

AGENDA
Regular Council Meeting – 6:00 pm
August 12, 2024

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
READING AND APPROVAL OF MINUTES OF PREVIOUS MEETINGS
ADOPTION OF PREVIOUS MEETING'S FINANCIALS

PUBLIC RELATIONS

- **Midway Golf Course – donation request**

REPORTS

Administrator	Nelson Engineering
Public Works	Municipal Court
Law Enforcement	Fire Department

PUBLIC COMMENT – (Remarks limited to 5 minutes)

AGENDA ADDITION/DELETIONS/ADOPTION
HEARINGS

- Water

UNFINISHED BUSINESS

- ORD #886 – Zoning Change – 3rd reading
- ORD #899 – Rocky Mountain Power Franchise Agreement – 3rd reading
- ORD #900 – Ag Zoning Updates – 2nd reading

NEW

- Bid Opening – Street Sweeper
- RES #510 – Adoption of Capital Improvement Plan
- Conditional Use Permit – Cliff & Brook Fink
 - M. & C. Howe letter
- ORD # 901 – Zoning change – 1st reading
- Museum building permit request – approve/disapprove
- Petition for Variance – Magdalena Harlow
- Subdivision permit application – Chris Harwood
- Rate Study proposal – discussion
- RV Dump Station – discussion
- D. Berlinger – water discussion
- Police Department Ride Along - discussion

PROJECTS

- **Main Street Lighting – discussion**
- **WWDC – level 2 study – discussion**

EXECUTIVE SESSION - personnel
APPROVAL OF BILLS
ADJOURNMENT

REGULAR MEETING

July 8th, 2024

STATE OF WYOMING)
BIG HORN COUNTY) SS.
TOWN OF GREYBULL)

The regular meeting of the Greybull Town Council was held at Town Hall at 6:00 pm with the following members and officers present: Administrator Hunt, Mayor Foley, Councilmembers Dooley, Kottman, Jolley, and Crist, Attorney Richins, Interim Chief Patrick, Foreman Irvine, and Court Clerk Tranas. Councilmember Jolley moved, and Crist seconded to approve the meeting minutes from June 10th, 2024. Motion carried.

Councilmember Dooley moved, and Jolley seconded to adopt the financials as presented at the previous meeting. Motion carried.

Public Relations: J. Olsen with Head Start Basin/Greybull requested to hang a sign on the community pool fence for the Basin Head Start Program. Council agreed to allow her to hang sign.

Greybull Museum board member E. Johnson is requesting a building permit to be issued for the installation of a permanent storage shed behind the museum. The permit would require a variance on the alley side. After discussion council tabled the permit until we talked with Rocky Mountain Power and the fire chief.

J. Schmidt requested that the Town of Greybull consider taking ownership of a water service line down the borrow ditch of the WYDOT right of way so he can get water to his property. After discussion council decided they would prefer J. Schmidt attempt at getting an easement first before they decide if they want to allow the request.

B. Fink requested council reconsider re-zoning the property located at 108 1st Ave S. Last month Ordinance #887 was killed for lack of motion, and she would like the council to reconsider. After discussion council agreed to draft a new ordinance for the re-zoning of this property.

Reports:

Administrator Hunt: Administrator Hunt reported most of her report is on the agenda; updated the council on the June pool numbers reporting a 38.5% increase in numbers over last June. No action taken.

Public Works: Council thanked public works for getting the park ready for the 4th of July. Foreman Irvine answered questions regarding mosquito spraying. Questions were asked regarding patching potholes around town and what we could do regarding Railroad Ave. No action taken.

Police report: Interim Chief Patrick answered questions regarding Greybull Police Department and community events they have been trying out. No action taken.

Public comment: D. Berlinger is requesting he get as-builts for his rental property. The as-builts in question are related to service lines past the meter. Public works looked for these as-builts and haven't been able to locate them. Administrator Hunt will reach out to previous foreman to see what as-builts he is looking for. C. Thomas inquired about the request from the cemetery district being annexed into town and was informed the town hadn't received any request. C. Thomas and D. Cooper asked why the mosquito sprayer wasn't going out towards their property. Foreman Irvine is going to check with the employee and make sure that they are included on the loop. No action taken.

Additions, deletions, or adoptions: Councilmember Jolley moved, and Kottman seconded to approve the addition of M. Garay request and the Silver Spur request for street closures over the next 3 months. Motion carried.

Under Hearings:

Water: Councilmember Dooley moved, and Kottman seconded to turn off water accounts: 5.0280.3, 2.0160.2, 5.0110.6, 3.2130.6, 1.0240.4, 5.1521.7, 3.1820.8, 2.0581.5, 2.1220.7, 6.0251.1, 5.2021.2, 1.1040.6, 5.1595.5, 1.1050.1, 5.1690.3, 4.0690.6, 2.1300.2, 5.1740.4, 3.0320.5, 5.1700.5, 2.0780.3,

2.1360.6, 2.0260.9, 3.1500.2, 4.0300.2, 3.0370.4, 1.1220.6, 5.0887.7, 3.2250.4, 5.2040.3, 5.1330.3, 5.2021.2, 5.1330.4, 3.0710.5, for two months of nonpayment. Motion carried.

Unfinished business:

The Shack, Jerry Patrick, wanted to follow up with council regarding getting some help from the town on mowing the disc golf course. The council informed him that as of right now public works doesn't have the manpower to complete it but might be able to help in the fall. No action taken.

Short-term rental application: Landen Aspen Francis, LLC: The short-term rental application for 709 13th Ave N was approved after property owner demonstrated attempts at getting signatures from adjacent landowners. Councilmember Crist moved, and Jolley seconded to approve short-term rental application. Motion carried.

Ordinance #886 – Zoning Change: Councilmember Dooley moved, and Crist seconded to approve Ordinance #886 on 2nd reading. Motion carried.

Ordinance #899 – Rocky Mountain Power franchise agreement: Councilmember Crist moved, and Jolley seconded to approve Ordinance #899 on 2nd reading. Motion carried.

New Business:

WWC Engineering – Capital Improvement Plan: C. Wyatt and M. Dufort presented the Council and members of the public the C.I.P. and asked for public input. Members of the audience asked questions regarding projects and funding. Next step will be for council to formally adopt the CIP at the August 12th council meeting. No action taken.

Frontier subdivision – Lot 3: Councilmember Dooley moved, and Crist seconded to approve the sale of Lot 3. J. Kottman recused himself from the vote. Motion carried.

Frontier subdivision – Lot 9: Councilmember Jolley moved, and Kottman seconded to approve the sale of Lot 9. Motion carried.

Ordinance #900 – Ag Zoning updates: After discussion regarding the proposed changes to the ag zoning district. D. Cooper and C. Thomas requested that we had pigs to subsection D. and to incorporate predator shooting into the ordinance. Councilmember Crist moved, and Dooley seconded to approve ORD #900 as amended on 1st reading. Motion carried.

Overland Subdivision – Final plat – Councilmember Crist moved, and Jolley seconded to approve the final plat for the overland subdivision. Motion carried.

Water/Sewer rates – Administrator Hunt discussed with the council that after the level 2 study kickoff meeting it was suggested that the town consider having an in-depth rate study completed.

Administrator Hunt reached out to WARWS to conduct the study. They attempted but due to the complexity of our rate structure, it was suggested that we use gettinggreatrates.com. Administrator Hunt asked the council if they would like to seek a proposal from gettinggreatrates.com. Councilmember Crist motioned, and Kottman seconded to solicit a proposal. Motion carried.

Street Sweeper bid – Council had the opportunity to review the advertisement for bid along with the specs for the street sweeper purchase. Councilmember Jolley motioned, and Crist seconded to approve the advertisement and specs. Motion carried.

M. Garay requested a helicopter be allowed to hover around the city park on the riverside for a gender reveal. After discussion it was requested that she give us a smaller time frame so public works can close off the walking path and to be sure that the helicopter pilot adheres to all FAA regulations.

Councilmember Crist moved, and Jolley seconded to approve request. Motion carried.

Silver Spur: The Silver Spur requested July 19th, August 2nd, and September 13th Street closures in front of their bar for live music. It was discussed that in the event a last-minute request comes up the mayor would be allowed to approve a road closure, but the council would like to see majority of the road closure requests. Councilmember Jolley moved, and Crist seconded to approve street closure requests and allow mayor to make decisions on last minute changes. Motion carried.

Projects:

Main Street Lighting – discussion: Administrator Hunt reported that the 17 lighting fixtures have arrived and the second delivery should arrive soon. No action taken.

WWDC – Level 2 study – discussion: The kickoff meeting was held on May 22nd, 2024. No action taken.

MAPS – GIS town – discussion: Training will be held on July 11th and the system will be live and ready to use. No action taken.

Executive Session – Personnel: Councilmember Dooley moved, and Jolley seconded to move into executive session at 7:31 pm. Councilmember Crist moved, and Dooley seconded to move out of executive session. Motion carried.

Councilmember Dooley moved, and Jolley seconded to move back into regular session at 8:10 p.m. Motion carried.

Councilmember Jolley moved, and Crist seconded to appoint Travis Davis as the Chief of Police to start on July 23, 2024. Motion carried.

Councilmember Kottman moved, and Jolley seconded to order warrants to be drawn in payment of the same on the bills payable June 2024. Motion carried.

Bills Payable:

Vendor Name	Amount	Vendor Name	Amount
Adapco	\$14,401.90	Advanced Technology	\$5,631.12
BH Regional Joint Powers	\$18,471.80	Basin Pharmacy	\$14.54
Big Horn County Solid Waste	\$12,537.95	BHC Weed & Pest	\$604.73
Big Horn Co-op	\$2,402.25	Big Horn County Jail	\$50.00
Big Horn County Treasurer	\$15.00	Big Horn Rural Electric	\$1,504.66
Big Horn Telecommunications	\$85.00	Blue 360 Media	\$185.64
Civic Plus	\$4,188.00	Club Dauntless	\$215.00
CNA Surety	\$350.00	Comtronix	\$1,072.96
Double R Lock	\$1,114.00	Ferguson	\$10,446.43
Goodyear Printing	\$1,193.42	Green Turf Landscapes	\$1,750.67
Greybull Building Center	\$117.41	Greybull Standard	\$1,848.00
Daniela Smith	\$1,265.00	Hawkins	\$70.00
Homax	\$54.17	Hub International	\$498.00
J&E Irrigation	\$232.40	Lexis/Nexis	\$483.22
Lynn's	\$164.23	MASA	\$56.00
Midwest Assistance	\$900.00	Murdoch Oil	\$3,363.49
NAPA	\$1,308.57	Nelson Engineering	\$1,600.00
Nelson, Roberta	\$150.00	PACE	\$1,121.50
Pipestone Equipment	\$1,512.00	Pitney Bowes	\$138.54
Postmaster	\$336.98	Powell Tribune	\$250.00
Richins, Kent	\$900.00	Rocky Mountain Power	\$5,301.59
TCT West	\$1,168.70	Office Shop	\$502.25
Thomas, James	\$150.00	Traveling Computer	\$100.00
Verizon Wireless	\$442.91	WAM-WCCA	\$2,500.00
WWC Engineering	\$25,014.25	Wyo Assoc of Muni	\$2,570.88
Wyoming Gas	\$1,531.14	One-Call	\$17.25
Wyoming Public Health	\$144.00	WEBT	\$7,911.20
Greybull Fireworks	\$2,000.00	Wyo Outfitters	\$20.00
Total A/P	\$141,978.75		

Xpress Bill Pay	\$93.00	BMO	\$5,295.70
USDA – Loan Pmt	\$33,400.00	C. Hunt – mileage	\$324.03
S. Tranas – mileage	\$46.90	BHF – Reimburse Loan Pmt	\$33,400.00
Aflac	\$75.28	NCPERS	\$80.00
EFTPS – Payroll Taxes	\$19,203.65	Wyoming Retirement	\$11,959.68
Wyoming Child Support	\$701.52	Payroll – May	\$47,911.01
Bank of Greybull – HSA	\$930.54	Empower Retirement	\$300.00
Payroll – June	\$58,640.32	Total Payables	\$354,340.38

There being no further business to come before Council, Councilmember Crist moved, and Dooley seconded to adjourn the meeting at 8:10 p.m. Motion carried.

/s/ _____
Myles Foley, Mayor

Attest: _____
Carrie Hunt, Town Administrator

Midway Golf Course

4053 Golf Course Rd.
Greybull, WY 82410

307-568-2255

Jan. 22, 2024

This community of ours is so fortunate to have a golf course that we can be proud of and able to share with all who care to play. For almost 60 years, Midway Golf has remained a constant source of pride in our communities. Because of support from businesses like yours the course has seen remarkable improvement the last few years. The staff, board and volunteers work hard to continuing to keep it a top notch 9-hole course.

Unlike our neighboring golf courses, Midway does not receive any municipal or county support. All revenue is raised from its members, green fees and donations. Countless hours are volunteered by local golfers every season. The Course is only operational for approximately 6 months of the year but has year -long expenses. Any financial support your business can provide will help maintain and provide operational funding.

If you would like to sponsor a tournament as your donation, we have that option! You could be a full sponsor for \$1.000 or a partial for \$500. This is a great way to get your business name out there. We advertise at multiple courses, newspapers and businesses in both Greybull & Basin. If any questions in this regard, a board member would be happy to meet with you for further explanation.

Donors are recognized on placard displays at the clubhouse, tee boxes and score cards. Presently, board members are Pres. Brenton Paxton, Doug Crouse-V-Pres., Carolyn Walton-Secy/Treas., Joe Cheatham, Travis Tigner, Marty Storeim and Rocky Kness. Any one of us would be happy to visit by phone or in person to discuss our needs. We sincerely appreciate working with the businesses in our community. The interest and support you have provided in the past encourages us to we look forward to another very successful golf season.

Sincerely,

Carolyn Walton
307-765-4308

Donation amount _____ (pay to Midway Golf Course)

Name of Business TOWN OF GREYBULL

Address _____

Contact person: _____ Phone _____

**TOWN OF GREYBULL
ADMINISTRATOR'S REPORT
AUGUST 2024**

UNFINISHED BUSINESS

- ORD #886 – 3rd reading – This is for the Greybull Body Shop property located at 25 S 2nd St. It has been zoned as Low Density Residential and it really should be zoned in the General Business District.
- ORD #899 – 3rd reading – Rocky Mountain Power Franchise Agreement – The current franchise agreement is set to expire in August 2024. Per council request during the June meeting, I reached out to Rocky Mountain Power and requested a 5% franchise fee with a 7–10-year agreement.
- ORD #900 – Ag Zoning Updates – 2nd reading – changed from the 1st reading where we added the word “pig” to subsection D and have incorporated language regarding shooting predators within town limits.

