designed with KOA owners. After approval of zoning ordinance, we will then move to zone the KOA property under this zoning.

**NEW BUSINESS**

- Business Park Sales Process – requesting a \$500 deposit when submitting an interest on lots in the business park.
- ORD #882 – Sewer Rates – 1<sup>st</sup> reading – as discussed last month
- ORD #883 – Sanitation Rates – 1<sup>st</sup> reading - as discussed last month
- ORD #884 – Court Costs – 1st reading – cleaning up the ordinance to remove the court automated fee that is no longer required by the state
- ORD #885 – Short term rentals – 1<sup>st</sup> reading – an alternative to our air b&b discussions we have had the last few months. This ordinance allows us to be flexible with the air b&b or short-term rentals while also having some control over them in the event issues may arise.
- MOU – Big Horn County School District #3 – 2-year term with the school district in the event we have a major event and need evacuation. The school district will help with evacuation of vehicles and drivers.
- Sealed bid request – review/award bids received.

**PROJECTS**

**Sewer Upgrades, Phase II Project**

- Submitted all updated paperwork to USDA and locked in the interest rate @ 1.75%
- \$1,080,000; \$811k USDA loan, 169k grant, \$100k town contribution
- Interim Financing with Security State Bank approved.
- SLIB grant application has been submitted – applied for \$780,000 which represents 70% of the total cost of the project at its last estimate. If approved for the full grant amount the town would need to only cover 30% or roughly \$335,000.
- SLIB board meeting will be on October 27<sup>th</sup> to review all applications.
- Oct 27 SLIB board meeting town was awarded \$780,000 grant. Jake is gathering bid documents and expects this project to go out to bid in soon with project start around March or April.
- DEQ issued permit.
- RD approved bid documents.
- Bidding due March 13<sup>th</sup> at 2:00 p.m.
- Engineer recommendation went to RD for their approval – see packet.
- Contract Signed
- Work has started

**Main Street Lighting Upgrade**

- We have a WAM Energy Lease, current terms are \$100,000 two-year lease with option to renew four terms, annual payment would be \$10,000/year over 10 years with renewal.
- Applied for a grant from Wyoming Energy Authority but wasn't successful.
- The total cost to replace all the decorative streetlights in town would be approximately \$137,000.

- An energy audit was completed on the current lights with results stating significant improvement in lighting energy use and energy cost reductions. Approximate savings would be about \$1,474 per year.
- WAM requests that we would need to request the funds by June 30, 2023.
- Working with Jason from Acuity Brands on looking at some other lighting options to try and reduce the cost to replace.
- Thoughts on doing the replacement in phases? Maybe replace all of 6<sup>th</sup> street first and then work on Main Street a block each year until fully replaced?
- A sample should be arriving soon and then we will make a final decision.
- The sample arrived and isn't going to work for the types of poles we have. Jason with Acuity is going to do some research and find some other options.
- New sample should arrive this week.
- The poles that are currently installed are old and not very sturdy. Mounting any type of light fixture on them may not be a good idea. At this point we might be better pulling back and figuring out how to improve everything (poles and lights).
- To replace all the poles and fixtures the cost for the entire assembly is \$2,370/unit. This would put us around \$220,000 to upgrade the entire system. To purchase the light itself would cost \$1,211 per fixture for a total cost of \$110,201.
- Received \$100,000 from WAM for energy efficiency lights – with it being late in budget year James Seckman told me I could move it forward to FY24 budget since it was unspent funds.
- 1<sup>st</sup> ½ of lights has been ordered – 12-week lead time
- The fixtures have been pushed back until the first week of December, so this has turned into a spring project, possibly a late winter project.

### **Capital Improvement Plan**

- Town of Greybull has been awarded \$42,500 in ARPA grant money for the capital improvement plan.
- Working with Jeff Barron at WWC Engineering
- WWC submitted a proposal in February of last year that I placed in your packet for review; Jeff is going to refresh everything since it's been a year.
- WWC cost increased by \$4,000 – made appropriate changes to budget to include this.
- This will start after July
- Working with Jeff Barron on the schedule.
- Have a kick off meeting on October 10<sup>th</sup> to discuss schedule and goals
- Kick off meeting was held on October 10<sup>th</sup> – we are working on a survey that will be sent out to the residents of Greybull

### **WWDC Level II**

- Met with selection committee on October 4<sup>th</sup> in Cheyenne
- Final approval on November 8<sup>th</sup>

### **MAPS – Midwest Assistance Program**

- Started working with Lee Allen on getting a good working GIS system for the town – this is at no cost to the town. After completion we can pay an annual fee (minimal cost) to have an online GIS system that public works can continue to build on. I believe this is worth the money and a huge benefit to the town. All curb stops, sewer, fire hydrants are currently being mapped.

TOWN OF GREYBULL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUND REVENUE</u>						
10-30-110	PROPERTY TAXES	9,315.47	14,774.66	85,000.00	70,225.34	17.4
10-30-111	MOTOR VEHICLE FEES	27,281.70	27,488.11	40,000.00	12,511.89	68.7
10-30-112	FRANCHISE FEES	7,459.84	20,555.05	58,000.00	37,444.95	35.4
10-30-113	SOUTH-END ASSESSMENT REVENUE	4,598.30	4,598.30	6,000.00	1,401.70	76.6
10-30-114	GBP ASSESSMENT REVENUES	.00	8,302.70	9,500.00	1,197.30	87.4
10-30-115	POOL CONCESSIONS REVENUES	.00	267.50	150.00	( 117.50)	178.3
10-30-116	POOL GATE REVENUES	.00	3,342.00	4,000.00	658.00	83.6
10-30-118	REIMBURSEMENT- GNAP	.00	3,550.00	.00	( 3,550.00)	.0
10-30-119	SWIM LESSONS	.00	5,360.00	5,000.00	( 360.00)	107.2
10-30-210	LIQUOR LICENSE FEES	.00	25.00	8,500.00	8,475.00	.3
10-30-211	PUBLISHING LIQUOR LICENSE	.00	.00	400.00	400.00	.0
10-30-212	ANIMAL LICENSES	15.00	151.00	2,000.00	1,849.00	7.6
10-30-215	BUILDING CONTRACTORS LICENSES	25.00	125.00	1,500.00	1,375.00	8.3
10-30-218	BUILDING PERMITS	326.00	851.00	2,000.00	1,149.00	42.6
10-30-220	MISCELLANEOUS LICENSES	15.00	70.00	450.00	380.00	15.6
10-30-310	CIGARETTE TAXES	895.06	3,524.43	11,000.00	7,475.57	32.0
10-30-311	WY LOTTERY DISTRIBUTIONS	2,255.56	3,086.37	5,000.00	1,913.63	61.7
10-30-312	GASOLINE TAXES	6,315.49	27,994.18	80,000.00	52,005.82	35.0
10-30-314	SALES TAXES	35,552.50	137,323.03	380,000.00	242,676.97	36.1
10-30-318	MINERAL ROYALTIES	43,864.93	43,864.93	100,000.00	56,135.07	43.9
10-30-330	SEVERANCE TAXES	15,171.30	15,171.30	50,000.00	34,828.70	30.3
10-30-335	DIRECT DISTRIBUTION	.00	168,630.56	337,261.00	168,630.44	50.0
10-30-340	MOSQUITO CONTROL/GRANT	1,512.35	13,521.09	10,000.00	( 3,521.09)	135.2
10-30-345	POLICE DEPT. GRANTS	.00	.00	5,000.00	5,000.00	.0
10-30-350	STREET SWEEPING	.00	880.00	.00	( 880.00)	.0
10-30-410	RENTAL INCOME	1,716.67	6,316.68	14,000.00	7,683.32	45.1
10-30-420	VIN CHECKS	135.00	565.00	1,000.00	435.00	56.5
10-30-500	I.D. CHECKS	90.00	355.00	250.00	( 105.00)	142.0
10-30-510	COURT FINES	2,531.00	14,121.00	15,000.00	879.00	94.1
10-30-512	COURT COSTS	150.00	680.00	1,000.00	320.00	68.0
10-30-515	RESTITUTION	150.00	510.00	.00	( 510.00)	.0
10-30-535	ANIMAL POUND RENTAL FEES	80.00	320.00	1,000.00	680.00	32.0
10-30-600	MISCELLANEOUS REVENUE	1,075.00	4,659.85	61,500.00	56,840.15	7.6
10-30-650	INTEREST INCOME	351.65	1,004.36	2,000.00	995.64	50.2
10-30-660	INVESTMENT INTEREST	2,722.10	11,024.40	15,000.00	3,975.60	73.5
10-30-860	TRANSFER FROM CAPITAL FUNDS	.00	.00	30,196.00	30,196.00	.0
TOTAL FUND REVENUE		163,604.92	543,012.50	1,341,707.00	798,694.50	40.5
TOTAL FUND REVENUE		163,604.92	543,012.50	1,341,707.00	798,694.50	40.5

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 SALARIES & WAGES	1,313.08	6,589.92	18,000.00	11,410.08	36.6
10-41-120 SALARIES - MAYOR & COUNCIL	500.00	2,000.00	9,000.00	7,000.00	22.2
10-41-150 EMPLOYEE BENEFITS	623.79	2,812.80	9,688.50	6,875.70	29.0
10-41-210 UTILITIES	588.37	2,447.00	12,000.00	9,553.00	20.4
10-41-220 LEGAL FEES	1,050.00	5,250.00	16,500.00	11,250.00	31.8
10-41-222 PROFESSIONAL SERVICES	.00	280.00	10,000.00	9,720.00	2.8
10-41-270 INSURANCE	.00	.00	7,300.00	7,300.00	.0
10-41-280 TRAVEL & TRAINING	1,416.69	4,260.13	7,000.00	2,739.87	60.9
10-41-290 OTHER MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-41-300 MEMBERSHIP	175.00	3,540.00	4,500.00	960.00	78.7
10-41-310 PRINTING & ADVERTISING	1,929.01	5,499.74	10,000.00	4,500.26	55.0
10-41-320 MATERIALS & SUPPLIES	238.31	3,645.27	4,500.00	854.73	81.0
10-41-330 POSTAGE	38.50	150.59	1,000.00	849.41	15.1
10-41-810 NEW EQUIPMENT	877.92	1,127.67	5,000.00	3,872.33	22.6
10-41-830 SOFTWARE CONTRACT/SUPPORT	2,338.74	10,172.14	37,000.00	26,827.86	27.5
10-41-990 SAFETY	.00	.00	200.00	200.00	.0
<b>TOTAL ADMINISTRATION</b>	<b>11,089.41</b>	<b>47,775.26</b>	<b>152,188.50</b>	<b>104,413.24</b>	<b>31.4</b>



TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-42-110 SALARIES & WAGES	24,427.66	105,394.44	345,750.00	240,355.56	30.5
10-42-120 SALARIES - DISPATCHER	.00	.00	38,407.00	38,407.00	.0
10-42-150 EMPLOYEE BENEFITS	8,964.10	39,238.97	145,000.00	105,761.03	27.1
10-42-210 UTILITIES	1,061.10	4,272.02	15,000.00	10,727.98	28.5
10-42-220 LEGAL FEES	.00	.00	10,000.00	10,000.00	.0
10-42-221 LEGAL PUBLICATIONS	.00	912.26	1,500.00	587.74	60.8
10-42-222 PROFESSIONAL SERVICES	50.00	50.00	5,000.00	4,950.00	1.0
10-42-224 TRAVEL/LODGING GENERAL	.00	.00	500.00	500.00	.0
10-42-230 COMMUNICATIONS - EQUIPMENT	4,958.90	4,958.90	9,000.00	4,041.10	55.1
10-42-250 REPAIR & MAINTENANCE OFFICE	.00	788.41	250.00	( 538.41)	315.4
10-42-260 VEHICLE MAINTENANCE MAJOR	.00	.00	3,500.00	3,500.00	.0
10-42-261 GASOLINE	1,324.80	5,233.73	15,000.00	9,766.27	34.9
10-42-262 CAR WASHES	36.46	158.06	750.00	591.94	21.1
10-42-263 OIL & DAILY MAINTENANCE	63.16	360.13	2,000.00	1,639.87	18.0
10-42-265 TIRES	.00	.00	1,000.00	1,000.00	.0
10-42-270 INSURANCE	.00	.00	5,650.00	5,650.00	.0
10-42-280 TRAVEL, TRAINING, LODGING	.00	2,278.34	6,000.00	3,721.66	38.0
10-42-281 TRAINING - ACADEMY	.00	1,636.25	2,000.00	363.75	81.8
10-42-282 TRAINING - IN SERVICE	494.00	989.00	500.00	( 489.00)	197.8
10-42-283 FIREARMS - AMMUNITION	.00	1,312.04	2,500.00	1,187.96	52.5
10-42-285 DRUG ENFORCEMENT PROGRAM	52.85	1,711.23	2,000.00	288.77	85.6
10-42-286 PUBLIC RELATIONS	402.39	1,700.72	1,000.00	( 700.72)	170.1
10-42-290 OTHER MISCELLANEOUS	205.43	1,348.73	750.00	( 598.73)	179.8
10-42-292 PRISONERS - JAIL	.00	550.00	2,500.00	1,950.00	22.0
10-42-300 MEMBERSHIP	.00	.00	500.00	500.00	.0
10-42-310 PRINTING & ADVERTISING	144.47	361.88	1,500.00	1,138.12	24.1
10-42-320 MATERIALS & SUPPLIES OFFICE	502.10	1,288.38	4,000.00	2,711.62	32.2
10-42-322 POSTAGE	134.94	390.72	750.00	359.28	52.1
10-42-330 D & A TESTING	.00	.00	250.00	250.00	.0
10-42-331 PATROL EQUIPMENT	.00	2,574.00	9,000.00	6,426.00	28.6
10-42-332 INVESTIGATIVE EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-42-340 #1 UNIFORMS	272.95	336.56	4,000.00	3,663.44	8.4
10-42-800 NEW EQUIPMENT	.00	400.00	2,000.00	1,600.00	20.0
10-42-820 PD GRANT EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
10-42-990 SAFETY	.00	.00	250.00	250.00	.0
<b>TOTAL POLICE DEPARTMENT</b>	<b>43,095.31</b>	<b>178,244.77</b>	<b>650,307.00</b>	<b>472,062.23</b>	<b>27.4</b>

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-43-210 UTILITIES	100.98	403.94	4,000.00	3,596.06	10.1
10-43-250 REPAIR & MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
10-43-255 SIREN MAINTENANCE	.00	.00	750.00	750.00	.0
10-43-260 VEHICLE EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-43-261 GASOLINE	43.94	43.94	1,000.00	956.06	4.4
10-43-270 INSURANCE	.00	.00	8,950.00	8,950.00	.0
10-43-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-43-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-43-300 MEMBERSHIP	.00	.00	4,000.00	4,000.00	.0
10-43-320 MATERIALS & SUPPLIES	252.00	260.99	2,000.00	1,739.01	13.1
10-43-810 NEW EQUIPMENT	.00	1,510.00	4,000.00	2,490.00	37.8
10-43-990 SAFETY	.00	.00	250.00	250.00	.0
TOTAL FIRE DEPARTMENT	396.92	2,218.87	29,900.00	27,681.13	7.4
 <u>STREETS AND ALLEYS</u>					
10-44-110 SALARIES & WAGES	2,942.48	16,443.77	51,750.00	35,306.23	31.8
10-44-150 EMPLOYEE BENEFITS	1,462.09	7,258.39	20,250.00	12,991.61	35.8
10-44-210 UTILITIES	2,063.14	8,092.57	28,000.00	19,907.43	28.9
10-44-250 REPAIR & MAINTENANCE	.00	581.75	2,500.00	1,918.25	23.3
10-44-255 HIGHWAY/STREETS MAINTENANCE	420.52	3,974.23	20,000.00	16,025.77	19.9
10-44-260 VEHICLE EXPENSE	.00	778.19	1,000.00	221.81	77.8
10-44-261 GASOLINE	1,330.49	4,866.67	15,000.00	10,133.33	32.4
10-44-265 TIRES	.00	2,155.72	2,500.00	344.28	86.2
10-44-267 EQUIPMENT REPAIR & MAINTENANCE	3,248.42	6,560.98	10,000.00	3,439.02	65.6
10-44-270 INSURANCE	.00	.00	4,000.00	4,000.00	.0
10-44-285 D & A TESTING	.00	.00	250.00	250.00	.0
10-44-290 OTHER MISCELLANEOUS	.00	21.94	250.00	228.06	8.8
10-44-320 MATERIALS & SUPPLIES	34.42	180.46	2,500.00	2,319.54	7.2
10-44-335 UNIFORMS	.00	.00	250.00	250.00	.0
10-44-990 SAFETY	.00	.00	250.00	250.00	.0
TOTAL STREETS AND ALLEYS	11,501.56	50,914.67	158,500.00	107,585.33	32.1
 <u>MUNICIPAL JUDGE</u>					
10-45-110 SALARIES & WAGES	2,010.40	8,468.52	25,500.00	17,031.48	33.2
10-45-150 EMPLOYEE BENEFITS	335.19	1,445.92	4,250.00	2,804.08	34.0
10-45-220 LEGAL FEES	675.00	4,686.00	20,000.00	15,314.00	23.4
10-45-280 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-45-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-45-320 MATERIALS & SUPPLIES	44.47	345.24	2,000.00	1,654.76	17.3
10-45-350 JURY TRIALS	.00	.00	500.00	500.00	.0
TOTAL MUNICIPAL JUDGE	3,065.06	14,945.68	54,450.00	39,504.32	27.5

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOSQUITO CONTROL</u>					
10-46-110 SALARIES & WAGES	.00	2,309.46	5,000.00	2,690.54	46.2
10-46-150 EMPLOYEE BENEFITS	.00	222.68	500.00	277.32	44.5
10-46-250 REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
10-46-260 VEHICLE EXPENSE	.00	.00	500.00	500.00	.0
10-46-261 GASOLINE	153.24	918.14	1,500.00	581.86	61.2
10-46-267 EQUIPMENT REPAIR & MAINTENANC	.00	132.50	500.00	367.50	26.5
10-46-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-46-290 OTHER MISCELLANEOUS	.00	125.92	1,000.00	874.08	12.6
10-46-310 PRINTING & ADVERTISING	.00	60.00	100.00	40.00	60.0
10-46-320 MATERIALS & SUPPLIES	2.43	71.24	500.00	428.76	14.3
10-46-325 CHEMICALS	.00	18,197.00	15,000.00	( 3,197.00)	121.3
10-46-335 UNIFORMS	.00	.00	100.00	100.00	.0
<b>TOTAL MOSQUITO CONTROL</b>	<b>155.67</b>	<b>22,036.94</b>	<b>25,450.00</b>	<b>3,413.06</b>	<b>86.6</b>
<u>PARKS &amp; RECREATION</u>					
10-47-110 SALARIES & WAGES	.00	3,961.74	16,500.00	12,538.26	24.0
10-47-115 SALARIES - MUSEUM	884.77	5,754.83	18,750.00	12,995.17	30.7
10-47-150 EMPLOYEE BENEFITS	85.29	1,184.57	5,250.00	4,065.43	22.6
10-47-210 UTILITIES	841.14	3,362.97	18,000.00	14,637.03	18.7
10-47-220 PROFESSIONAL SERVICES	1,120.00	2,455.00	2,500.00	45.00	98.2
10-47-250 REPAIR & MAINTENANCE	147.98	677.35	2,500.00	1,822.65	27.1
10-47-260 VEHICLE EXPENSE	3.32	1,655.72	2,500.00	844.28	66.2
10-47-261 GASOLINE	475.63	1,291.50	4,500.00	3,208.50	28.7
10-47-267 EQUIPMENT REPAIR & MAINTENANC	82.50	887.50	2,500.00	1,612.50	35.5
10-47-270 INSURANCE	.00	.00	1,100.00	1,100.00	.0
10-47-290 OTHER MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-47-320 MATERIALS & SUPPLIES	105.57	4,058.38	7,000.00	2,941.62	58.0
10-47-335 UNIFORMS	.00	149.99	300.00	150.01	50.0
10-47-810 NEW EQUIPMENT	229.99	300.26	2,000.00	1,699.74	15.0
10-47-990 SAFETY	.00	.00	500.00	500.00	.0
<b>TOTAL PARKS &amp; RECREATION</b>	<b>3,976.19</b>	<b>25,739.81</b>	<b>84,400.00</b>	<b>58,660.19</b>	<b>30.5</b>