NEW BUSINESS

- RES #510 – Adoption of the 2024 Capital Improvement Plan
- Conditional Use Permit – Cliff & Brooke Fink – request to allow the property located behind the Greybull Body Shop to be used as an RV park.
 - Letter from Mike & Cheryle Howe as follow up on this request.
- ORD #901 – 1st reading – This is for the property owned by Cliff and Brooke Fink behind the Greybull Body Shop on 1st Ave S. We would be changing it from Low Density Residential to General Business District per landowner request.
- Museum Building Permit – the request last month was withdrawn, and a new request has been made. The storage shed will no longer be permanent in nature. Will still need approval since the land is owned by the town.
- Petition for Variance – Magdalena Harlow is requesting to build a carport closer than the boundary setback allows. She cleared it with her neighbor that will have the direct effect of this. One item to note from Bill V. is the property owner will need to install an approach at the curb/gutter.
- Subdivision permit application – C. Harwood is requesting to do a lot line adjustment at his property to create one parcel of land by the Wheels Motel.
- Rate Study Proposal – In your council packet you will see the proposal from Carl Brown with GettingGreatRates.com. I would recommend contracting for service package 1 and 2 and then if needed for onsite as we move through the process.
- RV Dump Station – per council member Jolley’s request he would like to discuss the town installing an RV Dump Station. I have reached out to Jake with Nelson Engineering to give us a report on that and what it would take.
- D. Berlinger – see attached documentation for discussion.
- Police Department Ride Along – Chief Davis would like to implement a ride along program with the department. We have talked about this with the attorney, LGLP, and a few other agencies that offer this program. They all recommended that we have a policy in place and a release of liability form in place. I will let him answer any questions you may have.

PROJECTS

Main Street Lighting Upgrade

- We have a WAM Energy Lease, current terms are \$100,000 two-year lease with option to renew four terms, annual payment would be \$10,000/year over 10 years with renewal.
- Applied for a grant from Wyoming Energy Authority but wasn't successful.
- The total cost to replace all the decorative streetlights in town would be approximately \$137,000.
- An energy audit was completed on the current lights with results stating significant improvement in lighting energy use and energy cost reductions. Approximate savings would be about \$1,474 per year.
- WAM requests that we would need to request the funds by June 30, 2023.
- Working with Jason from Acuity Brands on looking at some other lighting options to try and reduce the cost to replace.
- Thoughts on doing the replacement in phases? Maybe replace all of 6th street first and then work on Main Street a block each year until fully replaced?
- A sample should be arriving soon and then we will make a final decision.
- The sample arrived and isn't going to work for the types of poles we have. Jason with Acuity is going to do some research and find some other options.
- New sample should arrive this week.
- The poles that are currently installed are old and not very sturdy. Mounting any type of light fixture on them may not be a good idea. At this point we might be better pulling back and figuring out how to improve everything (poles and lights).
- To replace all the poles and fixtures the cost for the entire assembly is \$2,370/unit. This would put us around \$220,000 to upgrade the entire system. To purchase the light itself would cost \$1,211 per fixture for a total cost of \$110,201.
- Received \$100,000 from WAM for energy efficiency lights – with it being late in budget year James Seckman told me I could move it forward to FY24 budget since it was unspent funds.
- 1st ½ of lights has been ordered – 12-week lead time
- The fixtures have been pushed back until the first week of December, so this has turned into a spring project, possibly a late winter project.
- Project has begun – 1st pole & light were installed by the Wheels Motel, crew is installing more by the day.
- Getting ready to order shipment #2. The poles on Greybull Avenue are in a diamond pattern versus the poles on 6th street. Working on making sure we get the correct layout for Greybull Ave.
- Shipment #2 has been ordered. The shipping times vary from April 30 – July 10 for various items being shipped. Just waiting on all the pieces to arrive before the crew starts replacing again.
- All lights have arrived and we will begin installing as time allows.

WWDC Level II

- Met with selection committee on October 4th in Cheyenne
- Final approval on November 8th
- Kickoff meeting with WWDC and Dowl on May 22, 2024
- Working with DOWL on the study

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUND REVENUE</u>						
10-30-110	PROPERTY TAXES	583.50	583.50	95,000.00	94,416.50	.6
10-30-111	MOTOR VEHICLE FEES	.77	.77	40,000.00	39,999.23	.0
10-30-112	FRANCHISE FEES	5,167.66	5,167.66	60,000.00	54,832.34	8.6
10-30-113	SOUTH-END ASSESSMENT REVENUE	.00	.00	6,000.00	6,000.00	.0
10-30-114	GBP ASSESSMENT REVENUES	.00	.00	9,500.00	9,500.00	.0
10-30-115	POOL CONCESSIONS REVENUES	.00	.00	150.00	150.00	.0
10-30-116	POOL GATE REVENUES	4,345.00	4,345.00	4,000.00	(345.00)	108.6
10-30-119	SWIM LESSONS	2,900.00	2,900.00	4,500.00	1,600.00	64.4
10-30-210	LIQUOR LICENSE FEES	.00	.00	9,000.00	9,000.00	.0
10-30-211	PUBLISHING LIQUOR LICENSE	.00	.00	400.00	400.00	.0
10-30-212	ANIMAL LICENSES	65.00	65.00	2,000.00	1,935.00	3.3
10-30-215	BUILDING CONTRACTORS LICENSES	25.00	25.00	1,500.00	1,475.00	1.7
10-30-218	BUILDING PERMITS	884.00	884.00	2,000.00	1,116.00	44.2
10-30-220	MISCELLANEOUS LICENSES	50.00	50.00	500.00	450.00	10.0
10-30-309	WY SKILLS GAMES DIST	.00	.00	23,000.00	23,000.00	.0
10-30-310	CIGARETTE TAXES	843.46	843.46	9,000.00	8,156.54	9.4
10-30-311	WY LOTTERY DISTRIBUTIONS	1,689.22	1,689.22	5,500.00	3,810.78	30.7
10-30-312	GASOLINE TAXES	5,588.68	5,588.68	80,000.00	74,411.32	7.0
10-30-314	SALES TAXES	34,239.78	34,239.78	400,000.00	365,760.22	8.6
10-30-318	MINERAL ROYALTIES	.00	.00	100,000.00	100,000.00	.0
10-30-330	SEVERANCE TAXES	.00	.00	50,000.00	50,000.00	.0
10-30-335	DIRECT DISTRIBUTION	.00	.00	325,000.00	325,000.00	.0
10-30-340	MOSQUITO CONTROL/GRANT	6,053.65	6,053.65	10,000.00	3,946.35	60.5
10-30-350	STREET SWEEPING	250.00	250.00	525.00	275.00	47.6
10-30-410	RENTAL INCOME	1,716.67	1,716.67	15,000.00	13,283.33	11.4
10-30-420	VIN CHECKS	70.00	70.00	1,000.00	930.00	7.0
10-30-500	I.D. CHECKS	45.00	45.00	500.00	455.00	9.0
10-30-510	COURT FINES	3,389.50	3,389.50	20,000.00	16,610.50	17.0
10-30-512	COURT COSTS	190.00	190.00	1,000.00	810.00	19.0
10-30-515	RESTITUTION	130.00	130.00	.00	(130.00)	.0
10-30-535	ANIMAL POUND RENTAL FEES	.00	.00	750.00	750.00	.0
10-30-600	MISCELLANEOUS REVENUE	833.75	833.75	13,500.00	12,666.25	6.2
10-30-650	INTEREST INCOME	8,976.61	8,976.61	3,500.00	(5,476.61)	256.5
10-30-660	INVESTMENT INTEREST	.00	.00	21,000.00	21,000.00	.0
10-30-860	TRANSFER FROM CAPITAL FUNDS	.00	.00	41,892.00	41,892.00	.0
TOTAL FUND REVENUE		78,037.25	78,037.25	1,355,717.00	1,277,679.75	5.8
TOTAL FUND REVENUE		78,037.25	78,037.25	1,355,717.00	1,277,679.75	5.8

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 SALARIES & WAGES	471.75	471.75	14,250.00	13,778.25	3.3
10-41-120 SALARIES - MAYOR & COUNCIL	500.00	500.00	9,000.00	8,500.00	5.6
10-41-150 EMPLOYEE BENEFITS	578.39	578.39	7,188.50	6,610.11	8.1
10-41-210 UTILITIES	413.97	413.97	9,000.00	8,586.03	4.6
10-41-220 LEGAL FEES	900.00	900.00	20,000.00	19,100.00	4.5
10-41-222 PROFESSIONAL SERVICES	.00	.00	35,000.00	35,000.00	.0
10-41-270 INSURANCE	.00	.00	8,030.00	8,030.00	.0
10-41-280 TRAVEL & TRAINING	55.03	55.03	7,000.00	6,944.97	.8
10-41-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-41-300 MEMBERSHIP	2,995.88	2,995.88	4,500.00	1,504.12	66.6
10-41-310 PRINTING & ADVERTISING	1,495.32	1,495.32	10,000.00	8,504.68	15.0
10-41-320 MATERIALS & SUPPLIES	290.28	290.28	5,000.00	4,709.72	5.8
10-41-330 POSTAGE	23.09	23.09	1,500.00	1,476.91	1.5
10-41-810 NEW EQUIPMENT	305.96	305.96	3,000.00	2,694.04	10.2
10-41-830 SOFTWARE CONTRACT/SUPPORT	4,480.99	4,480.99	30,000.00	25,519.01	14.9
10-41-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL ADMINISTRATION	12,510.66	12,510.66	164,818.50	152,307.84	7.6

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-42-110 SALARIES & WAGES	23,389.22	23,389.22	334,000.00	310,610.78	7.0
10-42-120 SALARIES - DISPATCHER	.00	.00	38,407.00	38,407.00	.0
10-42-150 EMPLOYEE BENEFITS	9,286.55	9,286.55	122,500.00	113,213.45	7.6
10-42-210 UTILITIES	1,065.95	1,065.95	13,500.00	12,434.05	7.9
10-42-220 LEGAL FEES	.00	.00	5,500.00	5,500.00	.0
10-42-221 LEGAL PUBLICATIONS	668.86	668.86	1,500.00	831.14	44.6
10-42-222 PROFESSIONAL SERVICES	840.00	840.00	5,500.00	4,660.00	15.3
10-42-230 COMMUNICATIONS - EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-42-250 REPAIR & MAINTENANCE OFFICE	405.37	405.37	250.00	(155.37)	162.2
10-42-260 VEHICLE MAINTENANCE MAJOR	.00	.00	2,000.00	2,000.00	.0
10-42-261 GASOLINE	959.07	959.07	15,000.00	14,040.93	6.4
10-42-262 CAR WASHES	54.17	54.17	750.00	695.83	7.2
10-42-263 OIL & DAILY MAINTENANCE	92.17	92.17	1,500.00	1,407.83	6.1
10-42-265 TIRES	.00	.00	1,000.00	1,000.00	.0
10-42-270 INSURANCE	.00	.00	6,215.00	6,215.00	.0
10-42-280 TRAVEL, TRAINING, LODGING	241.78	241.78	6,000.00	5,758.22	4.0
10-42-281 TRAINING - ACADEMY	.00	.00	2,000.00	2,000.00	.0
10-42-282 TRAINING - IN SERVICE	.00	.00	1,500.00	1,500.00	.0
10-42-283 FIREARMS - AMMUNITION	.00	.00	1,500.00	1,500.00	.0
10-42-285 DRUG ENFORCEMENT PROGRAM	.00	.00	2,000.00	2,000.00	.0
10-42-286 PUBLIC RELATIONS	433.95	433.95	2,000.00	1,566.05	21.7
10-42-290 OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
10-42-292 PRISONERS - JAIL	50.00	50.00	2,500.00	2,450.00	2.0
10-42-300 MEMBERSHIP	.00	.00	500.00	500.00	.0
10-42-310 PRINTING & ADVERTISING	299.27	299.27	1,500.00	1,200.73	20.0
10-42-320 MATERIALS & SUPPLIES OFFICE	353.25	353.25	4,000.00	3,646.75	8.8
10-42-322 POSTAGE	27.98	27.98	1,000.00	972.02	2.8
10-42-331 PATROL EQUIPMENT	.00	.00	4,500.00	4,500.00	.0
10-42-332 INVESTIGATIVE EQUIPMENT	412.35	412.35	6,500.00	6,087.65	6.3
10-42-340 #1 UNIFORMS	2,076.54	2,076.54	2,500.00	423.46	83.1
10-42-800 NEW EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-42-990 SAFETY	.00	.00	150.00	150.00	.0
TOTAL POLICE DEPARTMENT	40,656.48	40,656.48	595,772.00	555,115.52	6.8

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-43-210 UTILITIES	96.57	96.57	3,000.00	2,903.43	3.2
10-43-250 REPAIR & MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
10-43-260 VEHICLE EXPENSE	.00	.00	1,500.00	1,500.00	.0
10-43-261 GASOLINE	.00	.00	1,000.00	1,000.00	.0
10-43-270 INSURANCE	.00	.00	9,845.00	9,845.00	.0
10-43-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-43-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-43-300 MEMBERSHIP	.00	.00	3,500.00	3,500.00	.0
10-43-320 MATERIALS & SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-43-810 NEW EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-990 SAFETY	.00	.00	250.00	250.00	.0
TOTAL FIRE DEPARTMENT	96.57	96.57	29,545.00	29,448.43	.3
<u>STREETS AND ALLEYS</u>					
10-44-110 SALARIES & WAGES	3,359.80	3,359.80	46,250.00	42,890.20	7.3
10-44-150 EMPLOYEE BENEFITS	1,477.57	1,477.57	16,750.00	15,272.43	8.8
10-44-210 UTILITIES	1,963.40	1,963.40	25,500.00	23,536.60	7.7
10-44-250 REPAIR & MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
10-44-255 HIGHWAY/STREETS MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
10-44-260 VEHICLE EXPENSE	6.99	6.99	2,500.00	2,493.01	.3
10-44-261 GASOLINE	646.78	646.78	10,500.00	9,853.22	6.2
10-44-265 TIRES	.00	.00	4,000.00	4,000.00	.0
10-44-267 EQUIPMENT REPAIR & MAINTENANC	97.93	97.93	15,000.00	14,902.07	.7
10-44-270 INSURANCE	.00	.00	4,400.00	4,400.00	.0
10-44-285 D & A TESTING	.00	.00	250.00	250.00	.0
10-44-290 OTHER MISCELLANEOUS	.00	.00	250.00	250.00	.0
10-44-320 MATERIALS & SUPPLIES	352.12	352.12	2,500.00	2,147.88	14.1
10-44-335 UNIFORMS	.00	.00	500.00	500.00	.0
10-44-990 SAFETY	62.45	62.45	600.00	537.55	10.4
TOTAL STREETS AND ALLEYS	7,967.04	7,967.04	135,500.00	127,532.96	5.9
<u>MUNICIPAL JUDGE</u>					
10-45-110 SALARIES & WAGES	2,106.00	2,106.00	27,500.00	25,394.00	7.7
10-45-150 EMPLOYEE BENEFITS	370.10	370.10	5,000.00	4,629.90	7.4
10-45-220 LEGAL FEES	.00	.00	20,000.00	20,000.00	.0
10-45-280 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-45-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-45-320 MATERIALS & SUPPLIES	66.41	66.41	2,000.00	1,933.59	3.3
10-45-350 JURY TRIALS	.00	.00	500.00	500.00	.0
TOTAL MUNICIPAL JUDGE	2,542.51	2,542.51	57,200.00	54,657.49	4.4

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOSQUITO CONTROL</u>					
10-46-110 SALARIES & WAGES	906.50	906.50	10,750.00	9,843.50	8.4
10-46-150 EMPLOYEE BENEFITS	547.78	547.78	8,000.00	7,452.22	6.9
10-46-250 REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
10-46-260 VEHICLE EXPENSE	.00	.00	500.00	500.00	.0
10-46-261 GASOLINE	226.83	226.83	1,500.00	1,273.17	15.1
10-46-267 EQUIPMENT REPAIR & MAINTENANC	.00	.00	500.00	500.00	.0
10-46-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-46-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-46-310 PRINTING & ADVERTISING	.00	.00	100.00	100.00	.0
10-46-320 MATERIALS & SUPPLIES	.00	.00	500.00	500.00	.0
10-46-325 CHEMICALS	14,505.83	14,505.83	15,000.00	494.17	96.7
10-46-335 UNIFORMS	.00	.00	100.00	100.00	.0
10-46-990 SAFETY	.00	.00	100.00	100.00	.0
TOTAL MOSQUITO CONTROL	16,186.94	16,186.94	38,550.00	22,363.06	42.0
<u>PARKS & RECREATION</u>					
10-47-110 SALARIES & WAGES	1,813.00	1,813.00	21,500.00	19,687.00	8.4
10-47-115 SALARIES - MUSEUM	1,356.67	1,356.67	18,500.00	17,143.33	7.3
10-47-150 EMPLOYEE BENEFITS	1,224.70	1,224.70	17,500.00	16,275.30	7.0
10-47-210 UTILITIES	1,147.49	1,147.49	15,000.00	13,852.51	7.7
10-47-220 PROFESSIONAL SERVICES	1,750.67	1,750.67	40,000.00	38,249.33	4.4
10-47-250 REPAIR & MAINTENANCE	513.73	513.73	2,000.00	1,486.27	25.7
10-47-260 VEHICLE EXPENSE	14.29	14.29	2,500.00	2,485.71	.6
10-47-261 GASOLINE	215.79	215.79	4,500.00	4,284.21	4.8
10-47-267 EQUIPMENT REPAIR & MAINTENANC	156.63	156.63	1,500.00	1,343.37	10.4
10-47-270 INSURANCE	.00	.00	1,210.00	1,210.00	.0
10-47-290 OTHER MISCELLANEOUS	58.65	58.65	500.00	441.35	11.7
10-47-320 MATERIALS & SUPPLIES	910.75	910.75	6,500.00	5,589.25	14.0
10-47-335 UNIFORMS	.00	.00	300.00	300.00	.0
10-47-810 NEW EQUIPMENT	1,142.93	1,142.93	1,500.00	357.07	76.2
10-47-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL PARKS & RECREATION	10,305.30	10,305.30	133,610.00	123,304.70	7.7

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ANIMAL CONTROL</u>					
10-48-110 SALARIES & WAGES	1,236.00	1,236.00	16,750.00	15,514.00	7.4
10-48-150 EMPLOYEE BENEFITS	117.68	117.68	1,500.00	1,382.32	7.9
10-48-210 UTILITIES	162.20	162.20	5,000.00	4,837.80	3.2
10-48-222 VETERINARY EXPENSE	.00	.00	150.00	150.00	.0
10-48-260 VEHICLE EXPENSE	.00	.00	500.00	500.00	.0
10-48-261 GASOLINE	.00	.00	1,500.00	1,500.00	.0
10-48-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-48-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-48-310 PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
10-48-320 MATERIALS & SUPPLIES	257.19	257.19	1,500.00	1,242.81	17.2
10-48-335 UNIFORMS	.00	.00	250.00	250.00	.0
10-48-810 NEW EQUIPMENT	.00	.00	500.00	500.00	.0
TOTAL ANIMAL CONTROL	1,773.07	1,773.07	29,150.00	27,376.93	6.1
<u>FLOOD CONTROL</u>					
10-49-110 SALARIES & WAGES	1,033.57	1,033.57	13,750.00	12,716.43	7.5
10-49-150 EMPLOYEE BENEFITS	535.19	535.19	5,500.00	4,964.81	9.7
10-49-210 UTILITIES	242.29	242.29	2,000.00	1,757.71	12.1
10-49-220 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
10-49-250 REPAIR & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-49-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-49-320 MATERIALS & SUPPLIES	302.36	302.36	1,500.00	1,197.64	20.2
10-49-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL FLOOD CONTROL	2,113.41	2,113.41	26,050.00	23,936.59	8.1
<u>MISCELLANEOUS</u>					
10-50-110 SALARIES & WAGES	1,000.00	1,000.00	12,500.00	11,500.00	8.0
10-50-150 EMPLOYEE BENEFITS	165.35	165.35	1,061.50	896.15	15.6
10-50-220 PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
10-50-225 PLANNING & ZONING	.00	.00	500.00	500.00	.0
10-50-290 OTHER MISCELLANEOUS	.00	.00	5,000.00	5,000.00	.0
10-50-780 ECONOMIC DEVELOPMENT	425.32	425.32	12,000.00	11,574.68	3.5
10-50-785 CHAMBER OF COMMERCE	.00	.00	5,000.00	5,000.00	.0
10-50-795 HOLIDAZZLE	.00	.00	3,000.00	3,000.00	.0
10-50-800 DAYS OF '49	.00	.00	1,000.00	1,000.00	.0
10-50-805 FIREWORKS	2,000.00	2,000.00	3,000.00	1,000.00	66.7
TOTAL MISCELLANEOUS	3,590.67	3,590.67	68,061.50	64,470.83	5.3

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING MAINTENANCE</u>					
10-51-100 TOWN HALL	.00	.00	4,000.00	4,000.00	.0
10-51-250 FIRE HALL	.00	.00	2,000.00	2,000.00	.0
10-51-300 REC CENTER	1,088.79	1,088.79	3,000.00	1,911.21	36.3
10-51-400 POUND	33.99	33.99	500.00	466.01	6.8
10-51-500 LIBRARY	.00	.00	1,500.00	1,500.00	.0
10-51-800 CALL CENTER	19.96	19.96	1,000.00	980.04	2.0
10-51-900 P&R BLDGS	.00	.00	1,500.00	1,500.00	.0
10-51-950 GENERAL PROPERTY	1,114.00	1,114.00	2,500.00	1,386.00	44.6
10-51-990 PROPERTY TAXES PAYABLE	.00	.00	5,500.00	5,500.00	.0
TOTAL BUILDING MAINTENANCE	2,256.74	2,256.74	21,500.00	19,243.26	10.5
<u>POOL</u>					
10-52-110 SALARIES & WAGES	8,103.75	8,103.75	21,500.00	13,396.25	37.7
10-52-150 EMPLOYEE BENEFITS	771.49	771.49	2,250.00	1,478.51	34.3
10-52-210 UTILITIES	1,964.90	1,964.90	12,000.00	10,035.10	16.4
10-52-250 REPAIR & MAINTENANCE	4,716.12	4,716.12	1,000.00	(3,716.12)	471.6
10-52-270 INSURANCE	.00	.00	1,210.00	1,210.00	.0
10-52-280 TRAVEL & TRAINING	310.00	310.00	1,500.00	1,190.00	20.7
10-52-290 OTHER MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-52-320 MATERIALS & SUPPLIES	447.80	447.80	6,000.00	5,552.20	7.5
10-52-325 CHEMICALS	4,263.00	4,263.00	10,000.00	5,737.00	42.6
TOTAL POOL	20,577.06	20,577.06	55,960.00	35,382.94	36.8
TOTAL FUND EXPENDITURES	120,576.45	120,576.45	1,355,717.00	1,235,140.55	8.9
NET REVENUE OVER EXPENDITURES	(42,539.20)	(42,539.20)	.00	42,539.20	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
30-30-320 SALES TAX - OPTIONAL	29,537.74	29,537.74	350,000.00	320,462.26	8.4
30-30-667 INTEREST - CAPITAL DEPRECIATIO	14.11	14.11	50.00	35.89	28.2
30-30-670 INTEREST - SALES TAX	1,337.32	1,337.32	5,500.00	4,162.68	24.3
30-30-800 INTEREST - GDF	.00	.00	75.00	75.00	.0
30-30-805 INTEREST - FIRE SIREN FUND	8.86	8.86	75.00	66.14	11.8
30-30-822 INTEREST - DEV TRUST FUND	79.65	79.65	500.00	420.35	15.9
30-30-840 SALE OF OBSOLETE EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
30-30-865 SALE OF TOWN LAND	126,389.50	126,389.50	50,000.00	(76,389.50)	252.8
30-30-884 SHSP- FIRE SIREN GRANT	.00	.00	21,000.00	21,000.00	.0
30-30-889 ARPA FUNDS	82.65	82.65	.00	(82.65)	.0
TOTAL FUND REVENUE	157,449.83	157,449.83	429,700.00	272,250.17	36.6
TOTAL FUND REVENUE	157,449.83	157,449.83	429,700.00	272,250.17	36.6

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
30-41-815 OFFICE IMPROVEMENTS/EQUIPMENT	.00	.00	9,000.00	9,000.00	.0
30-41-826 CAPITAL IMPROVMENT PLAN	25,080.25	25,080.25	8,000.00	(17,080.25)	313.5
30-41-836 GREYBULL RESIDENTIAL DEV PROJ	506.00	506.00	4,500.00	3,994.00	11.2
30-41-900 TRANSFER TO GENERAL FUND	.00	.00	41,892.00	41,892.00	.0
30-41-920 CAPITAL RESERVE	.00	.00	35,558.00	35,558.00	.0
TOTAL ADMINISTRATION	25,586.25	25,586.25	98,950.00	73,363.75	25.9
<u>POLICE DEPARTMENT</u>					
30-42-810 DEBT SERVICE - VEHICLES	.00	.00	23,000.00	23,000.00	.0
TOTAL POLICE DEPARTMENT	.00	.00	23,000.00	23,000.00	.0
<u>FIRE DEP'T. GRANTS/DONATIONS</u>					
30-43-815 FIRE SIREN - SOUTH	.00	.00	21,000.00	21,000.00	.0
TOTAL FIRE DEP'T. GRANTS/DONATIO	.00	.00	21,000.00	21,000.00	.0
<u>STREETS AND ALLEYS</u>					
30-44-815 EQUIPMENT REPLACEMENT SWEEPE	.00	.00	50,000.00	50,000.00	.0
30-44-822 EQUIPMENT - BRUSH HOG ATTACHM	2,848.95	2,848.95	6,000.00	3,151.05	47.5
30-44-830 ROAD BASE PROJECTS	.00	.00	25,000.00	25,000.00	.0
30-44-880 STREET CURB/GUTTER	.00	.00	35,000.00	35,000.00	.0
30-44-890 MAINSTREET/DOWNTOWN ENHANCE	2,654.28	2,654.28	15,000.00	12,345.72	17.7
30-44-891 MAINSTREET CHRISTMAS DECOR	.00	.00	25,000.00	25,000.00	.0
TOTAL STREETS AND ALLEYS	5,503.23	5,503.23	156,000.00	150,496.77	3.5
<u>PARKS & RECREATION</u>					
30-47-835 TREE BOARD PROJECT	.00	.00	3,500.00	3,500.00	.0
30-47-880 BALLFIELD/PLAYGROUND IMP	.00	.00	2,500.00	2,500.00	.0
TOTAL PARKS & RECREATION	.00	.00	6,000.00	6,000.00	.0
<u>FLOOD CONTROL</u>					
30-49-820 FLOOD PLAIN REMEDIATION	.00	.00	10,000.00	10,000.00	.0
TOTAL FLOOD CONTROL	.00	.00	10,000.00	10,000.00	.0

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING IMPROVEMENTS</u>					
30-51-100 TOWN HALL	.00	.00	30,000.00	30,000.00	.0
30-51-200 TOWN SHOP	.00	.00	7,000.00	7,000.00	.0
30-51-250 FIRE HALL	.00	.00	1,500.00	1,500.00	.0
30-51-300 REC CENTER	.00	.00	20,000.00	20,000.00	.0
30-51-400 POUND	.00	.00	250.00	250.00	.0
30-51-500 LIBRARY	.00	.00	9,000.00	9,000.00	.0
30-51-800 CALL CENTER	.00	.00	1,000.00	1,000.00	.0
30-51-900 P&R BLDGS	.00	.00	10,000.00	10,000.00	.0
30-51-910 SOCCER FIELD	.00	.00	1,000.00	1,000.00	.0
30-51-920 POOL	.00	.00	20,000.00	20,000.00	.0
30-51-950 GENERAL PROPERTY	.00	.00	15,000.00	15,000.00	.0
TOTAL BUILDING IMPROVEMENTS	.00	.00	114,750.00	114,750.00	.0
TOTAL FUND EXPENDITURES	31,089.48	31,089.48	429,700.00	398,610.52	7.2
NET REVENUE OVER EXPENDITURES	126,360.35	126,360.35	.00	(126,360.35)	.0

TOWN OF GREYBULL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 31, 2024

LODGING TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>						
46-30-610	LODGING TAX REVENUE	1,543.93	1,543.93	25,000.00	23,456.07	6.2
46-30-630	INTEREST INCOME	11.24	11.24	200.00	188.76	5.6
	TOTAL FUND REVENUE	1,555.17	1,555.17	25,200.00	23,644.83	6.2
	TOTAL FUND REVENUE	1,555.17	1,555.17	25,200.00	23,644.83	6.2

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

LODGING TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
46-40-610 PROMOTIONAL EXPENSE	7,300.00	7,300.00	25,200.00	17,900.00	29.0
TOTAL FUND EXPENDITURES	7,300.00	7,300.00	25,200.00	17,900.00	29.0
TOTAL FUND EXPENDITURES	7,300.00	7,300.00	25,200.00	17,900.00	29.0
NET REVENUE OVER EXPENDITURES	(5,744.83)	(5,744.83)	.00	5,744.83	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
71-30-410 METERED WATER SALES	92,481.92	92,481.92	880,000.00	787,518.08	10.5
71-30-450 OTHER WATER SALES	1,977.00	1,977.00	4,500.00	2,523.00	43.9
71-30-510 WATER TAPS	3,000.00	3,000.00	8,000.00	5,000.00	37.5
71-30-620 WATER SERVICE CHARGES	.00	.00	1,000.00	1,000.00	.0
71-30-640 WATER TURN-ON CHARGES	.00	.00	1,000.00	1,000.00	.0
71-30-645 B.H COUNTY AIRPORT ASSESSMENT	.00	.00	7,710.00	7,710.00	.0
71-30-650 SALE OF MATERIALS	.00	.00	1,500.00	1,500.00	.0
71-30-671 INTEREST - 2015 BOND FUND	41.28	41.28	250.00	208.72	16.5
71-30-672 INTEREST - 2017 BOND FUND	.42	.42	5.00	4.58	8.4
71-30-685 INTEREST - WATER MAINTENANCE	118.22	118.22	750.00	631.78	15.8
71-30-705 INTEREST - '15 BOND RESERVE	.00	.00	500.00	500.00	.0
71-30-710 INTEREST - '15 BOND ASSET RES	28.09	28.09	200.00	171.91	14.1
TOTAL FUND REVENUE	97,646.93	97,646.93	905,415.00	807,768.07	10.8
TOTAL FUND REVENUE	97,646.93	97,646.93	905,415.00	807,768.07	10.8