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ANIMAL CONTROL</u>					
10-48-110 SALARIES & WAGES	960.00	5,160.00	16,000.00	10,840.00	32.3
10-48-150 EMPLOYEE BENEFITS	92.54	497.42	1,500.00	1,002.58	33.2
10-48-210 UTILITIES	289.37	1,249.25	4,500.00	3,250.75	27.8
10-48-222 VETERINARY EXPENSE	.00	.00	150.00	150.00	.0
10-48-260 VEHICLE EXPENSE	.00	7.49	1,000.00	992.51	.8
10-48-261 GASOLINE	75.38	436.72	1,500.00	1,063.28	29.1
10-48-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-48-290 OTHER MISCELLANEOUS	10.25	538.25	500.00	( 38.25)	107.7
10-48-310 PRINTING & ADVERTISING	195.75	195.75	200.00	4.25	97.9
10-48-320 MATERIALS & SUPPLIES	164.52	523.58	1,500.00	976.42	34.9
10-48-335 UNIFORMS	.00	.00	500.00	500.00	.0
10-48-810 NEW EQUIPMENT	179.99	179.99	500.00	320.01	36.0
10-48-990 SAFETY	.00	.00	200.00	200.00	.0
<b>TOTAL ANIMAL CONTROL</b>	<b>1,967.80</b>	<b>8,788.45</b>	<b>28,300.00</b>	<b>19,511.55</b>	<b>31.1</b>
<u>FLOOD CONTROL</u>					
10-49-110 SALARIES & WAGES	.00	2,702.17	5,000.00	2,297.83	54.0
10-49-150 EMPLOYEE BENEFITS	.00	315.44	500.00	184.56	63.1
10-49-210 UTILITIES	176.81	761.81	2,000.00	1,238.19	38.1
10-49-220 PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
10-49-250 REPAIR & MAINTENANCE	.00	5,826.80	2,000.00	( 3,826.80)	291.3
10-49-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-49-320 MATERIALS & SUPPLIES	155.00	2,818.92	1,500.00	( 1,318.92)	187.9
<b>TOTAL FLOOD CONTROL</b>	<b>331.81</b>	<b>12,425.14</b>	<b>12,200.00</b>	<b>( 225.14)</b>	<b>101.9</b>
<u>MISCELLANEOUS</u>					
10-50-110 SALARIES & WAGES	1,000.00	4,000.00	12,250.00	8,250.00	32.7
10-50-150 EMPLOYEE BENEFITS	321.81	1,043.33	1,311.50	268.17	79.6
10-50-220 PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
10-50-225 PLANNING & ZONING	175.00	1,095.00	2,000.00	905.00	54.8
10-50-290 OTHER MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
10-50-775 CIVIL DEFENSE	.00	.00	1,000.00	1,000.00	.0
10-50-780 ECONOMIC DEVELOPMENT	26.20	3,512.54	12,000.00	8,487.46	29.3
10-50-785 CHAMBER OF COMMERCE	1,500.00	3,000.00	3,000.00	.00	100.0
10-50-795 HOLIDAZZLE	321.22	540.08	2,500.00	1,959.92	21.6
10-50-800 DAYS OF '49	.00	400.00	1,000.00	600.00	40.0
10-50-805 FIREWORKS	.00	2,000.00	2,000.00	.00	100.0
10-50-990 WDWS SAFETY GRANT ITEMS	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL MISCELLANEOUS</b>	<b>3,344.23</b>	<b>15,590.95</b>	<b>63,061.50</b>	<b>47,470.55</b>	<b>24.7</b>

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING MAINTENANCE</u>					
10-51-100 TOWN HALL	105.00	294.99	4,000.00	3,705.01	7.4
10-51-250 FIRE HALL	958.40	958.40	1,500.00	541.60	63.9
10-51-300 REC CENTER	345.98	1,456.61	3,000.00	1,543.39	48.6
10-51-400 POUND	.00	.00	500.00	500.00	.0
10-51-500 LIBRARY	8.99	1,022.61	1,500.00	477.39	68.2
10-51-800 CALL CENTER	.00	60.00	1,000.00	940.00	6.0
10-51-900 P&R BLDGS	.00	164.53	200.00	35.47	82.3
10-51-950 GENERAL PROPERTY	.00	578.00	3,000.00	2,422.00	19.3
10-51-990 PROPERTY TAXES PAYABLE	5,458.41	5,458.41	5,500.00	41.59	99.2
TOTAL BUILDING MAINTENANCE	6,876.78	9,993.55	20,200.00	10,206.45	49.5
<u>POOL</u>					
10-52-110 SALARIES & WAGES	.00	17,332.20	30,250.00	12,917.80	57.3
10-52-150 EMPLOYEE BENEFITS	.00	1,670.99	3,000.00	1,329.01	55.7
10-52-210 UTILITIES	453.85	5,979.42	12,000.00	6,020.58	49.8
10-52-250 REPAIR & MAINTENANCE	.00	406.64	1,000.00	593.36	40.7
10-52-270 INSURANCE	.00	.00	1,100.00	1,100.00	.0
10-52-280 TRAVEL & TRAINING	.00	.00	1,500.00	1,500.00	.0
10-52-290 OTHER MISCELLANEOUS	.00	530.00	600.00	70.00	88.3
10-52-320 MATERIALS & SUPPLIES	.00	3,870.27	6,000.00	2,129.73	64.5
10-52-325 CHEMICALS	.00	2,996.74	7,000.00	4,003.26	42.8
10-52-990 SAFETY	.00	.00	300.00	300.00	.0
TOTAL POOL	453.85	32,786.26	62,750.00	29,963.74	52.3
TOTAL FUND EXPENDITURES	86,254.59	421,460.35	1,341,707.00	920,246.65	31.4
NET REVENUE OVER EXPENDITURES	77,350.33	121,552.15	.00	( 121,552.15)	.0

TOWN OF GREYBULL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
30-30-320 SALES TAX - OPTIONAL	30,964.34	119,779.55	350,000.00	230,220.45	34.2
30-30-667 INTEREST - CAPITAL DEPRECIATIO	12.27	47.15	20.00	( 27.15)	235.8
30-30-670 INTEREST - SALES TAX	1,054.98	3,934.30	3,000.00	( 934.30)	131.1
30-30-800 INTEREST - GDF	.00	40.44	50.00	9.56	80.9
30-30-805 INTEREST - FIRE SIREN FUND	8.53	32.74	50.00	17.26	65.5
30-30-820 TREE BOARD PROJECT FUNDS	.70	2.70	10.00	7.30	27.0
30-30-822 INTEREST - DEV TRUST FUND	78.94	312.74	150.00	( 162.74)	208.5
30-30-840 SALE OF OBSOLETE EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
30-30-865 SALE OF TOWN LAND	.00	.00	50,000.00	50,000.00	.0
30-30-877 2023 PD VEHICLE LEASE	.00	.00	65,000.00	65,000.00	.0
30-30-889 ARPA FUNDS	79.57	305.50	.00	( 305.50)	.0
30-30-890 WAM ENERGY LEASE	.00	100,000.00	100,000.00	.00	100.0
30-30-892 ARPA FUNDS 1004	.00	.00	42,500.00	42,500.00	.0
TOTAL FUND REVENUE	32,199.33	224,455.12	613,280.00	388,824.88	36.6
TOTAL FUND REVENUE	32,199.33	224,455.12	613,280.00	388,824.88	36.6

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
30-41-826 CAPITAL IMPROVMENT PLAN	206.50	206.50	54,000.00	53,793.50	.4
30-41-836 GREYBULL RESIDENTIAL DEV PROJ	.00	.00	2,500.00	2,500.00	.0
30-41-900 TRANSFER TO GENERAL FUND	.00	.00	30,196.00	30,196.00	.0
TOTAL ADMINISTRATION	206.50	206.50	86,696.00	86,489.50	.2
<u>POLICE DEPARTMENT</u>					
30-42-800 NEW VEHICLES - PURCHASE	.00	.00	65,000.00	65,000.00	.0
30-42-810 DEBT SERVICE - VEHICLES	.00	33,259.52	55,000.00	21,740.48	60.5
TOTAL POLICE DEPARTMENT	.00	33,259.52	120,000.00	86,740.48	27.7
<u>STREETS AND ALLEYS</u>					
30-44-830 ROAD BASE PROJECTS	.00	3,750.20	35,000.00	31,249.80	10.7
30-44-870 HWY LIGHTING PROJECT	108,958.36	108,958.36	240,000.00	131,041.64	45.4
30-44-880 STREET CURB/GUTTER	.00	.00	50,000.00	50,000.00	.0
30-44-890 MAINSTREET/DOWNTOWN ENHANCE	2,500.00	5,000.00	15,000.00	10,000.00	33.3
30-44-921 REC CENTER ROOF	33,950.00	33,950.00	35,000.00	1,050.00	97.0
30-44-922 EAST BRIDGE REST AREA	.00	5,191.20	40,000.00	34,808.80	13.0
TOTAL STREETS AND ALLEYS	145,408.36	156,849.76	415,000.00	258,150.24	37.8
<u>PARKS &amp; RECREATION</u>					
30-47-835 TREE BOARD PROJECT	186.26	1,116.23	7,000.00	5,883.77	16.0
30-47-880 BALLFIELD/PLAYGROUND IMP	.00	.00	2,500.00	2,500.00	.0
30-47-885 POOL	.00	5,799.00	7,500.00	1,701.00	77.3
TOTAL PARKS & RECREATION	186.26	6,915.23	17,000.00	10,084.77	40.7
<u>FLOOD CONTROL</u>					
30-49-820 FLOOD PLAIN REMEDIATION	.00	.00	7,500.00	7,500.00	.0
TOTAL FLOOD CONTROL	.00	.00	7,500.00	7,500.00	.0

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING IMPROVEMENTS</u>					
30-51-100 TOWN HALL	19,288.00	34,288.00	30,000.00	( 4,288.00)	114.3
30-51-160 GREYBULL RESIDENTIAL DEV	.00	51.97	2,500.00	2,448.03	2.1
30-51-250 FIRE HALL	.00	1,016.80	1,200.00	183.20	84.7
30-51-300 REC CENTER	.00	2,812.50	10,000.00	7,187.50	28.1
30-51-400 POUND	.00	.00	250.00	250.00	.0
30-51-500 LIBRARY	.00	1,392.83	5,000.00	3,607.17	27.9
30-51-800 CALL CENTER	.00	.00	1,000.00	1,000.00	.0
30-51-900 P&R BLDGS	.00	.00	250.00	250.00	.0
30-51-910 SOCCER FIELD	.00	.00	5,000.00	5,000.00	.0
30-51-920 POOL	.00	.00	2,500.00	2,500.00	.0
30-51-950 GENERAL PROPERTY	10,535.00	10,535.00	15,000.00	4,465.00	70.2
<b>TOTAL BUILDING IMPROVEMENTS</b>	<b>29,823.00</b>	<b>50,097.10</b>	<b>72,700.00</b>	<b>22,602.90</b>	<b>68.9</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>175,624.12</b>	<b>247,328.11</b>	<b>718,896.00</b>	<b>471,567.89</b>	<b>34.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 143,424.79)</b>	<b>( 22,872.99)</b>	<b>( 105,616.00)</b>	<b>( 82,743.01)</b>	<b>( 21.7)</b>



TOWN OF GREYBULL  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

LODGING TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>						
46-30-610	LODGING TAX REVENUE	3,801.22	13,332.14	30,000.00	16,667.86	44.4
46-30-630	INTEREST INCOME	34.72	110.74	225.00	114.26	49.2
	TOTAL FUND REVENUE	3,835.94	13,442.88	30,225.00	16,782.12	44.5
	TOTAL FUND REVENUE	3,835.94	13,442.88	30,225.00	16,782.12	44.5

TOWN OF GREYBULL  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

LODGING TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
46-40-610 PROMOTIONAL EXPENSE	5,050.00	22,545.63	30,225.00	7,679.37	74.6
TOTAL FUND EXPENDITURES	5,050.00	22,545.63	30,225.00	7,679.37	74.6
TOTAL FUND EXPENDITURES	5,050.00	22,545.63	30,225.00	7,679.37	74.6
NET REVENUE OVER EXPENDITURES	( 1,214.06)	( 9,102.75)	.00	9,102.75	.0