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
71-40-110 SALARIES & WAGES	14,003.13	14,003.13	199,000.00	184,996.87	7.0
71-40-150 EMPLOYEE BENEFITS	5,953.48	5,953.48	81,500.00	75,546.52	7.3
71-40-170 FIREMEN/EMT BENEFITS	112.83	112.83	1,500.00	1,387.17	7.5
71-40-210 UTILITIES	1,726.44	1,726.44	21,500.00	19,773.56	8.0
71-40-221 ENGINEERING	.00	.00	5,000.00	5,000.00	.0
71-40-225 PROFESSIONAL SERVICES	17.25	17.25	17,000.00	16,982.75	.1
71-40-250 REPAIR & MAINTENANCE	1,512.00	1,512.00	5,000.00	3,488.00	30.2
71-40-253 WATERLINE & STORAGE IMPROVE	.00	.00	75,000.00	75,000.00	.0
71-40-260 VEHICLE EXPENSE	1,027.92	1,027.92	3,000.00	1,972.08	34.3
71-40-261 GASOLINE	564.39	564.39	7,500.00	6,935.61	7.5
71-40-265 TIRES	.00	.00	2,500.00	2,500.00	.0
71-40-267 EQUIPMENT REPAIR & MAINTENANC	9.99	9.99	1,000.00	990.01	1.0
71-40-270 INSURANCE	498.00	498.00	15,200.00	14,702.00	3.3
71-40-280 TRAVEL, TRAIN , MEMBERSHIP	.00	.00	5,000.00	5,000.00	.0
71-40-285 D & A TESTING	.00	.00	500.00	500.00	.0
71-40-290 WATER BILLING	623.94	623.94	3,500.00	2,876.06	17.8
71-40-310 PRINTING & ADVERTISING	340.82	340.82	2,500.00	2,159.18	13.6
71-40-320 MATERIALS & SUPPLIES	1,943.58	1,943.58	15,000.00	13,056.42	13.0
71-40-325 METERS/AIR VALVES/RADIO READ	2,911.00	2,911.00	25,000.00	22,089.00	11.6
71-40-330 CHEMICALS	70.00	70.00	7,000.00	6,930.00	1.0
71-40-335 UNIFORMS	.00	.00	1,500.00	1,500.00	.0
71-40-340 WATER TESTING	158.54	158.54	5,000.00	4,841.46	3.2
71-40-350 WATER METER READER UPGRADES	3,300.00	3,300.00	.00	(3,300.00)	.0
71-40-400 WATER BUILDINGS	.00	.00	1,500.00	1,500.00	.0
71-40-410 TOWN SHOP	.00	.00	1,500.00	1,500.00	.0
71-40-720 WATER MAINTENANCE - TELEMETRY	.00	.00	20,000.00	20,000.00	.0
71-40-735 DEBT SERVICE - 14 H2O UPGRADE	.00	.00	48,000.00	48,000.00	.0
71-40-736 DEBT SERVICE - TANK TIE-IN	.00	.00	85,000.00	85,000.00	.0
71-40-755 B.H. REGIONAL	18,380.45	18,380.45	225,500.00	207,119.55	8.2
71-40-920 DEPRECIATION	.00	.00	20,915.00	20,915.00	.0
71-40-950 BAD DEBT EXPENSE	.00	.00	1,500.00	1,500.00	.0
71-40-990 SAFETY	.00	.00	1,800.00	1,800.00	.0
TOTAL FUND EXPENDITURES	53,153.76	53,153.76	905,415.00	852,261.24	5.9
TOTAL FUND EXPENDITURES	53,153.76	53,153.76	905,415.00	852,261.24	5.9
NET REVENUE OVER EXPENDITURES	44,493.17	44,493.17	.00	(44,493.17)	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
72-30-410 SEWER SERVICE REVENUE	31,811.71	31,811.71	360,000.00	328,188.29	8.8
72-30-670 INTEREST - SEWER BOND FUND	35.10	35.10	200.00	164.90	17.6
72-30-680 INTEREST INCOME-SEWER BOND RE	.00	.00	200.00	200.00	.0
72-30-690 INTEREST - WASTEWATER	17.30	17.30	150.00	132.70	11.5
TOTAL FUND REVENUE	31,864.11	31,864.11	360,550.00	328,685.89	8.8
TOTAL FUND REVENUE	31,864.11	31,864.11	360,550.00	328,685.89	8.8

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
72-40-110 SALARIES & WAGES	10,154.73	10,154.73	147,500.00	137,345.27	6.9
72-40-150 EMPLOYEE BENEFITS	3,821.72	3,821.72	50,750.00	46,928.28	7.5
72-40-210 UTILITIES	756.23	756.23	11,000.00	10,243.77	6.9
72-40-221 ENGINEERING	1,600.00	1,600.00	1,000.00	(600.00)	160.0
72-40-222 PROFESSIONAL SERVICES	300.00	300.00	15,000.00	14,700.00	2.0
72-40-250 REPAIR & MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
72-40-260 VEHICLE EXPENSE	.00	.00	1,500.00	1,500.00	.0
72-40-261 GASOLINE	279.83	279.83	4,000.00	3,720.17	7.0
72-40-267 EQUIPMENT REPAIR & MAINTENANC	.00	.00	2,500.00	2,500.00	.0
72-40-270 INSURANCE	.00	.00	9,900.00	9,900.00	.0
72-40-280 TRAVEL, TRAIN, MEMBERSHIP	100.00	100.00	1,500.00	1,400.00	6.7
72-40-285 D & A TESTING	.00	.00	450.00	450.00	.0
72-40-290 SEWER BILLING	532.59	532.59	2,500.00	1,967.41	21.3
72-40-310 PRINTING & ADVERTISING	43.31	43.31	1,000.00	956.69	4.3
72-40-320 MATERIALS & SUPPLIES	297.50	297.50	2,000.00	1,702.50	14.9
72-40-330 CHEMICALS	.00	.00	10,000.00	10,000.00	.0
72-40-345 TOWN SHOP	.00	.00	1,000.00	1,000.00	.0
72-40-750 DEBT SERVICE - '20 SEWER BONDS	.00	.00	33,400.00	33,400.00	.0
72-40-760 '24 SEWER BOND	.00	.00	15,500.00	15,500.00	.0
72-40-820 SEWER BUILDINGS	.00	.00	14,000.00	14,000.00	.0
72-40-850 SEWER TESTING	1,121.50	1,121.50	10,000.00	8,878.50	11.2
72-40-920 DEPRECIATION	.00	.00	9,250.00	9,250.00	.0
72-40-990 SAFETY	.00	.00	1,800.00	1,800.00	.0
TOTAL FUND EXPENDITURES	19,007.41	19,007.41	360,550.00	341,542.59	5.3
TOTAL FUND EXPENDITURES	19,007.41	19,007.41	360,550.00	341,542.59	5.3
NET REVENUE OVER EXPENDITURES	12,856.70	12,856.70	.00	(12,856.70)	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
73-30-410 SANITATION CUSTOMER SERVICE	33,217.65	33,217.65	380,000.00	346,782.35	8.7
73-30-650 RECYCLING REVENUE	.00	.00	500.00	500.00	.0
73-30-670 INTEREST - SANITATION DEPREC	39.52	39.52	250.00	210.48	15.8
TOTAL FUND REVENUE	33,257.17	33,257.17	380,750.00	347,492.83	8.7
TOTAL FUND REVENUE	33,257.17	33,257.17	380,750.00	347,492.83	8.7

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
73-40-110 SALARIES & WAGES	6,237.48	6,237.48	91,250.00	85,012.52	6.8
73-40-150 EMPLOYEE BENEFITS	4,039.25	4,039.25	50,500.00	46,460.75	8.0
73-40-210 UTILITIES	78.24	78.24	4,500.00	4,421.76	1.7
73-40-250 REPAIR & MAINTENANCE	.00	.00	4,500.00	4,500.00	.0
73-40-260 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
73-40-261 GASOLINE	930.91	930.91	16,000.00	15,069.09	5.8
73-40-265 TIRES	.00	.00	5,000.00	5,000.00	.0
73-40-270 INSURANCE	.00	.00	13,600.00	13,600.00	.0
73-40-285 D & A TESTING	.00	.00	250.00	250.00	.0
73-40-290 SANITATION BILLING	532.56	532.56	2,500.00	1,967.44	21.3
73-40-295 LANDFILL ASSESSMENT	12,537.95	12,537.95	160,000.00	147,462.05	7.8
73-40-310 PRINTING & ADVERTISING	297.50	297.50	1,000.00	702.50	29.8
73-40-320 MATERIALS & SUPPLIES	15.98	15.98	2,000.00	1,984.02	.8
73-40-335 UNIFORMS	.00	.00	500.00	500.00	.0
73-40-340 GARBAGE CONTAINERS	.00	.00	15,000.00	15,000.00	.0
73-40-360 TOWN SHOP	.00	.00	1,000.00	1,000.00	.0
73-40-920 SANITATION DEPRECIATION FUND	.00	.00	9,450.00	9,450.00	.0
73-40-990 SAFETY	600.00	600.00	1,200.00	600.00	50.0
TOTAL FUND EXPENDITURES	25,269.87	25,269.87	380,750.00	355,480.13	6.6
TOTAL FUND EXPENDITURES	25,269.87	25,269.87	380,750.00	355,480.13	6.6
NET REVENUE OVER EXPENDITURES	7,987.30	7,987.30	.00	(7,987.30)	.0

	7/31/2024	8/31/2024
CASH IN CHECKING - COMBINED	\$ 577,403.99	\$ 683,668.10
PETTY CASH	\$ 125.00	\$ 125.00
CHANGE FUND	\$ 230.00	\$ 230.00
CASH - INVESTMENT FUNDS (XX2678)	\$ 1,025,302.40	\$ 1,025,302.40
UTILITY CASH CLEARING	\$ -	\$ -
CASH - SALES TAX ACCOUNT	\$ 1,517,817.92	\$ 1,548,692.98
CASH--CAPITAL DEPRECIATION	\$ 31,198.86	\$ 31,212.97
CASH-FIRE SIREN	\$ 10,306.61	\$ 10,315.47
CASH - DEV TRUST FUND	\$ 78,154.36	\$ 78,234.01
CASH- ARPA FUNDS	\$ 96,221.57	\$ 96,304.22
CASH - LODGING TAX	\$ 16,103.32	\$ 10,358.49
CASH - WATER MAINTENANCE FUND	\$ 174,280.70	\$ 174,398.92
CASH - SALES TAX ACCOUNT	\$ 5,000.00	\$ 5,000.00
CD - SERIES 15/17 BOND RESERVE	\$ 100,000.00	\$ 100,000.00
CASH - SERIES 15 BOND ASSET RESERVE	\$ 38,550.89	\$ 38,578.98
CASH - SERIES '15 BOND FUND	\$ 48,056.60	\$ 48,097.88
CASH - SERIES '17 BOND FUND	\$ 49,600.65	\$ 49,601.07
CASH - WASTEWATER FACILITIES	\$ 34,784.54	\$ 34,801.84
CASH - SALES TAX ACCOUNT	\$ 7,500.00	\$ 7,500.00
20 SEWER BOND RESERVE	\$ 50,000.00	\$ 50,000.00
2020 SEWER BOND ASSET RESERVE	\$ 14,748.67	\$ 14,748.67
20 SEWER BOND FUND	\$ 34,068.98	\$ 34,104.08
CASH-SANITATION DEPRECIATION	\$ 67,233.48	\$ 67,273.00
CASH - SALES TAX ACCOUNT	\$ 8,140.84	\$ 8,140.84
Total Assets	\$ 3,984,829.38	\$ 4,116,688.92

Public Works

Council Report for August 2024

Completed Tasks

- Weed spraying.
- Re-wired sprinkler system at East Bridge.
- Re-dug trenches for sprinkler lines at Easterly field.
- Main water line repair.
- Repaired a leak on a meter pit for Chadwick.
- Repaired leaking air can.
- Repaired leak on 3rd Ave N.

Upcoming Tasks

- Meter pit installs at Frontier subdivision.
- Mow sides of the dike.
- Finish Easterly sprinkler system.
- Dig up and make repairs to one of the broken fire hydrants.
- Street sweeping.
- Asphalt patching.
- Replace floats at the lagoon.
- Continue coursework to get water and sewer licenses for the crew.
- Resume washing storm drains under the levee.
- Decorative lights up on Greybull Avenue.

Greybull Police Department

24 South 5th Street, Greybull, Wyoming 82426



Phone 307-765-2308

Fax 307-765-2384

Thursday August 1, 2024

Dear Mayor and Council,

Our department has had a steady month compared to last year. We are averaging the same number of caseloads. My focus has been getting acclimated into my new position and getting to know everyone in my department.

The department was short staffed this month due to training and vacations, but everyone pulled together and got the shifts covered. We appreciate K-9 Officer Wiekhorst and Officer Rutkowski's willingness to cover those shifts. Detective Norton has passed the challenge course at the Wyoming Law Enforcement Academy and is now a P.O. S.T. certified Officer with the state of Wyoming. The support of the community made National Night Out a success. We thank K-9 Officer Wiekhorst for all of her hard work.

The following information is the approximate stats for the month of July:

Calls for Service: 121

Traffic Stops: 43

EMS Calls: 13

New Cases: 7

Arrests: 4

Please feel free to contact me with any questions.

Chief Travis Davis
Greybull Police Department

Engineer's Report - EPA Issues

2 messages

Jake Wright <jwright@nelsonengineering.net>
To: Admin <admin@greybullwy.gov>

Thu, Aug 8, 2024 at 4:49 PM

Carrie,

As you are aware, the EPA raised some issues with the Town of Greybull water storage tanks during their 2020 sanitary survey of your water system. The EPA notified ToG Public Works of the deficiencies and requested corrections in February of 2023. That letter is addressed to Jason Lampman, and it includes a list of eight significant deficiencies and a 6-month deadline to correct them. During the correction deadline period Mr. Lampman resigned his position and the issues were left unaddressed until September of 2023 when you and I requested an extension of time and started working through the list.

To date four of the eight deficiencies have been corrected by Public Works and four remain open under the time extension. Those remaining open require engineered designs and DEQ permitting. The EPA has requested that 24 mesh screen be installed on the vents at the Airport Tank and West Tank and that the same be installed, along with flap valves, at the overflow lines on the Airport Tank and Airport Bench Tank. These measures are required by the EPA to keep small contaminants and insects out of the tanks. I spoke with James Brough of the DEQ about these issues and was told that DEQ would not issue permits to screen the vents due to the very real danger of the fine mesh becoming plugged with ice in the winter, creating potential for structural damage to the roof in the case of a rapid draining of the tank creating a vacuum.

In essence the DEQ and EPA have different opinions on the matter and we are in the unfortunate position of proposing a solution that will work for both agencies, since they both regulate the Town's public water supply. The best solution I have found is an automatic opening vacuum relief valve that will be closed until an event causes a vacuum and opens it, thereby eliminating the need for the mesh screens and avoiding potential damage. The issue with these is the cost of the parts and the installation on top of the tall water tanks. Installation would require mobilization of a crane and possibly require specialized construction methods, or draining and cleaning, to avoid contaminants entering the tank during modifications to the roof.

The EPA has put us in contact with their funding specialist and we are currently working on estimates for the tank modifications, so we can assist the Town in securing funding. The EPA has acknowledged that this will take time and has held off on issuing violation notices. We will maintain contact with them to avoid that going forward as well.

The DEQ did not take issue with our proposed upgrades to the overflow/drain pipes mentioned in the other two deficiencies, so we will be submitting a separate application for those next week. Once those are permitted and installed, the EPA will be notified and there will only be two open deficiencies remaining. As soon as we have estimates prepared for the construction cost of the tank vent modifications we will assist in securing a funding source and follow up with a second DEQ permit application.

I attached the notification of significant deficiencies for reference. If you have any questions feel free to contact me.

Thank you,

Jake Wright, PE

Project Manager

NELSON ENGINEERING since 1964

Professional Engineers & Land Surveyors

• JACKSON, WY • BUFFALO, WY •

P.O. Box 1004 • 381 North Main St. • Buffalo, WY 82834

(307) 684-7029 • (307) 684-0109 Fax • nelsonengineering.net

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WY560022 Sanitary Survey 2020.pdf
2896K

Admin <admin@greybullwy.gov>
To: Jake Wright <jwright@nelsonengineering.net>

Thu, Aug 8, 2024 at 7:40 PM

Thank you bunches!

Thank you,
Carrie
Carrie Hunt
Town Administrator
Town of Greybull
307-765-9431

[Quoted text hidden]

GREYBULL VOLUNTEER FIRE DEPARTMENT

MONTHLY FIRE REPORT FOR JULY, 2024

FIRE CALLS

NUMBER OF FIRE INCIDENTS		7	
MEMBER:	#	HOURS	
ALLEN, COLTON	5	7.5	
BROWN, EDDIE	4	6	
COYNE, JOHN III	1	1.5	
EMMETT, ROBERT	0	0	
HALE, MARK	4	6	
HETZEL, MATHEW	5	7.5	
HETZEL, NATHAN	5	7.5	
HOWE, ROBB	3	4.5	
KERN, NICK	1	1.5	
KOTTMAN, JEREMY	2	3	
MAZUR, MAX	4	6	
MILLER, MIKE	0	0	
MULLEY, BRADY	3	4.5	
MURDOCH, PRESTON	3	4.5	
MURPHY, SKYLAR	2	3	
NUTTALL, ROB	1	1.5	
OGG, BRANT	5	7.5	
PATRICK, SEAN	3	4.5	
SPRAGG, CHUCK	6	9	
SPRAGG, KYLE	5	7.5	
SUKUT, JEFF	4	6	
		0	
FIRE CALL DURATION	1		
FIRE CALL HOURS	99		
TRAINING HOURS	29		
TOTAL FIRE HOURS	128		
TOTAL DEPT. HRS	128		
Total Water Usage Estimate	550	gallons	

ORDINANCE #886

AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN GREYBULL MUNICIPAL CODE SECTION 18.16.110 BY ZONING THE REAL PROPERTY DESCRIBED BELOW. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

BE IN ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING:

Section 1. The following parcel of real property located within a **LOW DENSITY RESIDENTIAL are hereby zoned to **GENERAL BUSINESS DISTRICT ZONE**.**

- 1. 52930932100266 - .32 ACRES, 5-6 10 10TH MF29-355 PERSONAL PROPERTY – 25 S 2ND ST, GREYBULL, WY**

Section 2: All ordinances or parts of ordinances in conflict herewith are repealed.

Section 3: This Ordinance shall take effect and be in full force and effect on August 22, 2024, after having been published in the GREYBULL STANDARD.

First Reading:	June 10, 2024
Second Reading:	July 8, 2024
Third Reading	August 12, 2024

Passed, adopted, and approved on the 12th day of August 2024

Myles Foley, Mayor

ATTEST: _____
Hailey Winkler, Town Clerk

ORDINANCE #899

**AN ORDINANCE GRANTING AN ELECTRIC UTILITY FRANCHISE
AND GENERAL UTILITY EASEMENT
TO
ROCKY MOUNTAIN POWER**

WHEREAS, Rocky Mountain Power, is a regulated public utility that provides electric power and energy to the citizens of Greybull (the “Town”) and other surrounding areas;

WHEREAS, providing electrical power and energy requires the installation, operation and maintenance of power poles and other related facilities to be located within the public ways of the Town;

WHEREAS, the Town desires to set forth the terms and conditions by which Rocky Mountain Power shall use the public ways of the Town;

NOW, THEREFORE, be it ordained by the Town:

SECTION 1. Grant of Franchise and General Utility Easement. The Town hereby grants to Rocky Mountain Power the right, privilege and authority to construct, maintain, operate, upgrade, and relocate its electrical distribution and transmission lines and related appurtenances, including underground conduits and structures, poles, towers, wires, guy anchors, vaults, transformers, transmission lines, and communication lines (collectively referred to herein as “Electric Facilities”) in, under, along, over, and across the present and future streets, alleys and rights-of-way, not including Town parks, buildings or other spaces not associated with Town-owned rights-of-way (collectively referred to herein as “Public Ways”) within the Town for the purpose of supplying and transmitting electric power and energy to the inhabitants of the Town and persons and corporations beyond the limits thereof.

SECTION 2. Term. The term of this Franchise and General Utility Easement is for ten (10) years commencing on the date of acceptance by the Company as set forth in Section 3 below.

SECTION 3. Acceptance by Company. Within sixty (60) days after the passage of this ordinance by the Town, Rocky Mountain Power shall file an unqualified written acceptance thereof, with the Town Clerk otherwise the ordinance and the rights granted herein shall be null and void.

SECTION 4. Non-Exclusive Franchise. The right to use and occupy the Public Ways of the Town shall be nonexclusive and the Town reserves the right to use the Public Ways for itself or any other entity that provides service to Town residences; provided, however, that such use shall not unreasonably interfere with Rocky Mountain Power’s Electric Facilities or Rocky Mountain Power’s rights as granted herein.

SECTION 5. Town Regulatory Authority. In addition to the provision herein contained, the Town reserves the right to adopt such additional ordinances and regulations as may be deemed necessary in the exercise of its police power for the protection of the health, safety and welfare of its citizens and their properties or exercise any other rights, powers, or duties required or authorized, under the Constitution of the State of Wyoming, the laws of Wyoming or Town Ordinance.

SECTION 6. Indemnification. The Town shall in no way be liable or responsible for any loss or damage to property or any injury to, or death, of any person that may occur in the construction, operation or maintenance by Rocky Mountain Power of its Electric Facilities. Rocky Mountain Power shall indemnify, defend and hold the Town harmless from and against claims, demands, liens and all liability or damage of whatsoever kind on account of Rocky Mountain Power's use of the Public Ways within the Town, and shall pay the costs of defense plus reasonable attorneys' fees for any claim, demand or lien brought thereunder. The Town shall: (a) give prompt written notice to Rocky Mountain Power of any claim, demand or lien with respect to which the Town seeks indemnification hereunder; and (b) permit Rocky Mountain Power to assume the defense of such claim, demand, or lien. If such defense is not assumed by Rocky Mountain Power, Rocky Mountain Power shall not be subject to liability for any settlement made without its consent. Notwithstanding any provision hereof to the contrary, Rocky Mountain Power shall not be obligated to indemnify, defend or hold the Town harmless to the extent any claim, demand or lien arises out of or in connection with any negligent or willful act or failure to act of the Town or any of its officers or employees.

SECTION 7. Annexation.

7.1 **Extension of Town Limits.** Upon the annexation of any territory to the Town, the rights granted herein shall extend to the annexed territory to the extent the Town has such authority. All Electrical Facilities owned, maintained, or operated by Rocky Mountain Power located within any public ways of the annexed territory shall thereafter be subject to all of the terms hereof.

7.2 **Notice of Annexation.** When any territory is approved for annexation to the Town, the Town shall, not later than ten (10) working days after passage of an ordinance approving the proposed annexation, provide by certified mail to Rocky Mountain Power: (a) each site address to be annexed as recorded on county assessment and tax rolls; (b) a legal description of the proposed boundary change; and (c) a copy of the Town's ordinance approving the proposed annexation. The notice shall be mailed to:

Rocky Mountain Power
Attn: Annexations
P.O. Box 400
Portland, Oregon 97207-0400

With a copy to:

Rocky Mountain Power
Attn: Office of the General Counsel
1407 West North Temple, Room 320
Salt Lake Town, UT 84116

SECTION 8. Plan, Design, Construction and Installation of Company Facilities.

8.1 All Electrical Facilities installed or used under authority of this Franchise shall be used, constructed and maintained in accordance with applicable federal, state and Town laws, codes and regulations.

8.2 All Electric Facilities shall be located so as to cause minimum interference with the Public Ways of the Town and shall be constructed, installed, maintained, cleared of vegetation, renovated or replaced in accordance with applicable rules, ordinances and regulations of the Town.

8.3 If, during the course of work on its Electrical Facilities, Rocky Mountain Power causes damage to or alters the Public Way or public property, Rocky Mountain Power shall (at its own cost and expense and in a manner reasonably approved by the Town) replace and restore it in as good a condition as existed before the work commenced.

8.4 In addition to the installation of underground electric distribution lines as provided by applicable state law and regulations, Rocky Mountain Power shall, upon payment of all charges provided in its tariffs or their equivalent, place newly constructed electric distribution lines underground as may be required by Town ordinance.

8.5 The Town shall have the right without cost to use all poles and suitable overhead structures owned by Rocky Mountain Power within Public Ways for Town wires used in connection with its fire alarms, police signal systems, or other public safety communication lines used for governmental purposes; provided, however, any such uses shall be for activities owned, operated or used by the Town for a public purpose and shall not include the provision of CATV, internet, or similar services to the public. Provided further, that Rocky Mountain Power shall assume no liability nor shall it incur, directly or indirectly, any additional expense in connection therewith, and the use of said poles and structures by the Town shall be in such a manner as to prevent safety hazards or interferences with Rocky Mountain Power's use of same. Nothing herein shall be construed to require Rocky Mountain Power to increase pole size, or alter the manner in which Rocky Mountain Power attaches its equipment to poles, or alter the manner in which it operates and maintains its Electric Facilities. Town attachments shall be installed and maintained in accordance with the reasonable requirements of Rocky Mountain Power and the current edition of the National Electrical Safety Code pertaining to such construction. Further, Town attachments shall be attached or installed only after written approval by Rocky Mountain Power in conjunction with Rocky Mountain Power's standard pole attachment application process. Rocky Mountain Power shall have the right to inspect, at the Town's expense, such attachments to ensure compliance with this Section 8.6 and to require the Town to remedy any defective attachments.

8.6 Rocky Mountain Power shall have the right to excavate the Public Rights of Ways subject to reasonable conditions and requirements of the Town. Before installing new underground conduits or replacing existing underground conduits, Rocky Mountain Power shall first notify the Town of such work by written notice and shall allow the Town, at its own expense (to include a pro rata share of the trenching costs), to share the trench of Rocky Mountain Power to lay its own conduit therein, provided that such action by the Town will not unreasonably interfere with Rocky Mountain Power's Electrical Facilities or delay project completion.

8.7 Before commencing any street improvements or other work within a Public Way that may affect Rocky Mountain Power's Electric Facilities, the Town shall give written notice to Rocky Mountain Power.

SECTION 9. Relocations of Electric Facilities.

9.1 The Town reserves the right to require Rocky Mountain Power to relocate its Electric Facilities within the Public Ways in the interest of public convenience, necessity, health, safety or welfare at no cost to the Town (streetlights excluded). Within a reasonable period of time after written notice, Rocky Mountain Power shall promptly commence the relocation of its Electrical Facilities. Before requiring a relocation of Electric Facilities, the Town shall, with the assistance and consent of Rocky Mountain Power, identify a reasonable alignment for the relocated Electric Facilities within the Public Ways of the Town. The Town shall assign or otherwise transfer to Company all right it may have to recover the cost for the relocation work and shall support the efforts of Rocky Mountain Power to obtain reimbursement.

9.2 Rocky Mountain Power shall not be obligated to pay the cost of any relocation that is required or made a condition of a private development. If the removal or relocation of facilities is caused directly or otherwise by an identifiable development of property in the area, or is made for the convenience of a customer, Rocky Mountain Power may charge the expense of removal or relocation to the developer or customer. For example, Rocky Mountain Power shall not be required to pay relocation costs in connection with a road widening or realignment where the road project is made a condition of or caused by a private development.

SECTION 10. Subdivision Plat Notification. Before the Town approves any new subdivision and before recordation of the plat, the Town shall mail notification of such approval and a copy of the plat to Rocky Mountain Power:

Rocky Mountain Power
Attn: Estimating Department
Local Address : 1905 Robertson Ave
Worland, WY 82401

SECTION 11. Vegetation Management. Rocky Mountain Power or its contractor may prune all trees and vegetation which overhang the Public Ways, whether such trees or vegetation originate within or outside the Public Ways to prevent the branches or limbs or other part of such

trees or vegetation from interfering with Rocky Mountain Power's Electrical Facilities. Such pruning shall comply with *the American National Standard for Tree Care Operation (ANSI A300)* and be conducted under the direction of an arborist certified with the International Society of Arboriculture. A growth inhibitor treatment may be used for trees and vegetation species that are fast-growing and problematic. Nothing contained in this Section shall prevent Rocky Mountain Power, when necessary and with the approval of the owner of the property on which they may be located, from cutting down and removing any trees which overhang streets.

SECTION 12. Compensation.

12.1 In consideration of the rights, privileges, and franchise hereby granted, Rocky Mountain Power shall pay to the Town from and after the effective date of the acceptance of this franchise, five percent (5%) of its gross revenues derived from within the corporate limits of Town. The term "gross revenue" as used herein shall be construed to mean any revenue of Rocky Mountain Power derived from the retail sale and use of electric power and energy within the municipal boundaries of the Town after adjustment for the net write-off of uncollectible accounts and corrections of bills theretofore rendered. Notwithstanding any provision to the contrary, at any time during the term of this Franchise, the Town may elect to increase the franchise fee amount as may then be allowed by state law. The Town shall provide Rocky Mountain Power with prior written notice of such increase following adoption of the change in percentage by the Town. The increase shall be effective sixty (60) days after Town has provided such written notice to Rocky Mountain Power.

12.2 The franchise fee shall not be in addition to any other license, occupation, franchise or excise taxes or charges which might otherwise be levied or collected by the Town from Grantee with respect to Grantee's electric business or the exercise of this franchise within the corporate limits of the Town and the amount due to the Town under any such other license, occupation, franchise or excise taxes or other charges for corresponding periods shall be reduced by deducting therefrom the amount of said franchise fee paid hereunder.

SECTION 13. Renewal. At least 120 days prior to the expiration of this Franchise, Rocky Mountain Power and the Town either shall agree to extend the term of this Franchise for a mutually acceptable period of time or the parties shall use best faith efforts to renegotiate a replacement Franchise. Rocky Mountain Power shall have the continued right to use the Public Ways of the Town as set forth herein in the event an extension or replacement Franchise is not entered into upon expiration of this Franchise.

SECTION 14. No Waiver. Neither the Town nor Rocky Mountain Power shall be excused from complying with any of the terms and conditions of this Franchise by any failure of the other, or any of its officers, employees, or agents, upon any one or more occasions to insist upon or to seek compliance with any such terms and conditions.

SECTION 15. Transfer of Franchise. Rocky Mountain Power shall not transfer or assign any rights under this Franchise to another entity, except transfers and assignments by operation of law, or to affiliates, parents or subsidiaries of Rocky Mountain Power which assume all of Rocky Mountain Power's obligations hereunder, unless the Town shall first give its approval in writing,

which approval shall not be unreasonably withheld, conditioned or delayed; provided, however, Rocky Mountain Power may assign, mortgage, pledge, hypothecate or otherwise transfer without consent its interest in this Franchise to any financing entity, or agent on behalf of any financing entity to whom Rocky Mountain Power (1) has obligations for borrowed money or in respect of guaranties thereof, (ii) has obligations evidenced by bonds, debentures, notes or similar instruments, or (iii) has obligations under or with respect to letters of credit, bankers acceptances and similar facilities or in respect of guaranties thereof.