TOWN OF GREYBULL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
71-30-410 METERED WATER SALES	68,315.71	316,857.88	860,000.00	543,142.12	36.8
71-30-450 OTHER WATER SALES	366.00	2,038.00	4,000.00	1,962.00	51.0
71-30-510 WATER TAPS	.00	3,125.00	10,000.00	6,875.00	31.3
71-30-620 WATER SERVICE CHARGES	( 10.00)	( 10.00)	1,000.00	1,010.00	( 1.0)
71-30-640 WATER TURN-ON CHARGES	375.00	634.47	1,000.00	365.53	63.5
71-30-645 B.H COUNTY AIRPORT ASSESSMENT	.00	7,710.96	7,710.00	( .96)	100.0
71-30-650 SALE OF MATERIALS	.00	2,156.37	250.00	( 1,906.37)	862.6
71-30-671 INTEREST - 2015 BOND FUND	39.75	152.60	200.00	47.40	76.3
71-30-672 INTEREST - 2017 BOND FUND	.20	1.15	5.00	3.85	23.0
71-30-685 INTEREST - WATER MAINTENANCE	106.43	408.72	250.00	( 158.72)	163.5
71-30-705 INTEREST - '15 BOND RESERVE	71.76	304.61	250.00	( 54.61)	121.8
71-30-710 INTEREST - '15 BOND ASSET RES	31.48	113.21	175.00	61.79	64.7
71-30-890 ALLOCATED RESERVE FUNDS	.00	.00	73,710.00	73,710.00	.0
TOTAL FUND REVENUE	69,296.33	333,492.97	958,550.00	625,057.03	34.8
TOTAL FUND REVENUE	69,296.33	333,492.97	958,550.00	625,057.03	34.8

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
71-40-110 SALARIES & WAGES	15,945.42	69,181.01	229,250.00	160,068.99	30.2
71-40-150 EMPLOYEE BENEFITS	5,824.20	25,614.25	110,000.00	84,385.75	23.3
71-40-170 FIREMEN/EMT BENEFITS	112.83	462.66	2,000.00	1,537.34	23.1
71-40-210 UTILITIES	1,062.91	4,462.32	25,000.00	20,537.68	17.9
71-40-220 LEGAL FEES	.00	.00	500.00	500.00	.0
71-40-221 ENGINEERING	.00	.00	5,000.00	5,000.00	.0
71-40-225 PROFESSIONAL SERVICES	5,481.50	7,851.75	12,000.00	4,148.25	65.4
71-40-250 REPAIR & MAINTENANCE	.00	1,298.15	10,000.00	8,701.85	13.0
71-40-253 WATERLINE & STORAGE IMPROVE	880.37	22,610.71	85,000.00	62,389.29	26.6
71-40-260 VEHICLE EXPENSE	399.32	2,303.14	2,000.00	( 303.14)	115.2
71-40-261 GASOLINE	452.98	1,911.45	12,000.00	10,088.55	15.9
71-40-265 TIRES	.00	.00	2,000.00	2,000.00	.0
71-40-267 EQUIPMENT REPAIR & MAINTENANC	7.92	267.49	1,000.00	732.51	26.8
71-40-270 INSURANCE	500.00	500.00	12,800.00	12,300.00	3.9
71-40-280 TRAVEL, TRAIN , MEMBERSHIP	13.18	1,655.45	5,000.00	3,344.55	33.1
71-40-285 D & A TESTING	115.50	296.50	250.00	( 46.50)	118.6
71-40-290 WATER BILLING	310.04	922.20	3,000.00	2,077.80	30.7
71-40-310 PRINTING & ADVERTISING	728.20	1,005.65	1,500.00	494.35	67.0
71-40-320 MATERIALS & SUPPLIES	7,738.78	9,228.63	3,000.00	( 6,228.63)	307.6
71-40-325 METERS/AIR VALVES/RADIO READ	.00	5,103.00	6,500.00	1,397.00	78.5
71-40-330 CHEMICALS	100.00	3,833.50	7,000.00	3,166.50	54.8
71-40-335 UNIFORMS	.00	.00	750.00	750.00	.0
71-40-340 WATER TESTING	108.10	3,198.43	5,000.00	1,801.57	64.0
71-40-400 WATER BUILDINGS	140.97	226.95	1,000.00	773.05	22.7
71-40-410 TOWN SHOP	137.12	188.02	1,500.00	1,311.98	12.5
71-40-720 WATER MAINTENANCE - TELEMETRY	.00	867.19	10,000.00	9,132.81	8.7
71-40-735 DEBT SERVICE - 14 H2O UPGRADE	.00	.00	48,000.00	48,000.00	.0
71-40-736 DEBT SERVICE - TANK TIE-IN	.00	81,653.27	85,000.00	3,346.73	96.1
71-40-755 B.H. REGIONAL	16,916.50	67,695.40	205,000.00	137,304.60	33.0
71-40-810 NEW EQUIPMENT	.00	.00	65,000.00	65,000.00	.0
71-40-950 BAD DEBT EXPENSE	.00	.00	2,000.00	2,000.00	.0
71-40-990 SAFETY	765.43	807.38	500.00	( 307.38)	161.5
TOTAL FUND EXPENDITURES	57,741.27	313,144.50	958,550.00	645,405.50	32.7
TOTAL FUND EXPENDITURES	57,741.27	313,144.50	958,550.00	645,405.50	32.7
NET REVENUE OVER EXPENDITURES	11,555.06	20,348.47	.00	( 20,348.47)	.0

TOWN OF GREYBULL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
72-30-410 SEWER SERVICE REVENUE	26,930.85	106,312.33	322,000.00	215,687.67	33.0
72-30-510 SEWER TAP FEES	.00	200.00	.00	( 200.00)	.0
72-30-652 USDA SEWER PROJECT LOAN	.00	100,813.60	500,000.00	399,186.40	20.2
72-30-654 SLIB ARPA GRANT FUND	134,786.84	283,496.80	780,000.00	496,503.20	36.4
72-30-670 INTEREST - SEWER BOND FUND	32.71	128.88	75.00	( 53.88)	171.8
72-30-680 INTEREST INCOME-SEWER BOND RE	32.66	79.85	50.00	( 29.85)	159.7
72-30-690 INTEREST - WASTEWATER	15.20	58.38	75.00	16.62	77.8
TOTAL FUND REVENUE	161,798.26	491,089.84	1,602,200.00	1,111,110.16	30.7
TOTAL FUND REVENUE	161,798.26	491,089.84	1,602,200.00	1,111,110.16	30.7

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
72-40-110 SALARIES & WAGES	9,861.16	42,588.21	133,750.00	91,161.79	31.8
72-40-150 EMPLOYEE BENEFITS	3,578.61	15,877.27	59,250.00	43,372.73	26.8
72-40-210 UTILITIES	530.87	2,500.15	12,000.00	9,499.85	20.8
72-40-221 ENGINEERING	375.00	375.00	2,500.00	2,125.00	15.0
72-40-222 PROFESSIONAL SERVICES	.00	75.00	17,000.00	16,925.00	.4
72-40-250 REPAIR & MAINTENANCE	.00	164.98	10,000.00	9,835.02	1.7
72-40-260 VEHICLE EXPENSE	399.33	1,021.94	750.00	( 271.94)	136.3
72-40-261 GASOLINE	369.09	1,328.30	7,500.00	6,171.70	17.7
72-40-267 EQUIPMENT REPAIR & MAINTENANC	.00	328.42	2,500.00	2,171.58	13.1
72-40-270 INSURANCE	.00	.00	6,600.00	6,600.00	.0
72-40-280 TRAVEL, TRAIN, MEMBERSHIP	224.67	224.67	2,500.00	2,275.33	9.0
72-40-285 D & A TESTING	90.50	271.50	250.00	( 21.50)	108.6
72-40-290 SEWER BILLING	237.19	849.35	2,500.00	1,650.65	34.0
72-40-310 PRINTING & ADVERTISING	44.48	321.94	1,000.00	678.06	32.2
72-40-320 MATERIALS & SUPPLIES	680.64	1,034.78	2,000.00	965.22	51.7
72-40-330 CHEMICALS	.00	5,015.00	10,000.00	4,985.00	50.2
72-40-345 TOWN SHOP	137.12	137.12	1,500.00	1,362.88	9.1
72-40-631 SEWER UPGRADES PROJECT, PH II	10,355.15	340,472.60	1,280,000.00	939,527.40	26.6
72-40-750 DEBT SERVICE - '20 SEWER BONDS	.00	.00	33,400.00	33,400.00	.0
72-40-820 SEWER BUILDINGS	.00	.00	250.00	250.00	.0
72-40-850 SEWER TESTING	1,256.90	2,723.55	2,500.00	( 223.55)	108.9
72-40-920 DEPRECIATION	.00	.00	13,950.00	13,950.00	.0
72-40-990 SAFETY	292.19	292.19	500.00	207.81	58.4
TOTAL FUND EXPENDITURES	28,432.90	415,601.97	1,602,200.00	1,186,598.03	25.9
TOTAL FUND EXPENDITURES	28,432.90	415,601.97	1,602,200.00	1,186,598.03	25.9
NET REVENUE OVER EXPENDITURES	133,365.36	75,487.87	.00	( 75,487.87)	.0

TOWN OF GREYBULL  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
73-30-410 SANITATION CUSTOMER SERVICE	30,855.82	122,848.23	364,000.00	241,151.77	33.8
73-30-600 MISCELLANEOUS REVENUE	.00	460.00	.00	( 460.00)	.0
73-30-650 RECYCLING REVENUE	560.00	560.00	.00	( 560.00)	.0
73-30-670 INTEREST - SANITATION DEPREC	35.22	135.27	100.00	( 35.27)	135.3
TOTAL FUND REVENUE	31,451.04	124,003.50	364,100.00	240,096.50	34.1
TOTAL FUND REVENUE	31,451.04	124,003.50	364,100.00	240,096.50	34.1

TOWN OF GREYBULL  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2023

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
73-40-110 SALARIES & WAGES	5,798.64	26,550.60	80,000.00	53,449.40	33.2
73-40-150 EMPLOYEE BENEFITS	3,291.28	14,116.15	45,750.00	31,633.85	30.9
73-40-210 UTILITIES	88.75	338.95	6,000.00	5,661.05	5.7
73-40-250 REPAIR & MAINTENANCE	.00	1,451.74	5,000.00	3,548.26	29.0
73-40-260 VEHICLE EXPENSE	.00	197.70	2,500.00	2,302.30	7.9
73-40-261 GASOLINE	1,423.22	5,542.25	15,000.00	9,457.75	37.0
73-40-265 TIRES	( 55.00)	( 55.00)	5,000.00	5,055.00	( 1.1)
73-40-270 INSURANCE	.00	720.00	9,900.00	9,180.00	7.3
73-40-285 D & A TESTING	.00	.00	200.00	200.00	.0
73-40-290 SANITATION BILLING	237.19	849.34	2,500.00	1,650.66	34.0
73-40-295 LANDFILL ASSESSMENT	12,401.55	57,862.70	165,000.00	107,137.30	35.1
73-40-310 PRINTING & ADVERTISING	563.73	623.73	350.00	( 273.73)	178.2
73-40-320 MATERIALS & SUPPLIES	9.21	368.99	3,000.00	2,631.01	12.3
73-40-335 UNIFORMS	.00	.00	250.00	250.00	.0
73-40-340 GARBAGE CONTAINERS	.00	18.65	13,000.00	12,981.35	.1
73-40-360 TOWN SHOP	.00	.00	1,500.00	1,500.00	.0
73-40-920 SANITATION DEPRECIATION FUND	.00	.00	8,800.00	8,800.00	.0
73-40-990 SAFETY	.00	.00	350.00	350.00	.0
TOTAL FUND EXPENDITURES	23,758.57	108,585.80	364,100.00	255,514.20	29.8
TOTAL FUND EXPENDITURES	23,758.57	108,585.80	364,100.00	255,514.20	29.8
NET REVENUE OVER EXPENDITURES	7,692.47	15,417.70	.00	( 15,417.70)	.0