SECTION 16. Amendment. At any time during the term of this Franchise, the Town through its Town Council, or Rocky Mountain Power may propose amendments to this Franchise by giving thirty (30) days written notice to the other party of the proposed amendment(s) desired, and both parties thereafter, through their designated representatives, will, within a reasonable time, negotiate in good faith in an effort to agree upon mutually satisfactory amendment(s). No amendment or amendments to this Franchise shall be effective until mutually agreed upon by the Town and Rocky Mountain Power and formally adopted as an ordinance amendment, which is accepted in writing by Rocky Mountain Power.

SECTION 17. Non-Contestability--Breach of Contract.

17.1 Neither the Town nor Rocky Mountain Power will take any action for the purpose of securing modification of this Franchise before either the Public Service Commission or any Court of competent jurisdiction; provided, however, that neither shall be precluded from taking any action it deems necessary to resolve difference in interpretation of the Franchise nor shall Rocky Mountain Power be precluded from seeking relief from the Courts in the event Public Service Commission orders, rules or regulations conflict with or make performance under the Franchise illegal.

17.2 In the event Rocky Mountain Power or the Town fails to fulfill any of their respective obligations under this Franchise, the Town, or Rocky Mountain Power, whichever the case may be will have a breach of contract claim and remedy against the other in addition to any other remedy provided by law, provided that no remedy which would have the effect of amending the specific provisions of this Franchise shall become effective without such action which would be necessary to formally amend the Franchise.

SECTION 18. Notices. Unless otherwise specified herein, all notices from Rocky Mountain Power to the Town pursuant to or concerning this Franchise shall be delivered to the Town Clerk's Office. Unless otherwise specified herein, all notices from the Town to Rocky Mountain Power pursuant to or concerning this Franchise shall be delivered to the Customer Services Vice President, Rocky Mountain Power, 201 South Main, Suite 2400, Salt Lake Town, Utah 84111, and such other office as Rocky Mountain Power may advise the Town of by written notice.

SECTION 19. Severability. If any section, sentence, paragraph, term or provision hereof is for any reason determined to be illegal, invalid, or superseded by other lawful authority including any state or federal regulatory authority having jurisdiction thereof or unconstitutional, illegal or invalid by any court of common jurisdiction, such portion shall be deemed a separate, distinct,

and independent provision and such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise or any renewal or renewals thereof.

SECTION 20. Waiver of Jury Trial. To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

PASSED by the Town Council of the Town of _____, Wyoming this _____ day of _____, 2024.

MAYOR

ATTEST:

TOWN CLERK

ORDINANCE #900

AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING AND SUPPLEMENTING CHAPTER 18.30 OF THE GREYBULL TOWN CODE, BY AMENDING AND SUPPLEMENTING SECTIONS 18.30.020, 18.30.030, AND 18.30.040 PROVIDING FOR USES OF RIGHT, CONDITIONAL USES, AND RELATIONSHIP TO BUILDING CODES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

IT IS HEREBY ORDAINED by the governing body of the Town of Greybull, Big Horn County, State of Wyoming as follows:

Section 1. Section 18.30.020 of the Greybull town code is hereby amended to provide as follows:

18.30.020 Uses of right.

A "use of right" is defined as any agricultural use which does not require a permit under the provisions of the International Fire Code and which does not contribute toxic substances, heavy metals, or other unusual waste loads to the town's sewerage system. Example uses include growing of crops, grain/crop storage, maintaining of domestic livestock, animal boarding kennel, taxidermy, animal husbandry, stables, livestock auctions, livestock shows or events, rodeos, livestock related activities or businesses, and animal shelters run by governmental entities or private animal welfare organizations. Other similar uses may be permitted.

The following uses are not allowed within the Agricultural District:

- A. Apartments,
- B. Multi-family residences,
- C. Manufactured home park,
- D. Industrial uses,
- E. Animal slaughterhouses,
- F. Animal processing plants,
- G. Animal rendering plants, and
- H. Commercial feed lots.

The following restrictions apply within the Agricultural District:

- A. Minimum lot size shall be 5 acres.

- B. Single-family residences are limited to no more than two (2) residences per five (5) acres.
- C. All properties where maintaining of domestic livestock, animal husbandry, and/or animal boarding shall occur must have fencing surrounding the property and gates/cattle guards on all access points adequate to prevent animals from leaving the property.
- D. Domestic livestock allowed to be maintained, as authorized by this ordinance, are beef and dairy cattle, sheep, goats, horses, pigs, mules, asses, llamas, and alpacas.
- E. Any domestic livestock manure storage area must meet all State and Federal requirements.
- F. All irrigation of agricultural property shall be accomplished using best practices for irrigation return flow to prevent excess runoff on surrounding properties and/or erosion.
- G. Burning of fields or ditches must be accomplished using best practices so as to minimize risk and/or air quality impacts to town residents.
- H. No exterior incineration of household trash or garbage is allowed.
- I. No exterior storage of household trash or garbage is allowed.
- J. A person commits an offense if he stables, stalls or pens livestock within one hundred (100) feet of an occupied building or structure other than a building or structure occupied or controlled by the owner of the livestock. It is a defense to prosecution for violation of this section that the occupied building or structure of a person other than the owner of the livestock was built or erected at or after the time at which the livestock was already kept, fenced, stabled or pastured on the property of the owner of the livestock.

Section 2. Section 18.30.030 of the Greybull town code is hereby amended and supplemented to provide as follows:

18.30.030 Conditional Uses.

A "conditional use" is defined as any agricultural use which requires a permit under provisions of the International Fire Code, or which contributes toxic substances, heavy metals, or other unusual waste loads to the town's sewerage system and any public use compatible with an agricultural location.

1. A shooting range may be allowed upon approval of a conditional use permit. To obtain a conditional use permit for a shooting range the following conditions may be required:

- a. Hours of operation are from 7:00 a.m. to dusk
- b. Must be in accordance with regulatory noise, location, and construction of shooting range and adhere to Wyoming State Statute 16-11-101 through 16-11-103.
- c. Location, design, and public safety shall be considered in issuance of permit.

~~e-~~ 2. The hunting, capture, killing or destruction of any predatory animal, rodent, pest or other wildlife is not prohibited within the Agricultural District if such activity is conducted according to state and local law. A firearm may be used in the Agricultural District to control such animals, if appropriate under the circumstances, if all precautions are taken to protect the health, safety and welfare of the residents of the Town of Greybull and surrounding areas. A permit will be required and filed with the Town of Greybull Police Department.

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Section 3. Section 18.30.040 of the Greybull town code is hereby amended to provide as follows:

18.30.040 Relationship to building codes.

Within the agricultural district there is no permitted storage of flammable or combustible liquids in outside above ground tanks more than 1,000 gallons, or storage of liquefied petroleum gases in excess of 1,000 gallons, explosives, or blasting agents.

Section 4: This Ordinance shall be in full force and effect on September 20th, 2024, after having been published in the **GREYBULL STANDARD**.

First Reading: July 8, 2024

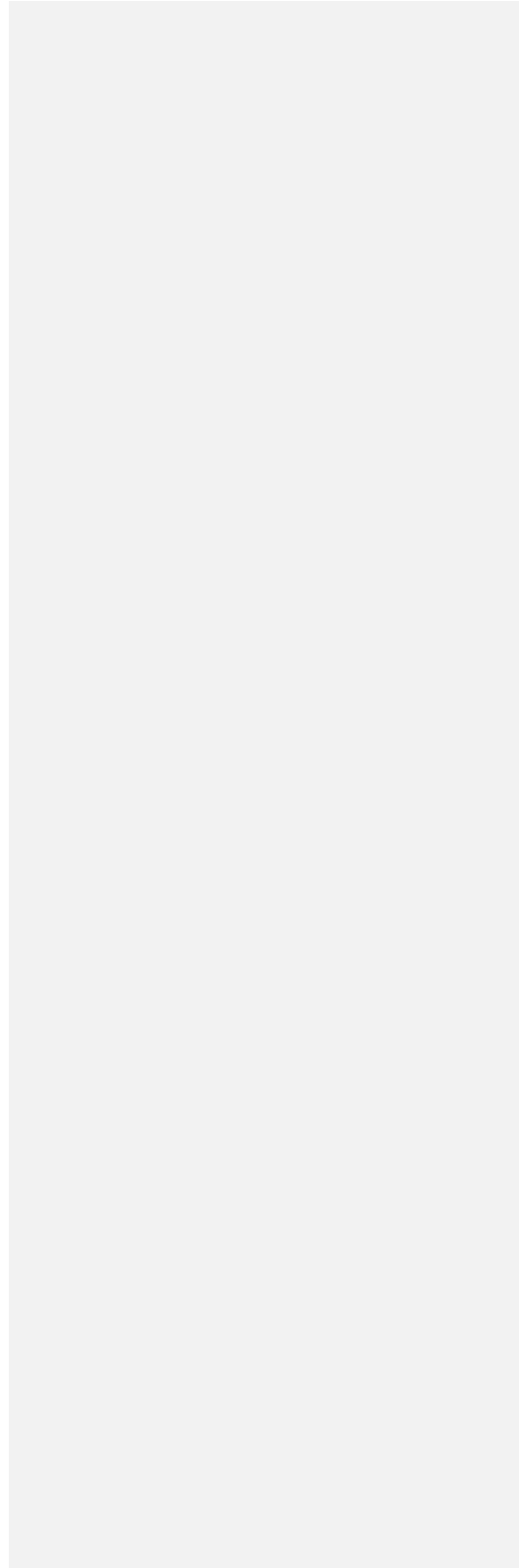
Second Reading: August 12, 2024

Third Reading: September 9, 2024

Passed, approved, and adopted this 9th day of September 2024

Myles Foley, Mayor

ATTEST: _____
Carrie Hunt, Town Administrator



Advertisement for Bids

Notice is hereby given that the Town of Greybull, Wyoming will be receiving sealed bids until 4:00 p.m., local time, August 12, 2024, at Greybull Town Hall, 24 S. 5th Street, Greybull, Wyoming for a street sweeper. The sweeper shall be bid with trading in the Town of Greybull's 2011 Tymco 600 on Freightliner M2. A new sweeper and chassis, or demo model, with no more than 400 hours of operation on it, shall be bid. It will be bid as a lease purchase with a once-a-year payment. Please reach out to Carrie Hunt, Town Administrator at admin@greybullwy.gov or 307-765-9431 for the general bid specifications and bidding conditions. The Town of Greybull reserves the right to reject any or all bids and waive any formalities if deemed in the best interest of the owner. The Town of Greybull will take no responsibility for delivery of bids through the mail. All bids will be publicly opened and read aloud at the town council meeting on August 12, 2024 at 6:30 p.m. or as the agenda follows. Mail bids to Town of Greybull, PO BOX 271, Greybull, WY, 82426. The Town of Greybull reserves the right to reject all bids.

/s/ Carrie Hunt, Town Administrator

Publish July 18, 2024
 July 25, 2024

TOWN of GREYBULL, WYOMING

GENERAL BID SPECIFICATIONS

Dual Engine Regenerative Air Municipal Street Sweeper

The following document are the bid specifications for a CHASSIS MOUNTED DUAL ENGINE REGENERATIVE AIR SWEEPER for the Town of Greybull, WY.

It is the intent of these specifications to describe a dual engine street sweeper in sufficient detail to assure that product reliability, design integrity, technical soundness and sweeping performance is provided. The unit provided shall be new, of current manufacture, and the model and series bid must have been in production a minimum of five (5) years.

As part of the bid package, bidder shall provide a list of 5 cities within the State of Wyoming currently using the model as bid with a broom inside the sweeping head for at least 3 years including contact name and number. Bidder must also provide an onsite demonstration of the proposed unit with broom in head BEFORE the bid opening to be considered.

All parts not specifically mentioned, which are necessary to provide a complete street sweeper, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is normally provided to the trade in general. The unit shall be delivered completely assembled, serviced and ready to operate. The bidder shall have a qualified service representative in attendance with the sweeper during startup operation to make any adjustments and give instructions to assure proper operation of the sweeper.

The sweeper shall be warranted to be free from defective materials and workmanship for a period of 12 months or 1,000 hours from date of delivery.

COMPLIANCE TO SPECIFICATIONS

All bids are to be turned in on a copy of this form. **The bidder shall indicate his compliance by checking the “Yes” for compliance or “No” for non-compliance for each line item specification on the bid form.** Answer other than Yes or No will be considered non-compliant. Any space left blank shall be considered non-compliant. Any “no” answers or deviations from the specification must be explained in full on a separate sheet of paper numbered to correspond with the number of the item and must fully explain and substantiate why it is equal or better in design, performance, operation, etc. No deviation below “minimum” specifications will be accepted.

The Town of Greybull reserves the right to reject or accept any or all bids based on the following criteria and will award in the best interest of the Town using this criteria.

1. Adherence to the technical specifications
2. Properly and fully filled out bid documents for bid comparison and adherence to specifications
3. Equipment Delivery Schedule **Delivery time ARO** _____
4. References from other Cities on performance and parts and service
5. Quality of Equipment Offered as shown on the pre-bid Demonstration or Town Experience
6. Performance on Pre Bid Demonstration and Ease of Operation or Town Experience
7. Service and repair parts availability
8. Vendor performance history.
9. Compatibility with existing equipment
10. Advantageous Superior Design features
11. Price

Bidder must state a delivery date and all bidders are hereby advised that delivery will be an important factor. Stated delivery date must be based upon Manufacturers projections and the Town may require written confirmation of the projected delivery date from the Manufacturer prior to award of the purchase order.

Complete specifications and descriptive literature for the product offered will accompany the bid. Failure to comply with this requirement may result in rejection of your bid.

These specifications are intended to be descriptive and non-restrictive. Brand or trade names are used to identify quality and performance levels and approved equals may be considered.

MANUALS/TRAINING

1. The bidder shall supply two sweeper operator and two sweeper service manuals with each unit. One shall be bound and the other shall be electronic copy.

YES _____ NO _____

2. Manufacturer shall have available certifiable training course for complete maintenance and operation of sweeper. Manufacturer must have scheduled a minimum of 10 training courses per year for convenience of customers scheduling. Copy of schedule to be included.

YES _____ NO _____

3. Bidder shall provide operator instruction/safety/maintenance procedures on DVD or other electronic format with the unit.

YES _____ NO _____

PAINT-COLOR

4. The entire unit shall be painted with manufacturers standard white paint applied over a suitable primer. Pick-up head, gutter brooms and truck frame shall be painted black for ease of touchup.

YES _____ NO _____

POWER UNIT FOR SWEEPER MODULE

5. The sweeper power unit shall be a diesel fueled, liquid cooled, charge air-cooled, turbocharged electronic Final Tier 4 emissions John Deere PowerTech™ PWL 4.5L industrial engine, Model 4045 Tier 4 Turbo Charged. Engine displacement shall not be less than 275 cubic inch developing not less than 99 HP @ 2200 RPM and 315 ft. lbs. torque @ 1600 RPM with 8% power bulge and 33% torque rise. Engine shall be 4.2" bore and 5.0" stroke. Cylinder construction shall be wet sleeve type. Engine shall be equipped with a variable speed radiator fan, auxiliary drive, and engine mounted exhaust filter. Engine access shall not require raising the hopper. **No Exceptions to Dual Engine Specification Accepted.**

YES _____ NO _____

6. Spin-on replacement type oil filter remote mounted for easy access. Unit shall have a fuel/water separator and fuel filter remote mounted for easy access with water-in-fuel monitoring that will display a warning in the cab of the sweeper. Shall have a sweeper DEF tank with Level Indicator on Dash and monitoring on the sweeper display separate from chassis system.