	7/31/2023	8/31/2023	9/30/2023	10/31/2023
CASH IN CHECKING - COMBINED	\$ 202,942.87	\$ 222,115.29	\$ 306,375.07	\$ 455,289.73
PETTY CASH	\$ 125.00	\$ 125.00	\$ 125.00	\$ 125.00
CHANGE FUND	\$ 230.00	\$ 230.00	\$ 230.00	\$ 230.00
CASH IN SAVINGS - COMBINED	\$ -	\$ -	\$ -	\$ -
CASH - INVESTMENT FUNDS (XX2678)	\$ 1,013,427.80	\$ 1,016,225.10	\$ 1,019,030.20	\$ 1,021,752.30
UTILITY CASH CLEARING	\$ 36.61	\$ (479.78)	\$ (634.78)	\$ (609.78)
CASH - SALES TAX ACCOUNT	\$ 1,162,234.36	\$ 1,194,083.65	\$ 1,224,237.69	\$ 1,256,257.01
CASH--CAPITAL DEPRECIATION	\$ 31,079.65	\$ 31,091.53	\$ 31,102.65	\$ 31,114.92
CASH-FIRE SIREN	\$ 10,217.66	\$ 10,225.91	\$ 10,233.63	\$ 10,242.16
CASH - TREE BOARD PROJECT	\$ 843.09	\$ 843.77	\$ 844.41	\$ 845.11
CASH--GREYBULL DEVELOPMENT FUND	\$ 14,587.10	\$ 14,587.10	\$ 14,627.54	\$ 14,627.54
CASH - DEV TRUST FUND	\$ 77,298.74	\$ 77,377.52	\$ 77,453.84	\$ 77,532.78
CASH- ARPA FUNDS	\$ 95,391.54	\$ 95,468.51	\$ 95,540.57	\$ 95,620.14
CASH - LODGING TAX	\$ 33,085.76	\$ 34,518.95	\$ 27,597.51	\$ 26,383.45
CASH - WATER MAINTENANCE FUND	\$ 173,168.65	\$ 173,271.63	\$ 173,368.02	\$ 173,474.45
CASH - SALES TAX ACCOUNT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CASH - SERIES 15 BOND RESERVE	\$ 98,305.83	\$ 98,377.47	\$ 98,467.09	\$ 98,538.85
CASH - SERIES 15 BOND ASSET RESERVE	\$ 34,510.46	\$ 34,535.61	\$ 34,560.78	\$ 34,592.26
CASH - SERIES '15 BOND FUND	\$ 47,649.17	\$ 47,687.62	\$ 47,723.61	\$ 47,763.36
CASH - SERIES '17 BOND FUND	\$ 49,249.89	\$ 49,250.31	\$ 5,597.15	\$ 49,597.35
CASH - WASTEWATER FACILITIES	\$ 34,629.70	\$ 34,644.41	\$ 34,658.18	\$ 34,673.38
CASH - SALES TAX ACCOUNT	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
20 SEWER BOND RESERVE	\$ 33,628.55	\$ 33,628.76	\$ 33,659.75	\$ 33,692.41
20 SEWER BOND FUND	\$ 244.73	\$ 33,677.93	\$ 33,712.27	\$ 33,744.98
CASH-SANITATION DEPRECIATION	\$ 66,868.52	\$ 66,902.60	\$ 66,934.50	\$ 66,969.72
CASH - SALES TAX ACCOUNT	\$ 8,140.84	\$ 8,140.84	\$ 8,140.84	\$ 8,140.84
Total Assets	\$ 3,200,396.52	\$ 3,289,029.73	\$ 3,356,085.52	\$ 3,583,097.96

## **Public Works**

### **Council Report for November 2023**

#### **Completed Tasks**

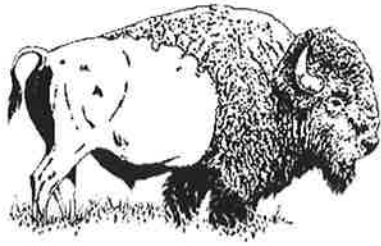
- Installed meter pit for Power's.
- Prepped equipment for winter.
- Checked and replaced heaters in all PRV's.
- Found all curb stops in town for GIS system.
- Dug out the trees that the army corps of engineers asked to be removed from dike.
- Mixed sand and salt pile.
- Repaired sewer washer.
- Inventoried equipment for CIP.
- Inventoried brass supply, saddle taps, and repair bands.

#### **Upcoming tasks**

- Pick up leaves in parks and street sweep leaves.
- Put up Christmas lights.
- Continue washing storm drain culverts under levee.
- Installing mesh screens and gaskets to the water tanks that have been requested by the EPA.
- Put up decorative lights on main street.

# Greybull Police Department Council Report

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Monday November 13, 2023

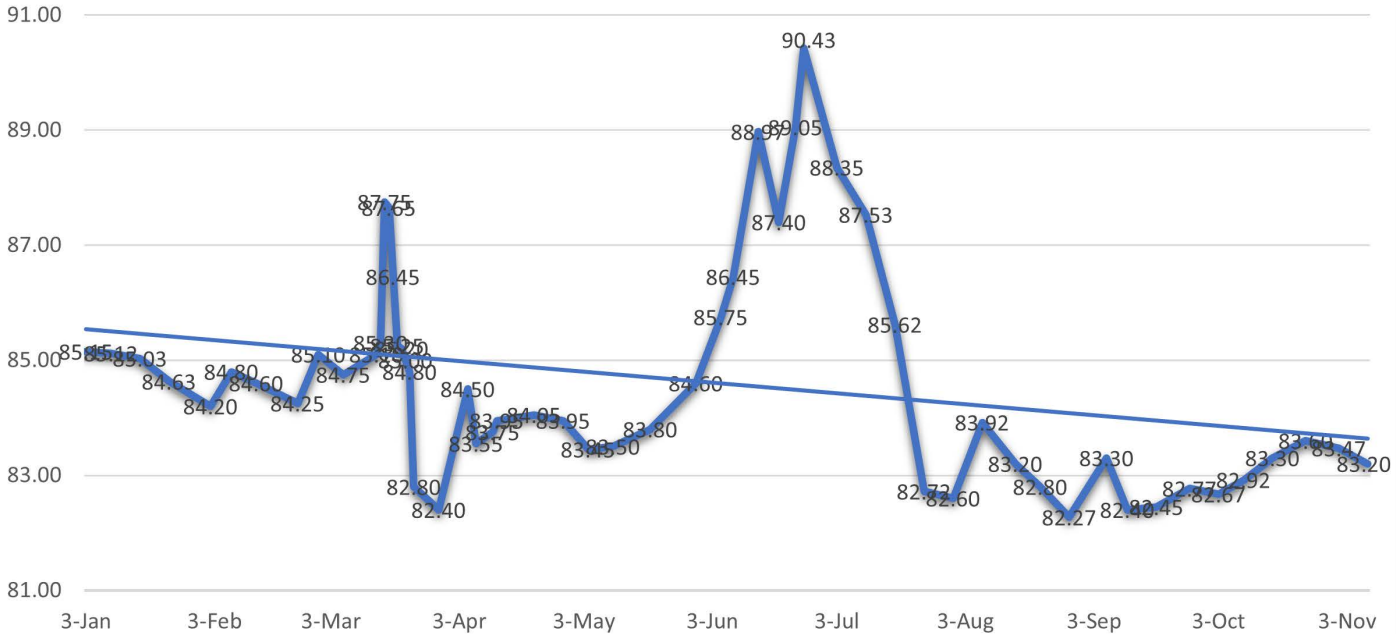
Dear Mayor and Council,

Our calls for service have gone down slightly for the month of October. I want to recognize that K9 Jimi and Officer Wiekhorst assisted the Big Horn County Sheriff's Office with removing a good amount of drugs that were headed to the area. I will take any question you may have.

Respectfully,

Chief Ken Blosser

# 2023 River Height



**November 13, 2023**  
**Greybull Town Council Meeting**  
**Engineer's Report**

**Sanitary Sewer Replacement Ph. II:**

Construction continues at multiple locations around town. The contractor has completed the cased bore under the highway in S. 6<sup>th</sup> Street and is nearly finished with replacement of the sewer main in the alley between the Overland and Maverik stores. Those two areas should both be backfilled and prepped for pavement this week. They are the last remaining areas of the project that require pavement replacement. Once that is complete the contractor will move on to the remaining few runs of pipe to be replaced, mainly consisting of alleyways between Railroad St. and the highway. If weather holds out the project should be nearing substantial completion by the next council meeting.

Respectfully submitted,

Jacob L. Wright, PE

# GREYBULL VOLUNTEER FIRE DEPARTMENT

MONTHLY FIRE REPORT FOR OCTOBER, 2023.

## FIRE CALLS

NUMBER OF FIRE INCIDENTS		1	
MEMBER:	#	HOURS	
ALLEN, COLTON	0	0	
BROWN, EDDIE	1	1.5	
COYNE, JOHN III	0	0	
EMMETT, ROBERT	0	0	
HALE, MARK	0	0	
HETZEL, MATHEW	0	0	
HETZEL, NATHAN	1	1.5	
HOWE, ROBB	0	0	
KOTTMAN, JEREMY	0	0	
MAZUR, MAX	0	0	
MILLER, MIKE	0	0	
MULLEY, BRADY	0	0	
MURDOCH, PRESTON	0	0	
MURPHY, SKYLAR	0	0	
NUTTALL, ROB	0	0	
OGG, BRANT	0	0	
PATRICK, SEAN	0	0	
SPRAGG, CHUCK	1	1.5	
SPRAGG, KYLE	1	1.5	
SUKUT, JEFF	1	1.5	
		0	
<b>FIRE CALL DURATION</b>	<b>1</b>		
<b>FIRE CALL HOURS</b>	<b>7.5</b>		
<b>TRAINING HOURS</b>	<b>29</b>		
<b>TOTAL FIRE HOURS</b>	<b>36.5</b>		
<b>TOTAL DEPT. HRS</b>	<b>36.5</b>		
Total Water Usage Estimate	500	gallons	

Email to @: ads.basinrustler@gmail.com

October 5, 2023

October 12, 2023

October 19, 2023

## **NOTICE OF PUBLICATION OF DEACTIVATION**

The following described real property due to relinquishment of all water taps appurtenant thereto is not served or entitled to domestic water use from the Town of Greybull, unless an application is approved by the Town Council on November 13, 2023 and appropriate fees paid:

324 5<sup>TH</sup> Avenue North

Publish: 10/05/2023, 10/12/2023, and 10/19/2023

## ORDINANCE NO. 881

**AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, CREATING CHAPTER 18.39 BY ADDING A CHAPTER FOR ZONING IN A RECREATIONAL VEHICLE (RV) PARK AND/OR CAMPGROUND ZONING DISTRICT, WITHIN THE TOWN LIMITS OF THE GREYBULL TOWN CODE.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GREYBULL, BIG HORN COUNTY, STATE OF WYOMING.**

**SECTION 1:** Chapter 18.39.010 of the Greybull Town Code shall be added, to-wit:

**Section 18.39.010** – Purpose; definitions

The purpose of the recreational vehicle (RV) park zoning regulation is to enable the orderly, safe, and nuisance-free development and use of RV parks. It is the intent of these regulations to preserve the integrity and attractiveness of the town and to maintain its orderly appearance.

**Building:** Any structure enclosed and isolated by exterior walls constructed or used for residence, business, industry or other public or private purposes, or accessory thereto, including tents, cabins, lunch wagons, dining cars, trailers, and attached or unattached structures consisting of roof and supporting members, and similar structures whether stationary or movable.

**Cabin:** A building used of occupancies containing sleeping units where the occupants are primarily transient in nature and meet the State building codes for a residential building.

**Campground/RV Parks:** Land upon which shelters (such as tents, cabins, travel trailers and recreational vehicles) are erected and located for temporary occupation by transients and/or vacationers. They may include such permanent structures and facilities as are normally associated with the operation of a campground, including on-site housing for the manager.

**SECTION 2:** Chapter 18.39.015 of the Greybull Town Code shall be added, to-wit:

**Section 18.39.015** – Permitted zones for recreational vehicle parks/campgrounds

Recreational vehicle parks as regulated herein and that have been conditionally permitted within the highway business district may continue to operate in conformance with conditional use permit approval granted for the facility.

**SECTION 3:** Chapter 18.39.020 of the Greybull Town Code shall be added, to-wit:

**Section 18.39.020** – Individual Uses

- A. Recreation vehicle parks/campgrounds shall be used only by travel trailers, pickup, coaches, motor homes, camping trailers, other vehicular



accommodations, cabins, tents, and other accommodations suitable for temporary habitation.

- B. The area of the park/campground shall be at least three acres. There shall be a maximum of 20 sites per acre. Each site shall contain a stabilized vehicular parking pad of packed gravel, paving or other suitable material. Cabin sites shall not exceed more the twenty percent of the total proposed sites within the recreation vehicle/campground site. The maximum size of the proposed cabins shall not exceed 700 square feet. Cabins that do not have bathrooms within the cabin must be served by a bathhouse located within 500 feet from the entrance of the cabin to the entrance of the bathhouse.
- C. The recreation vehicle park/campground shall not allow for permanent occupancy on the same site by the same occupant for any continuous period exceeding 90 days with a maximum allowance of 180 days per calendar year within the same park, provided however, the park/campground may have up to the lessor of 8 spaces or 20% of RV sites, which are occupied by campers exceeding the maximum allowance.
- D. Management headquarters, manager's residence, recreational facilities, bathhouses, toilets, dumping stations, showers, coin-operated laundry facilities, stores and the uses and structures customarily incidental to operations of a recreation vehicle park/campground are permitted as accessory uses to the park, subject to the following restrictions:
  - 1. Such establishments (excluding recreational facilities) and the parking areas primarily related to their operations shall not occupy more than 10% of the gross areas of the park/campground.
  - 2. The structures housing such facilities shall not be located closer than 100 feet to any public street and shall not be directly accessible from any public street but shall be accessible only from an internal drive within the park/campground.
  - 3. Such structures containing toilets, bathhouses, and other plumbing fixtures shall comply with the requirements of the Town of Greybull Building Code.
  - 4. Each park shall be limited to a maximum of one manager's/caretaker's residence.
- E. Adequate off-street parking and maneuvering space shall be provided on site. No public street, sidewalk or right-of-way or any other private grounds not a part of the recreational vehicle parking area shall be used to park or maneuver vehicles.
- F. Recreational vehicle parks and campgrounds shall be enclosed by a fence, wall, landscape screening, earthen mounds or by other measures from all contiguous residential areas in a manner that complements the landscape and assures compatibility with the adjacent environment.
- G. Internal drives shall be constructed to a minimum of 18 feet in width if providing two-way streets and 12 feet in width for one-way streets and contain a minimum

depth of six inches of stone gravel base with proper ditching, drainage, and seeding of slopes. Permanent dead-end streets shall have a cul-de-sac constructed 40 feet in diameter.

- H. A minimum of one (1) guest parking space shall be provided for every ten (10) RV spaces. Every RV must maintain the ability to be pulled or moved at all times.
- I. Low-level exterior lighting and adequate interior lighting shall be provided for restroom and shower facilities.
- J. Recreation vehicle parks/campgrounds shall be subject to the following requirements:
  - 1. No individual recreation vehicle/camping site shall have individual on-site septic systems.
  - 2. Each park/campground must have an approved dumping station or pump-out facilities on the premises.
- K. All Federal, State, and other local regulations shall be complied with.
- L. If a Recreation vehicle park/campground is damaged or destroyed because of wind, water or other natural disaster, the park may be rebuilt on the same site using the same density standards that were approved and permitted before the park was damaged or destroyed.

**SECTION 4:** Chapter 18.39.025 of the Greybull Town Code shall be added, to-wit:

**Section 18.39.025** – Relationship to building codes:

The Recreational Vehicle (RV) park and/or campground zoning district is included within the fire zone No. 3 established in the International Building Code.

**Section 5:** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**Section 6:** This Ordinance shall take effect and be in full force and effect on December 21<sup>st</sup>, 2023, after having been published in the **GREYBULL STANDARD**.

First Reading:	October 9 <sup>th</sup> , 2023
Second Reading:	November 13 <sup>th</sup> , 2023
Third Reading	December 11 <sup>th</sup> , 2023

**TOWN OF GREYBULL, WYOMING**  
A Municipal Corporation

BY: \_\_\_\_\_  
Myles Foley, Mayor

ATTEST: \_\_\_\_\_  
Dana Carroll, Town Clerk

**TOWN OF GREYBULL**  
**INDUSTRIAL PARK – BUSINESS LOTS OF SALE**  
**ATTACHMENT A**

**THE TOWN OF GREYBULL IS CURRENTLY SELLING 35 BUSINESS LOTS LOCATED ON GREYBULL RIVER ROAD IN THE FOLLOWING MANNER.**

- 1. The minimum bid price per acre is \$3,000.00. All lots will be sold under the Economic Development Exemption [§ 15-1-112(b)(i)(D)]. No speculation will be allowed in purchasing the lots. Building milestones will be required with each bid with the following minimum requirements:
  - A. The agreed milestones set forth with the Town of Greybull Council during the public hearing at the regularly scheduled town council meeting. This agreement is typically the construction of a structure that meets the zoning ordinance ready for business within ONE (1) year of closing. Any deviation from this requirement will need council approval.**
  - B. The real property will revert back to the Town of Greybull for failure to meet milestones. Purchaser shall execute a quitclaim deed in favor of the Town of Greybull at closing which will be filed in the event purchaser fails to meet the required milestones. Due notice and the right to be heard by the Greybull Town Council will be required prior to the filing of the quitclaim deed. The purchase price will be refunded.****
- 2. An interested purchaser shall nominate the desired lot(s) for purchase during an executive session of a regularly scheduled meeting of the town council. All purchasers submitting a proposal shall include a deposit in the amount of \$500.00 to cover publication, title costs, and legal fees. In the event the Town of Greybull cannot fulfill the sale of lots, the \$500.00 deposit will be refunded in full. This fee will also be refunded in the event a bidder places an unsuccessful bid. A successful purchaser will have the \$500.00 applied toward the purchase price.**
- 3. The requested lot(s) will be advertised for THREE (3) consecutive weeks in the Greybull Standard. All bids duly submitted will be opened at a designated town council meeting. The bid will be awarded to the highest responsible bidder. The Town of Greybull reserves the right to reject all bids.**

**ORDINANCE #882**

**AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING CHAPTER 13.08 OF THE GREYBULL TOWN CODE, BY AMENDING SECTION 13.08.010 PROVIDING FOR SEWER RATE INCREASES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.**

**IT IS HEREBY ORDAINED** by the governing body of the Town of Greybull, Big Horn County, State of Wyoming as follows:

**Section 1. Section 13.08.010** of the Greybull Town code is hereby amended to provide as follows (amendments in **BOLD**):

**Section 13.08.010 schedule of charges**

A basic charge, hereafter referred to as minimum charge, shall be charged to each residence and business monthly. The minimum charge for each service shall be as follows:

1. The sanitary sewer rates effective after the **January 2024** utility meter reading will be as follows:
  - a. Minimum rates based on tap size

Sewer Monthly Minimum	
Tap Size	Rate
3/4"	<b>\$31.53</b>
1"	<b>\$33.40</b>
1 1/2"	<b>\$38.07</b>
2"	<b>\$58.62</b>
3"	<b>\$109.93</b>

- b. Unit charge rates

Gallons Used	Rate per 1,000
All Usage	\$.91

- c. Unit charge calculations

Calculation Method for Sewer Usage	
Time of Year	Method
Winter	Water Meter Reading
Summer	Avg Monthly Winter Use

- d. Time of year definitions
  - a. Winter Billing – occurs during the months of November thru April
  - b. Summer Billing – occurs during the months of May thru October
- 2. The “snowbird”/inactive rates for sewer utilities effective after the **January 2024** utility meter reading will be as follows:

Snowbird/Inactive In-town	
Tap	Sewer minimum
3/4"	<b>\$16.94</b>
1"	<b>\$17.94</b>

Section 2. This Ordinance shall be in full force and effect on February 20<sup>th</sup>, 2024, utility billing and after the adopting and publication as required by law.

1<sup>st</sup> reading – November 13, 2023

2<sup>nd</sup> reading – December 11, 2023

3<sup>rd</sup> reading – January 8, 2024

PASSED, APPROVED AND ADOPTED this 18<sup>TH</sup> day of January 2024.

\_\_\_\_\_  
Myles Foley, Mayor

ATTEST: \_\_\_\_\_  
Dana Carroll, Town Clerk

## ORDINANCE #883

**AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING CHAPTER 8.12 OF THE GREYBULL TOWN CODE, BY AMENDING SECTION 8.12.090 PROVIDING FOR SANITATION RATE INCREASES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.**

**IT IS HEREBY ORDAINED** by the governing body of the Town of Greybull, Big Horn County, State of Wyoming as follows:

**Section 1. Section 8.12.090** of the Greybull Town code is hereby amended to provide as follows (amendments in **BOLD**):

### **Section 8.12.090 – Collection Rates**

A basic charge, hereafter referred to as minimum charge, shall be charged to each residence, unit, and/or business monthly. The sanitation rates effective beginning on the utility bills mailed out in **February 2024** will be as follows:

Customer	New Rate
Residential (1x/wk)- R	<b>\$31.75</b>
Business Sublet (1x/wk) – B	<b>\$31.75</b>
Apartment (1x/wk) – A	<b>\$31.75</b>
Commercial (1x/wk)- C1	<b>\$34.50</b>
Commercial (3x/wk)- C3	<b>\$71.00</b>
Commercial (5x/wk)- C5	<b>\$104.00</b>

1. The 'snowbird'/inactive rates for sanitation service effective beginning on the utility bills mailed out in **February 2024** will be as follows:

Snowbird/In-Actives, In-town	
Rate Class	Minimum
All rates	<b>\$17.00</b>

2. All Business Sublet and Apartment rates will be charged the minimum charge for each business/apartment listed under the account. If a business/apartment is vacant the account holder will be charged the inactive rate per each business/apartment that is vacant until it is occupied.
3. Home businesses will be charged the C1 rate.
4. Businesses charged the C1 rate are typically low-volume trash producing enterprises and do not require more than one dumpster pickup per week.