YES _____ NO _____

7. System shall be equipped with a 12-volt ignition, electric starter and minimum 90 amp alternator with charge indicator. Engine electronics shall use John Deere ECU module and CAN SAE J1939 data link for communication. All engine controls shall be located inside cab.

YES _____ NO _____

8. Engine ECU shall be programmed to provide automatic engine monitoring and shutdown when engine problem is detected such as high coolant temperature, low coolant level, or low oil pressure.

YES _____ NO _____

9. Sweeper Engine shall share a 51-gallon fuel tank and dual batteries with chassis engine

YES _____ NO _____

10. Unit shall have a replaceable dual element, heavy duty dry type air cleaner with centrifugal type pre-cleaners that are an integral part of the filter assembly. To be Donaldson Power Core with high efficiency pre cleaner tubes and Pre Cleaner Collector under constant Vacuum from the Sweeper to remove material. Air cleaner restriction must be displayed to operator electronically from control panel including air cleaner restriction percentage and filter service warning.

YES _____ NO _____

11. Engine shall be programmed for isochronous governor feature for engine speed control. A heat exchanger assembly will provide adequate cooling for three different systems: engine coolant system, engine intake charge air and hydraulic system oil. It must be modular in design for ease of maintenance with each cooler located side-by-side rather than stacked in series. Air will be circulated through the heat exchanger assembly by a variable speed, engine mounted fan.

YES _____ NO _____

SWEEPER DUST SEPARATOR

12. Separation of the dirt and refuse from the air stream shall be accomplished within the hopper by means of a multi-pass cylindrical centrifugal dust. The separator shall be designed so that it will not plug with normally encountered debris. One hundred percent of the airflow shall pass through and be cleaned by the separator on each pass through before returning through the blower wheel to reduce wear. To prevent premature wear to the air circuit, unit shall have a minimum of 60 square inches of open ejection slot to allow dust to be ejected from the centrifugal dust separator into a separate contained holding area within the hopper. Hoppers not having a separate holding area from the separator and hopper debris area for ejected fines will not be acceptable. List square inches of ejection slot _____ sq In.

YES _____ NO _____

13. The dust separator shall be equipped with an easy to open door allowing inspection and cleaning of the interior. The door shall have an abrasion resistant bonded rubber lining material for long life. Door shall be capable of being opened from outside the machine without dumping the hopper.

YES _____ NO _____

14. Separator shall be upgraded to High Capacity for double holding capacity over standard capacity. The entire dust separator inlet area shall be lined with a bolt-in replaceable, wear resistant rubber liner for long life. To be non-magnetic Stainless Steel construction.

YES _____ NO _____

15. A minimum 5,100 square inch steel screen of not less than 13 gauge shall be provided to allow air to move freely from the hopper into the centrifugal dust separator. Screen shall be **wire woven Stainless Steel** with opening sizes no larger than ¼ inch to minimize size of debris passing through to reduce wear. Screen shall be designed for chip seal work and sized accordingly as indicated. **Indicate Screen size** _____ Sq Inches. **Indicate Screen Mesh opening size** _____ Inch. Screen shall have drop down capability with quick release pins and safety cables to allow part of the screen to be partially lowered for access above the screen without complete removal.

YES _____ NO _____

HOPPER

16. Hopper size shall be approximately seven (7) cubic yard volumetric measurement with an operating load capacity of not less than 6 cubic yards. Stainless steel hopper shall be furnished for maximum corrosion and salt spray resistance. Entire hopper shell, separator, screens, doors, suction inlet and blower housing to be Non Magnetic low carbon, high chrome Stainless Steel. No exceptions to Stainless Steel.

YES _____ NO _____

17. Dumping shall be accomplished by means of hydraulically actuated cylinders attached to a rear door. Preference will be given to equipment that dumps without raising the hopper.

YES _____ NO _____

18. Hydraulic cylinder movement shall be controlled with the use of an electric toggle switch located on the side of the hopper so discharging of debris may be viewed during dumping for maximum safety. An in cab dump switch shall also be included.

YES _____ NO _____

19. It is preferred that the hopper floor have a permanent negative slope toward the dump door to aid in debris removal.

YES _____ NO _____

20. Hopper door shall be opened and closed hydraulically and held in the closed position by means of a lock valve located in the hydraulic dump circuit.

YES _____ NO _____

21. An inspection door shall be provided on both left and right side of the hopper for easy viewing inside hopper and insertion of large debris. Door shall be located at a height no higher than 6 feet to the top of the door from ground level, so that an operator can safely inspect the load, or put oversize debris into the hopper from ground level. Inspection door to be adequately sized to accept large debris that the operator could reasonably handle by hand.

YES _____ NO _____

22. Hopper shall be maintained airtight through use of rubber seals on all doors and openings. Seals shall be glued in a channel to keep them in place.

YES _____ NO _____

23. Hopper suction inlet roof area shall have a bolt on replaceable wear resistant liner caulked to both edges for maximum wear and for non-stick nature. Abrasion protection package shall be furnished with hopper screen with 2 screen baffles; 2 protective hopper wall liners; suction nozzle liner; pressure side head wear pads in sweeper head; heavy duty pressure and suction hoses with 3/8 thick walls. Liners to be bolt in replaceable rubber. The suction throat of the hopper weldment shall be lined with a replaceable bolt in Stainless Steel wear plates on all four sides for protection when sweeping highly abrasive material.

YES _____ NO _____

24. Hopper load indicator shall be provided with a frame mounted sensor with audible and visual indicators in the cab that signals full load.

YES _____ NO _____

25. An amber high powered strobe light with 2,300,000+ candle power, a minimum input of 23 Joules, and 60 flashes. Light shall have metal limb guard.

YES _____ NO _____

26. Two (2) LED work lights shall be mounted at the rear of the hopper to illuminate the dump area.

YES _____ NO _____

27. Two (2) LED amber flashing warning lights shall be mounted at the rear of the hopper separate of tail lights. Shall include Whelen TACF85LH 44inch rear LED arrowstick on back of hopper with in cab controller. A Whelen LED 54" 10 module light bar shall be cab roof mounted.

YES _____ NO _____

HYDRAULIC SYSTEM

28. The hydraulic system shall be adequate for use within the design requirements of the sweeper. The system shall include a minimum 25 gallon reservoir, sight level gauge, restriction indicator, temperature gauge, 80 mesh suction strainer, spin-on replaceable full flow oil filter with Restriction Gauge, hydraulic cylinders, gutter broom drive motors, control valves, relief valves, oil cooler, hydraulic hoses and standard fittings. Multiplex control system shall include a hydraulic oil temperature shutdown with and audio and visual in cab indicator on the display monitor. Shall shut down gutter brooms when hydraulic temperature exceeds limit. Shall have hydraulic temperature gauge on in cab display.

YES _____ NO _____

29. The dual hydraulic pumps shall be engine mounted, gear driven by the auxiliary engine. One pump shall be dedicated to the main sweeping broom in the head. Mobil DTE 25 hydraulic oil shall be used for extended life and lower service intervals.

YES _____ NO _____

30. Hydraulic pressure shall be 2500 PSI maximum for gutter brooms and 1500 PSI maximum for pick-up head and dump door.

YES _____ NO _____

31. Shall include an auxiliary electric hydraulic system capable of raising brooms, head and dumping the hopper with out the auxiliary engine running.

YES _____ NO _____

BLOWER

32. Heavy-duty, wear resistant, high strength cast aluminum alloy turbine type open face blower computer balanced within 4 grams shall be provided to create air pressure and suction.

YES _____ NO _____

33. Blower wheel shall be covered with wear resistant rubber for long life.

YES _____ NO _____

34. Blower shall be mounted on self-aligning anti-friction bearings, sealed and lubricated for life.

YES _____ NO _____

35. Blower shall be driven from PTO off auxiliary engine by heavy-duty power belt, which shall be adjustable for tension.

YES _____ NO _____

36. Blower housing shall be a bolt on design and shall be lined with a bolt-in wear resistant, replaceable rubber liner for long life. Blower housing shall be constructed of abrasion resistant 10 ga. Nitronic 30 Wear Hardened nonmagnetic Stainless Steel for long life and abrasion resistance.

YES _____ NO _____

37. Blower shall not exceed 3000 RPM to insure smooth efficient performance at maximum governed engine RPM.

YES _____ NO _____

PICK UP HEAD-BROOM ASSIST

38. A spring balanced all steel fabricated pick-up head with minimum length and width of 87" x 41" I.D. shall be provided. Shall have backup chains to allow backing or sweeping with the head down.

YES _____ NO _____

39. The pick-up head shall have a separate upper and lower chamber where pressurized air is blasted from upper chamber through an elongated blast orifice to street surface. A rubber pressure side wear pad shall be installed in the pressure chamber to reduce wear to the head.

YES _____ NO _____

40. Blast orifice flange shall be of bolt-on design so that flange is easily replaced and shall have adjustment mechanism so that blast orifice gap is easily adjusted without removing pick-up head from sweeper.

YES _____ NO _____

41. Pick-up head shall have a 14" diameter (minimum) pressure inlet ring located on left side of pick-up head.

YES _____ NO _____

42. A 14" diameter (minimum) pressure hose attached between pick-up head and blower housing shall be provided and shall have 3/8" thick walls for long life. Should be switch able with suction side. YES _____
NO _____

43. A bolt-on pressure inlet ring with turning vanes shall be provided for efficient performance and easy service.

YES _____ NO _____

44. A 14" diameter (minimum) suction hose, attached to a quick disconnect transition where it meets the hopper, shall extend down to the right side of the pick-up head and shall be attached to the pick-up head suction nozzle ring which shall be constructed of 1/4" steel. Suction hose shall be cleanable from the top of hose down with operator at ground level without raising the hopper for safety. Suction ring at the head shall have a bolt in replaceable liner for wear.

YES _____ NO _____

45. Suction hose shall have a minimum 3/8" wall construction for long life. Should interchange with pressure hose for longer life and minimum parts stock.

YES _____ NO _____

46. Pick-up head shall be equipped with 2" wide adjustable side mounted integral alloy steel and carbide runners for maximum pick up ability and long life. Shall have double rows of carbide on each skid. Skid runners to be warranted for 2 years/2,000 hours prorated. Runners shall be symmetrical for optimum life.

YES _____ NO _____

47. Pick-up head shall be raised and lowered hydraulically by a single switch on the control panel.

YES _____ NO _____

48. Pressure inlet ring shall be equipped with a linear actuated adjustable pressure relief for optimum leaf and light debris sweeping; control shall be mounted inside cab for leaf and litter pickup. Shall be manually controlled inside the cab with marked settings to show how far it is open.

YES _____ NO _____

49. A broom shall be mounted at the rear of the pick-up head and shall be fully enclosed inside the head. Broom shall throw the debris forward into the air stream for pickup. **No Exceptions**

YES _____ NO _____

50. Control of broom rotation and positioning shall be accomplished by a single toggle switch located on the control console in the cab. Light shall indicate broom is engaged on sweeper console.

YES _____ NO _____

51. The broom shall be driven hydraulically at sufficient speed as to effectively sweep the surface of the road. A separate hydraulic pump will be provided for all main broom functions.

YES _____ NO _____

52. The broom shall be a minimum of 79" long and 12" in diameter for performance and wear.

YES _____ NO _____

53. Broom pattern shall be easily adjustable by mechanisms on the top of pick-up head.

YES _____ NO _____

54. Nominal main broom replacement time shall be 15 minutes. Design of broom suspension shall provide automatic independent adjustment of each broom end to the surface being swept.

YES _____ NO _____

55. Hydraulic pick-up head front curtain lifter shall be provided to give the pick-up head the ability to sweep a large volume of light debris such as leaves, grass, paper, etc. without causing excessive debris accumulation at the pick-up head inlet. It shall be hydraulically controlled with a switch within the cab of the truck.

YES _____ NO _____

56. Two (2) hydraulic cylinders shall be incorporated to provide positioning and the independent suspension of the broom ends. Down pressure and broom pattern shall be hydro mechanically controlled to provide maximum broom performance and life.

YES _____ NO _____

57. Two hydrant hookups shall be included on the head to allow washout of the head and the main Broom. Shall have a deflector to spread water across the head on top of the broom. Second Deluge port shall be mounted on the pick-up head pressure inlet and shall connect to fire hydrant to flush pick-up head. Includes a 6" cleanout port with plug for inspection and cleanout of pressure inlet area.

YES _____ NO _____

GUTTER BROOMS

58. Dual gutter brooms shall be 43" minimum diameter, wire filled vertical digger type for removing debris from gutter area.

YES _____ NO _____

59. Gutter brooms shall be hydraulic motor driven and shall be positioned laterally and vertically by one hydraulic cylinder. To reduce maintenance, addition of pneumatics shall not be acceptable.

YES _____ NO _____

60. Gutter broom down pressure shall be automatically adjusted to load by a pressure sensing sequence valve inline with gutter broom torque motor.

YES _____ NO _____

61. Each gutter broom shall have adjustment for bristle contact pattern and wear.

YES _____ NO _____

62. Each gutter broom shall have lateral flexibility to swing rearward 15" when encountering the impact of an immovable object thus avoiding damage to the broom assembly.

YES _____ NO _____

63. Each gutter broom shall have a spring adjustment to allow downward compensation for bristle wear and shall be free floating to follow street contour.

YES _____ NO _____

64. Each gutter broom shall be held in the up and transit position by use of an electric lock valve attachment. Upward motion of gutter broom shall be regulated by an adjustable flow control valve.

YES _____ NO _____

65. Each gutter broom shall be controlled from inside the cab by a single electric toggle switch. Gutter broom speed shall be cab controlled with hydraulic speed control independent of engine speed.

YES _____ NO _____

66. Both gutter brooms shall additionally incorporate a hydraulically actuated tilt capability remotely controlled from the operator's seat to allow instant adjustment for debris removal from deep gutters. Full tilt shall be accomplished up and down in under 2 seconds for responsiveness to changing curb lines.

YES _____ NO _____

DUST CONTROL SYSTEM

67. Water tank(s) shall be 330 gallon minimum capacity, constructed of recyclable polyethylene for strength and puncture resistance. Tank shall be 100% rustproof. Tank shall be of bolt-in design for easy removal. Tank shall have an outside water level sight gauge on the tank and shall have in cab Electronic water level gauge on the sweeper console. Low Water warning light and shutdown system for the water shall be included.

YES _____ NO _____

68. Water from tank to be filtered by 80 mesh cleanable filter located between tank and water pump.

YES _____ NO _____

69. Shall have a single water pump that shall be a chassis air operated diaphragm water pump and shall be provided with an electronic solid state liquid level sensor to automatically shut off pump and turn on low water warning lamp when water is depleted. Self-contained water supply includes single A.O.D. pump used for dust control and wash down independent from auxiliary engine with 3/4" x 25' high volume wash down hose with hose box, small fire type nozzle, spray gun with trigger control and two (2) 36" interchangeable lance lengths. This is the preferred design to reduce maintenance costs associated with multiple pumps.

YES _____ NO _____

70. Testing has found that sweeping with less water conserves natural resources and improves ability to pick up fines. Preference will be given to a system that meets this requirement. Electric solenoid water control valves to each set of tips shall be cab controlled. Spray system shall include spray nozzles to be located as follows: minimum of 4 on outside of pick-up head; 2 for each gutter broom; 1 inside hopper, second separately switched hopper nozzle. Water nozzles to be located on outside of pick-up head and suction tube for easy inspection and superior dust control and ability to pick up fines dry.