5. Businesses charged the C3 rate include all restaurants, bars, cafes, hotels, motels, and B&Bs, as well as those businesses that require pickups more than once per week, but less than five times per week.
6. Businesses charged the C5 rate are those that have dedicated dumpsters that are emptied 5 times per week. The C5 rate shall apply to each dumpster.
7. Only the Council may approve that a C3 rate be changed to a C1 rate.
8. Mosquito charges are applied to all accounts, specifically every property in town, every month regardless of active/inactive status. The only exception is on a single property that has one domestic use tap that is billed all utility charges and another tap that is irrigation only, which only carries water charges.
9. Sanitation minimum charges will apply only to those properties that have dwellings on them, regardless of whether those dwellings are occupied or not.

**Section 2.** The property owner is declared to be responsible for the payment of all garbage collection services and all bills for the service shall be due and payable upon receipt of the bill by the owner or consumer in whose name the bill is rendered.

**Section 3.** This Ordinance shall be in full force and effect with the February 20<sup>th</sup>, 2024, utility billing and after the adopting and publication as required by law.

1<sup>st</sup> reading – November 13, 2023

2<sup>nd</sup> reading – December 11, 2023

3<sup>rd</sup> reading – January 8, 2024

PASSED, APPROVED AND ADOPTED this 18<sup>th</sup> day of January 2024.

/s/ \_\_\_\_\_  
Myles Foley, Mayor

ATTEST: \_\_\_\_\_  
Dana Carroll, Town Clerk

**ORDINANCE #884**

**AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, REVISING MUNICIPAL COURT BY AMENDING SECTION 2.40.010, REPEALING IN ITS ENTIRETY SECTION 2.40.020 OF THE GREYBULL TOWN CODE. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GREYBULL, BIG HORN COUNTY, STATE OF WYOMING.**

**SECTION 1:** Section 2.40.010 shall be amended to the Greybull Town Code, to wit:

**2.40.010– Collection of court costs and fees**

Greybull Municipal Court shall assess costs and fees upon all person who forfeit, plead guilty or are found guilty of a criminal offense in Greybull Municipal Court in violation of a municipal ordinance or Wyoming State Statute, as follows:

Costs and fees assessed and collected in the Greybull Municipal Court shall be fixed by the Town of Greybull but shall not exceed the sum of \$10.00 which shall be remitted to the town treasurer.

**SECTION 2:** Section 2.40.020 shall be repealed in its entirety of the Greybull Town Code, to wit.

**SECTION 3:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**SECTION 5:** This Ordinance shall take effect and be in full force and effect on **January 22, 2024**, after having been published in the **GREYBULL STANDARD**.

First Reading: November 13, 2023

Second Reading: December 11, 2023

Third Reading: January 8, 2024

Passed, approved, and adopted this 8<sup>th</sup> day of January 2024

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Myles Foley, Mayor

ATTEST: \_\_\_\_\_  
Dana Carroll, Town Clerk



## ORDINANCE NO. 885

**AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, CREATING CHAPTER 5.08 BY ADDING A CHAPTER FOR SHORT-TERM RENTALS, WITHIN THE TOWN LIMITS OF THE GREYBULL TOWN CODE.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GREYBULL, BIG HORN COUNTY, STATE OF WYOMING.**

**SECTION 1:** Chapter 5.08.010 of the Greybull Town Code shall be added, to-wit:

### **Section 5.08.010** – Purpose; definitions

The purpose of the short-term rentals is to allow for short-term rentals in specific zoning districts within the Town of Greybull. It is the intent of these regulations to preserve the integrity and attractiveness of the town and to maintain its orderly appearance. For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“Accessory building” means a building subordinate to the main buildings on the same lot and used for purposes customarily incidental to those of the main building.

“Customarily Incidental” means accompanying but not a major part of something.

“Residential Occupancy Unit” means any place or accommodation as identified as a Short-Term Rental, intended to be used for overnight occupancy by one or more persons.

“Short-Term Rental” means the use of a Residential Occupancy Unit in which lodging is provided to guests in exchange for compensation (rent) and any individual guest rents or occupies the dwelling or portion thereof for a period of less than thirty (30) consecutive days. The following cannot be used for Short-term Rentals or Residential Occupancy Units:

Hospital, convalescent or nursing home, group homes, sanitarium. Any facility associated with a hospital providing rooms for medical patients and their families, mobile homes, manufacturing homes, travel trailers, tents, skid structures, recreational vehicles, campers or other similar vehicles or structures.

**SECTION 2:** Chapter 5.08.015 of the Greybull Town Code shall be added, to-wit:

### **Section 5.08.015** – Special Use Permit Required

No person shall operate or maintain a Short-Term Rental within the town without first obtaining an annual special use permit **for each** residential occupancy unit **rented separately**. No more than **20** permits for Short-Term Lodging Units shall be issued at any one time by the Town of Greybull.

**SECTION 3:** Chapter 5.08.020 of the Greybull Town Code shall be added, to-wit:

## **Section 5.08.020 – Application for Special Use Permit**

Applications may be made for a Short-Term Rental Special Use Permit in the following zones: Low-Density Residential, Medium Density Residential, Highway Business District, General Business District, and Ag District. The permit process requires an application completed in accordance with the following which may be obtained at town hall:

1. The applicant's name and address
2. Location of the Residential Occupancy Unit
3. No property in the Industrial, Light/Medium, Rural Residential zones shall be rented, or advertised for rent, in whole or in part as a short-term rental.
4. No property in Low-Density, Medium Density, Highway Business, General Business, or Ag District zoning will be permitted more residential occupancy units than are allowed by the current zoning code.
5. Short Term Rentals are not allowed on undeveloped lots in any zoning district.
6. Maximum occupancy per unit.
7. Each short-term rental unit must have an operational restroom facility, smoke detector, carbon monoxide detector, and fire extinguisher in each unit.
8. A primary local contact information for the property must be provided to the town, and such contact must be reachable 24 hours a day/7 days a week.
9. Ownership. The applicant must be the owner of record of the subject property.
10. The application shall include a statement from the applicant affirming the applicant is in compliance with all applicable zoning requirements.
11. All applicable zoning regulations regarding density must be met in order to allow a short-term rental to operate.
12. The owner shall display a copy of the Special Use Permit in a prominent place inside the premises. The owner shall provide contact information for the owner and/or their agent in writing and post in a prominent place inside the premises.
13. Sales and use tax license required. Short-term rentals are classified as lodging facilities by the State. As such, the owner of the short-term rental must register the lodging facility business with the Wyoming Department of Revenue and pay lodging tax as required. A copy of the Wyoming Sales and Use Tax License must be provided with the application for Special Use Permit.
14. Insurance. The licensee must maintain fire, hazard and liability insurance which does not exclude short term rentals from coverage and a copy shall be provided with the application for Special Use Permit.
15. Compliance with other laws. The short-term rental unit to be permitted must comply with all applicable federal, state, and local laws.
16. The applicant shall execute a written statement acknowledging that a violation of the ordinances of the Town of Greybull may result in the suspension or revocation of the permit.
17. The licensee shall provide to each short-term rental customer a copy of the Town's noise, trash, and related regulations and shall indicate a primary local contact

information who may be contacted by the Town or Police Department on a 24 hours a day/7 days a week basis regarding any problems with the property.

18. A permit is not transferable and shall be void upon transfer or conveyance of the property.

19. Parking by renters or their guests shall be limited to the right-of-way bordering the short-term rental and to the garage and driveway on the short-term rental property and shall not encroach upon or obstruct ingress and egress to the neighboring properties.

**SECTION 4:** Chapter 5.08.025 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.025 – Inspections**

The town may inspect the facility for compliance with applicable codes, prior to issuance of the special use permit and while the Special Use Permit is in effect.

**SECTION 5:** Chapter 5.08.030 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.030 – Submission of Application and Hearing on Special Use Permit**

The Town Clerk shall receive from the applicant of the Special Use Permit application, the non-refundable application fee of \$200.00, and evidence of notification to owners of land within three hundred feet (300) in any zone that permit is allowed. Attachment A of the application shall be included and must include the name, address, and telephone number, and signature of the property owner approving or disapproving of the proposed special use permit application. The Town Clerk shall set a date for a hearing and a public notice of hearing will be published once, at least seven days before hearing, in the official newspaper. Applicants must be present at the hearing, or the permit will be denied.

**SECTION 6:** Chapter 5.08.035 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.035 – Issuance of Special Use Permit**

The Governing Body is authorized to issue or deny Special Use Permits for Short-Term Rentals. After the hearing on the application, the town council may authorize a special use permit with any special provisions thereon or may deny the application. If there are protests against the issuance of the permit, signed by the owners of twenty percent (20%) or more of the lots within a distance of three hundred feet (300), the permit may be issued only upon the affirmative vote of no less than 75% of the governing body if there are 20% or more protests and with simple majority vote if there are no protests.

**SECTION 7:** Chapter 5.08.040 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.040 – Term and Renewal of Special Use Permit**

A special use permit issued pursuant to this chapter will be issued with an expiration date of December 31 of the same year it was issued. Any person holding a special use permit shall make an application annually for its renewal before December 1 and shall make payment of renewal fees as shall be established by Resolution from time to time. The

Town Clerk shall set a public hearing on such renewal, and the Town Council may grant, deny, or alter such permit as it shall establish after hearing. The notification of owners is not required for renewals.

**SECTION 8:** Chapter 5.08.045 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.045** – Revocations, Complaints, Hearings

The Governing Body is authorized to revoke permits. Conditions for denial of permit or revocation of permit to operate a Short-Term Rental unit shall include but in no way be limited to the following:

1. A permitted owner shall be provided with written notice of the reason(s) the permit is subject to revocation. The applicant shall be allowed ten (10) days from the date written notice is issued to correct defective conditions. If the condition is not corrected within ten (10) days to the satisfaction of the Governing Body, permit will be revoked by issuing such an order. Upon receipt of such order by the owner or local property manager, the unit shall cease operation as a short-term rental.
2. Complaints: Complaints regarding violation of this Ordinance must first be directed to the local contact person. If the local contact person is unable to resolve the issue and/or the issue relates to public safety, then the concerned party should contact the Town Office. The Town of Greybull Police Department shall have an updated list provided by the town Clerk of all local contact persons for short-term rentals in case complaints are received after hours. Verified complaints concerning non-compliance with the terms of this Ordinance may be considered in determining whether a permit should be revoked or renewed.

Complaints against a Short-Term Rental Unit holding a special use permit shall be submitted in writing to the town. After three complaints are received within a six-month period, the Town Clerk shall set a public hearing to consider revocation of the special use permit. Public notice of this hearing shall be published once, at least seven days before the hearing, in the official newspaper, and shall be mailed by U.S. mail to those who have submitted complaints and to the holder of the special use permit. After a public hearing, the Town Council may attach additional provisions to the special use permit, or may revoke the special use permit by establishing any of the following:

- a. The facility constitutes a public nuisance.
- b. Violations of any state, local, or federal rules, laws, or ordinances.
- c. Property is in violation of current zoning ordinances.
- d. The applicant failed to conform to the conditions set forth herein for the current or previous year.
- e. Guests and/or users, while renting the property were issued noise ordinance and/or disturbing the peace citations.
- f. Lack of response from local property manager or contact person, filed complaints of violation of the zoning code and/or applicable laws or regulations.

**SECTION 9:** Chapter 5.08.050 of the Greybull Town Code shall be added, to-wit:

**Section 05.08.050 – Penalty for Violations**

Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be punished by a fine of not more than \$750.00. Each day any violation of any provision of this chapter continues shall constitute a separate offense.

**Section 10 :** If any portion of this ordinance is held or found to be invalid, the remainder of the ordinance shall continue to be in full force and effect.

**Section 11:** This Ordinance shall take effect and be in full force and effect on January 18, 2024, after having been published in the **GREYBULL STANDARD**.

First Reading: November 13, 2023

Second Reading: December 11, 2023

Third Reading January 8, 2024

**TOWN OF GREYBULL, WYOMING**  
A Municipal Corporation

BY: \_\_\_\_\_  
Myles Foley, Mayor

ATTEST: \_\_\_\_\_  
Dana Carroll, Town Clerk

# Memorandum of Agreement Between the Town of Greybull, WY, and Big Horn County School District #3

For Transportation Services for Evacuation of the Public During Declared Emergencies

## 1. Purpose

The purpose of this Memorandum of Agreement (MOA) is to establish a mechanism whereby Big Horn County School District #3 (hereafter referred to as the DISTRICT) may support the Town of Greybull (hereafter referred to as the TOWN) and work together as cooperating parties during emergency evacuations, including aiding in the safe transport of children, the elderly and people with access and functional needs.

## 2. Description

The DISTRICT and the TOWN enter into this MOA in good faith for the provision of transportation services to support evacuation orders issued as a result of natural, technological, or human-caused disaster. The following is representative of, but not limited to, the principle tasks the DISTRICT might be activated to accomplish:

- a) Transport evacuees from at-risk areas to reception centers, shelters, or other safe havens
- b) Modify existing transportation policies (e.g. general policies, pets on vehicles policies, etc.) to better accommodate the needs of evacuees (including people with access and functional needs), and
- c) Return evacuees from safe havens to their residences (re-entry).

## 3. Deployment Activity

This agreement may be activated only by notification to the DISTRICT by the designated Incident Commander (IC) for the TOWN or their designee. Deployment activation, pursuant to this MOA, may occur at any time, day, or night, including weekends and/or holidays; including 24/7 continuous service. Upon acceptance of deployment, the DISTRICT will have equipment en route to the designated location within 120 minutes from the time it receives the official deployment notification from the IC or their designee. For reimbursement purposes, mission tasking will begin with the DISTRICT'S personnel check in at the incident Staging Area and will conclude with the deployment authorization has been met or the IC and/or their designee issues demobilization orders for the resource(s).

## 4. Terms

- a. This agreement shall be in full force and effect beginning at the date of execution and ending 12/31/2025.
- b. This agreement will be renewed automatically unless terminated pursuant to terms hereof.
- c. DISTRICT personnel who respond must be in good standing with the DISTRICT, and up to date on all requisite licensing and permitting.
- d. DISTRICT personnel must abide by all Federal, State, and local laws.
- e. All deployed personnel from the DISTRICT will be properly identified by a DISTRICT badge or other acceptable means of identification.
- f. The DISTRICT will only deploy staff upon receipt and under the terms of the official deployment notification(s) as described in Section 3.
- g. The DISTRICT must provide detailed records certifying the miles and hours of service provided.

## **5. Cost Reimbursement**

If this Agreement is activated, and DISTRICT assets are deployed, the DISTRICT may invoice the TOWN based on the total allocated cost per mile and cost per hour.

## **6. Method for Reimbursement**

- a. The TOWN will provide a method for submitting the required information for invoicing as part of the initial notification.
- b. The DISTRICT must submit accurate paperwork, documentation, receipts, and invoices to the TOWN within 30 days after demobilization.
- c. If the TOWN determines that the DISTRICT has met all requirements for reimbursement, they will reimburse the DISTRICT within 30 days of receiving a properly executed reimbursement request.

## **7. Resource estimates**

In order for the TOWN to properly plan for transportation needs for disaster response, the DISTRICT estimates the following resources could be made available by the Transportation Company:

- Up to \_\_\_\_\_ school buses, VIN, or bus ID# to be determined at the time of activation.
- Up to \_\_\_\_\_ bus drivers, driver names and specifics to be determined at the time of activation.

## **8. Contract Claims**

This Agreement shall be governed by and constructed in accordance with the laws of the State of Wyoming as interpreted by Wyoming courts. However, the parties may attempt to resolve any dispute arising under this Agreement by an appropriate means of dispute resolution.

## **9. Hold Harmless/Indemnification**

The DISTRICT will hold harmless and indemnify the Town against any and all claims for damages, including but not limited to all costs of defense including attorneys fees, all personal injury or wrongful death claims, all worker's compensation claims, or other on the job injury claims arising in any way whatsoever from transportation of the public, including individuals with access and functional needs; during the disaster evacuation or re-entry to their residence(s).

**Acceptance Agreement**

The DISTRICT shall fully complete this MOA with information requested herein, sign two originals of a fully completed MOA and send such back to the TOWN.

As noted, by the signature (below) of the DISTRICT or its authorized agent, the DISTRICT agrees to accept the terms and conditions as set forth in this Agreement, agrees to abide by the requirements for reimbursement and waives the right to file a claim to be reimbursed for any amount above the payment schedule amount, as outlined herein. All amendments to this MOA must be in writing and agreed to by the DISTRICT and the TOWN.

**Big Horn County School District #3**

640 8<sup>th</sup> Ave N, Greybull, WY 82426

\_\_\_\_\_  
Signature of Big Horn County School District #3 Authorized Agent

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

**Town of Greybull**

24 South 5<sup>th</sup> Street, Greybull, WY 82426

\_\_\_\_\_  
Signature of Town of Greybull Authorized Agent

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date



**NOTICE TO BIDDERS**

Sealed bids entitled “**NEW 2023-2024 CREW CAB ¾ TON PICKUP TRUCK**” will be received by the Town of Greybull, Wyoming, at the office of the Town Clerk, 24 S. 5<sup>th</sup> St, Greybull, Wyoming, 82426, until **THURSDAY, NOVEMBER 9, 2023, at 5:00 P.M.** for the purchase by the Town of Greybull “**ONE (1) 2023-2024 PICKUP TRUCK**”, pursuant to specifications. The successful bid will be awarded on **MONDAY, NOVEMBER 13, 2023, at 6:00 P.M.**, during the regularly scheduled council meeting.

General Bidding Conditions and Specifications are on file and may be obtained at the office of the Town Administrator (307-765-9431) at the above address without charge.

Each bid must be submitted in a sealed envelope addressed to the Town of Greybull and must be plainly marked on the outside describing the item being bid on. Emailed Bids or Bids received after **NOVEMBER 9, 2023, at 5:00 P.M.**, will not be accepted.

The Town of Greybull reserves the right to reject all bids.

**Dated this 11 day of October 2023.**

/s/ Dana Carroll, Town Clerk

**PUBLISH:**      October 19, 2023  
                         October 26, 2023

**TOWN OF GREYBULL**  
**FRONTIER SUBDIVISION - RESIDENTIAL LOTS SALE**

THE TOWN OF GREYBULL IS CURRENTLY SELLING 35  
RESIDENTIAL LOTS LOCATED ON BASIN GARDEN ROAD  
IN THE FOLLOWING MANNER.

1. THE MINIMUM BID PRICE PER ACRE IS \$18,000.  
THE FIRST TWO (2) LOTS WILL RECEIVE A 25% DISCOUNT.  
CONTACT GREYBULL TOWN HALL FOR SPECIFIC INFORMATION.  
NO SPECULATION WILL BE ALLOWED IN PURCHASING THE LOTS.  
BUILDING MILESTONES WILL BE REQUIRED WITH EACH BID  
WITH THE FOLLOWING MINIMUM REQUIREMENTS:
  - A. 750 SQUARE FOOT DWELLING READY FOR OCCUPATION AND  
CONNECTED TO MUNICIPAL WATER WITHIN FIVE (5) YEARS  
AND BIG HORN REA ELECTRIC SERVICE WITHIN ONE (1) YEAR  
OF CLOSING, OR PAY THE APPROPRIATE ASSESSMENT RELATING  
TO BIG HORN REA'S BILLING. ANY DEVIATION FROM THIS  
REQUIREMENT WILL NEED COUNCIL APPROVAL.
  - B. THE REAL PROPERTY WILL REVERT BACK TO THE TOWN OF  
GREYBULL FOR FAILURE TO MEET MILESTONES. PURCHASER  
SHALL EXECUTE A QUITCLAIM DEED IN FAVOR OF THE TOWN  
OF GREYBULL AT CLOSING WHICH WILL BE FILED IN THE  
EVENT PURCHASER FAILS TO MEET THE REQUIRED MILESTONES.  
DUE NOTICE AND THE RIGHT TO BE HEARD BY THE GREYBULL  
TOWN COUNCIL WILL BE REQUIRED PRIOR TO FILING OF THE  
QUITCLAIM DEED. THE PURCHASE PRICE WILL BE REFUNDED.
2. AN INTERESTED BIDDER SHALL NOMINATE THE DESIRED LOT(S)  
FOR BID ON A FORM PROVIDED BY THE TOWN OF GREYBULL. ALL  
BIDDERS SUBMITTING SEALED BIDS SHALL INCLUDE A DEPOSIT IN  
THE AMOUNT OF \$300.00 TO COVER PUBLICATION COSTS. THIS  
FEE IS REFUNDABLE TO THE UNSUCCESSFUL BIDDERS.
3. THE NOMINATED LOT(S) WILL BE ADVERTISED FOR THREE (3)  
CONSECUTIVE WEEKS IN THE GREYBULL STANDARD. ALL BIDS  
DULY SUBMITTED WILL BE OPENED AT THE DESIGNATED TOWN  
COUNCIL MEETING. THE BID WILL BE AWARDED TO THE  
HIGHEST RESPONSIBLE BIDDER. THE TOWN OF GREYBULL  
RESERVES THE RIGHT TO REJECT ALL BIDS.

<b>YEAR</b>	<b>MODEL</b>	<b>MILEAGE</b>	<b>HOURS</b>
2013	FREIGHTLINER GARBAGE TRUCK	56,012	
2014	STERLING BLUE GARBAGE TRUCK		
1995	FORD BOOM TRUCK	112,271	
	GEFFS MANF. CHIP SPREADER		7
2007	12' ALLEY CAT ALUMINIUM RECYCLE TRAILER		
2009	16' PRO-TAINER RECYCLING TRAILER		
	AARCO 208V CARDBOARD BALER		