YES _____ NO _____

71. Water tank shall have anti-siphon/anti-pressure filler neck with air gap.

YES _____ NO _____

72. Flexible 20 foot (minimum) long water fill hose with 2 1/2" coupling for filling water reservoir and hose storage rack shall be provided. Water fill hose shall include a stainless 100 mesh cleanable filter at hydrant connection.

YES _____ NO _____

73. High output water system shall be furnished with additional nozzles and deflectors strategically located to control extreme dust. Shall include 3 additional nozzles per side broom, and each side shall be separately switched from the cab. System shall be separate from normal side broom tips and switches. Shall attack dust that is airborne from side brooms in heavy debris by creating a mist in the air below the chassis.

YES _____ NO _____

74. Air purge system shall be furnished to facilitate purging dust control system with shop air during freezing conditions. Shall include bypass valve and air pressure regulator. Pump shall be capable of purging water from system and shall have an On Screen Procedure to do so.

YES _____ NO _____

FILTER SET REPLACEMENT

75. Bidder shall include a Full set of replacement filters for the sweeper module and the chassis.

YES _____ NO _____

OPERATING CONTROLS

77. All operating controls for sweeper (except dump control and hand hose control) shall be mounted inside truck cab and readily accessible to the operator in either right or left driving position.

YES _____ NO _____

78. All main sweeper module electrical systems, i.e. ignition, lights, hydraulic and water shall be separately fused to isolate electrical problems to fused area and speed service. A secondary sweeper module fuse panel shall be included for the sweeper module for optional warning lights and radios and camera systems.

YES _____ NO _____

79. A multi-function, color BlueLogic display shall be provided on the console panel to display engine conditions consisting of, but not limited to engine RPM, percent load, engine torque, engine hours, engine oil pressure, coolant temperature, air filter restriction, battery voltage, fuel rate, and engine faults codes. The display shall also provide On Board Sweeper Diagnostics that includes but is not limited to: CAN Network Diagnostics, BlueLogic Module Input/Output & Power Diagnostics, & Service Reminders. The display shall provide visual indicator lights for several sweeper functions and warnings including, but not limited to, dust suppression water pump, low water, pick-up head down, etc. The sweeper console shall incorporate resettable and non-resettable hour meters for the auxiliary engine; left hand, right hand and optional BAH brooms; pick-up head; and blower for collecting data about sweeping route performance and maintenance. Hydraulic Trouble Shooting feature shall be included in the Display. It will also store hydraulic system and engine service timers.

YES _____ NO _____

80. Standard sweeping function switches will be multiplexed with BlueLogic reducing the amount of wires in the control panel. BlueLogic switches will have multi-colored LED indicator lights to simplify diagnostics. Standard sweeping functions switches shall consist of, but not limited to, right gutter broom, left gutter broom, pick-up head, engine rpm, and water system. Misc. & optional sweeper controls shall consist of, but not limited to, gutter broom tilt, beacon or strobe light, water system circuits, dump door, and work light lighted paddle type switches, and leaf pressure knob. Audible alarm shall sound to indicate auxiliary engine fault codes, hydraulic oil temp, and other optional warning equipment. All switches shall have backlit function name below to be readable when sweeping in the dark. To have rear backup camera with dash mounted 7" color screen. Activates in reverse or can be active on demand. Additional camera shall show view in front of the head on the intake side.

YES _____ NO _____

81. All external wiring, harnesses and terminations shall be of a sealed, weather-tight design utilizing heat-shrinkable components. Additionally, where feasible, all connectors shall utilize solid, cold-formed, nickel-plated copper alloy contacts with gas-tight crimps

YES _____ NO _____

82. Dump control shall consist of a single weatherproof toggle switch located on the exterior of sweeper just above the left side fender well and a switch on the sweeper control board in the cab.

YES _____ NO _____

WORK PLATFORM

83. A suitable size work platform will be provided to allow safe access to auxiliary engine area between the Cab and Sweeper Module. No Exceptions for Safety Reasons.

YES _____ NO _____

84. Access will be accomplished from the ground level by steel steps with anti skid grating and proper size grab handles to insure maximum safe entry and exit from work platform on the sweeper. Steps and grab handles shall allow safe access to engine compartment and top of hopper for safety. No Exceptions for Safety Reasons.

YES _____ NO _____

85. Work platform will have suitable safety rails and grated steps for access to provide safe work area. Access shall be available without raising the hopper.

YES _____ NO _____

86. A storage box shall be supplied for tools, etc. with minimum dimensions of 36" x 14" x 16". The storage box shall have full access hinged door on the right (curb side) and shall be accessible at ground level.

YES _____ NO _____

ADDITIONAL EQUIPMENT INCLUDED FOR SWEEPER AND CHASSIS

87. Abrasion protection package shall be furnished with wire woven 1/4" mesh chip seal/milling hopper screen with rubber screen baffles; protective rubber hopper wall liners; rubber suction nozzle liner; rubber head pressure wear pads; heavy duty pressure hose. All protective liners to be bolt in and replaceable.

YES _____ NO _____

88. **Auto Sweep Interrupt** system designed to engage when the transmission gear selector is placed into reverse or when the RESET switch is engaged with the ASI set in the Auto mode. Auto sequence of operations is in the following order: 1) Auxiliary engine is idled and gutter broom(s), are stopped 2) Dust control system is turned OFF 3) Left gutter broom, if applicable, is raised. 4) Right gutter broom, if applicable, is raised. 5) Pick-up head is raised. A RESET switch will reposition all functions to prior setting(s). The RESET switch can be used as a one button start/stop switch during sweeping to interrupt/resume all sweeping functions.

Overspeed Interrupt allows for a two stage process to prevent sweeping at excessive speeds.

1) A warning occurs in the BLUELOGIC display with audible and visual messages to inform the operator of exceeding sweeping speeds. 2) Overspeed Interrupt engages the ASI, resulting in interruption of all sweeping functions. Overspeed Interrupt and warning speed parameters can be programmed through the BLUELOGIC display are PIN protected.

YES _____ NO _____

89. Fuel/water separator for the auxiliary engine shall be furnished

YES _____ NO _____

90. Hopper deluge washout system with a minimum of 4 high volume nozzles which attach to a fire hydrant to flush the hopper shall be furnished and shall include quick disconnect fittings on nozzle and filler hose. Shall also incorporate a flush system for the sweeper head with a hydrant hookup attached above the main broom with a deflector to wash out the lower side of the sweeping head as well as a hydrant hookup to inject water into the pressure tube to wash out inside the head.

YES _____ NO _____

90A. To enhance sweepers ability to pick up leaves and light debris even with new curtains, a hydraulically actuated curtain lifter that employs a roller to lift the front curtains to allow entry of light debris shall be included. Curtain lifter shall work in conjunction with leaf pressure bleeder to enhance material pickup in light debris. Switch shall be located within the cab and shall fully deploy or retract in less than 2 seconds.

YES _____ NO _____

CHASSIS Freightliner M2-106Plus Cab is the preferred Chassis for operator comfort and turn radius

GENERAL

91. Chassis/cab shall be conventional cab with a tilt hood design. Frame to be straight full channel steel rails with (80,000 PSI). Gross vehicle weight rating to be not less than 33,000 GVW. Curb weight with cab, fuel, water, oil and tires shall be approximately 9,850 lbs. Standard truck cab enclosed and equipped with tinted safety glass all around, air suspended individual seats with safety orange seat belts.

YES _____ NO _____

WARRANTY

92. Total chassis coverage is 24-months/unlimited mileage.

YES _____ NO _____

93. Engine Cummins and After Treatment System coverage is 60-months/150,000 mileage.

YES _____ NO _____

94. Allison Transmission coverage is 36-months/unlimited mileage.

YES _____ NO _____

95. Frame coverage is 60-months/unlimited mileage.

YES _____ NO _____

96. Cab corrosion coverage is 60-months/unlimited mileage.

YES _____ NO _____

97. Towing package is 12-months/Unlimited miles.

YES _____ NO _____

98. Warranty coverage is 100% parts and labor unless otherwise noted as provided by chassis manufacturer.

YES _____ NO _____

WHEELBASE

99. Shall be 165" and shall provide 98" between back of cab and center of rear axle for proper load distribution and tighter turning radius. Turning radius shall be 48 feet wall to wall maximum. No exception to this specification as this is what is needed to sweep City cul-de-sac's.

YES _____ NO _____

AXLES

100. Front axle to be minimum of 10,000 lbs. with suspension of 10,000 lbs.

YES _____ NO _____

101. Rear axle shall be 23,000 lbs. single speed with 6.43 Ratio, suspension to be minimum of 23,000 lbs. vari-rate with 4,500 lbs. capacity multi-leaf auxiliary rubber spring. Body builders wiring to back of cab at frame.

YES _____ NO _____

STEERING

102. Dual operator controlled integral power steering with cruise control and dual operator OEM gauge package. Right gauge package shall mirror left package, including odometer. Shall have tilt wheel both sides. Instrument panel shall be flat.

YES _____ NO _____

103. Diameter of steering wheel will be minimum 18 inches. Shall have air horn.

YES _____ NO _____

BRAKES

104. Service brakes to be full air with 18.7 CFM air compressor with air tank mounted between rails adequately spaced. Shall have manual drain with pull cable.

YES _____ NO _____

Shall have brake air dryer with automatic moisture ejector.

YES _____ NO _____

105. Front brakes shall be cam type, 15" x 4".

YES _____ NO _____

106. Rear brakes shall be cam type, 16-1/2" x 7" .

YES _____ NO _____

107. Shall have automatic slack adjusters - front and rear.

YES _____ NO _____

108. Parking brake shall be spring actuated, double diaphragm, 30" MGM Chambers air chambers, with warning light. Brake chambers, spring relocated to rear of rear axle for maximum ground clearance.

YES _____ NO _____

109. Four channel anti-lock brake system shall be supplied.

YES _____ NO _____

CAB

110. Cab shall have in dash chassis manufacturer's factory installed air conditioner for operator safety and comfort with a fresh air filter. After market air conditioners are unacceptable.

YES _____ NO _____

111. Cab to have individual driver and passenger air, high-back, adjustable seats with safety seat belts and inside Arm Rest. Tinted glass shall be provided. Shall have Power Windows and Power Locks.

YES _____ NO _____

112. Dual sun visors, coat hook, storage pocket on door, overhead storage on both sides with mesh retainer, single electric horn, air horn, electric 2 speed wipers with intermittent windshield wiper switch with washers .

YES _____ NO _____

113. Chassis shall be equipped with fresh air heater, defroster, dual 7" x 16" remote controlled heated electric powered mirrors, and 10" diameter parabolic mirrors on front fenders. Remote control from both sides.

YES _____ NO _____

114. AM/FM radio, and clock shall be provided with Blue Tooth function included

YES _____ NO _____

ELECTRICAL

115. Shall consist of two multiple beam headlights with dash beam indicator, instrument panel, taillights, stop lights, front and rear turn signals and self-canceling signal switch, equipped for four way flashing. Taillights, stop lights and signal lamps may be in combination. Lights shall be LED where available.

YES _____ NO _____

116. Shall have two 12-volt (1900 CCA total) maintenance free batteries. To have master battery disconnect switch to disconnect power to the chassis.

YES _____ NO _____

117. Shall have a 160-amp alternator.

YES _____ NO _____

118. Shall be In-line Cummins 6.7Litre displacement six cylinder turbocharged diesel with a minimum **250 HP @ 2400 RPM** with, 660 ft.-lbs. @ 1600 RPM torque. No Exceptions due to High Altitude Requirements.

YES _____ NO _____

119. Dry type dual element air cleaner with restriction indicator mounted on dash and safety element.

YES _____ NO _____

120. Automatic glow plug with indicator light supplied. Automatic shutdown protection system shall be furnished for over temperature. Horizontal after-treatment device, right frame mounted, including horizontal tailpipe. DEF tank shall be 6 gallon to supply fluid to SCR system.

YES _____ NO _____

FUEL

121. A 51 gallon steel tank shall be supplied and shall supply fuel to both engines.

YES _____ NO _____

122. Wheels to be Polished Aluminum 10-hole disc – 22.5 x 8.25. Heavy duty first line quality tubeless radial tires to be 11Rx22.5, 14 ply rated with duals in rear to adequately carry the weight of the sweeper.

YES _____ NO _____

TRANSMISSION

123. Shall be heavy duty Allison 2500RDS-P electronic automatic, five forward speeds, one reverse. Shall have external oil filter and transmission oil cooler. Transmission temperature gauge dash mounted. Shall have synthetic transmission oil for long life.

YES _____ NO _____

124. To meet City needs for tight areas, unit shall have a turning ability of 48 feet wall to wall and 45.7 feet curb to curb maximum. No exceptions. YES _____ NO _____

All Equipment, Labor, Freight, Optional Upgrades and Materials described in Specifications Delivered to Greybull City Shops. Shall Include a Minimum of 1 Day of Onsite Set Up and Training by Factory Trained Personnel. Price shall be excluded from Federal, State, and Local Tax which the City is Exempt from by Law. Nothing Herein shall require the Town of Greybull to accept any proposals and the Town of Greybull reserves the right to reject any and all proposals and accept proposal deemed in the Towns best interest regardless of price.

PRICE OF UNIT PER SPECIFICATIONS. \$ _____

TRADE IN PRICE FOR 2011 TYMCO 600 ON FREIGHTLINER M2 IN AS IS CONDITION \$ _____ TO BE DEDUCTED FROM PRICE QUOTE ABOVE.

NET DELIVERED PRICE WITH TRADE DEDUCTED. \$ _____

MUNICIPAL LEASE PURCHASE QUOTE SHALL BE INCLUDED WITH THE BID PACKAGE BASED UPON THE FINAL NET PRICE WITH THE TRADE IN USED AS DOWN PAYMENT AND THE FIRST YEARS PAYMENT COMBINED. TERMS OF 4-5-6 YEARS SHALL BE SHOWN WITH ANNUAL PAYMENTS IN ARREARS. QUOTE SHALL LIST ANNUAL APR% RATE AND ANNUAL PAYMENT AMOUNT. QUOTE SHALL SHOW TOTAL FINANCE CHARGES AND TOTAL FINANCE PAYMENTS. FIRST CASH PAYMENT DUE ONE YEAR AFTER DELIVERY DATE.

LEASE PROPOSAL INCLUDED _____ YES

BRAND AND MODEL BID _____ CHASSIS _____

DELIVERY TIME ARO _____

IS THE SWEEPER MODULE AND PARTS MANUFACTURERED IN THE USA _____

ATTACH ANY EXPLANATIONS FOR DEVIATIONS WITH DETAILED EXPLANATIONS AND ITEM NUMBER AT END OF BID. FAILURE TO INCLUDE WILL DEEM THE BID NON RESPONSIVE.

COMPANY NAME AND ADDRESS

COMPANY REPRESENTATIVE (print)

SIGNED

DATE

Resolution #510

A RESOLUTION BY THE GOVERNING BODY OF GREYBULL TO APPROVE 2024 CAPITAL IMPROVEMENT PLAN

WHEREAS, the Town of Greybull Governing Body has approved and recommended acceptance of the 2024 Capital Improvement Plan and that it is in the best interest of the Town of Greybull City Council to approve the 2024 Capital Improvement Plan, and:

WHEREAS, the Town of Greybull Governing Body has properly noticed and advertised for a public hearing in the Greybull Standard on June 27, 2024.

WHEREAS the Town of Greybull Governing Body held the noticed public hearing and obtained comments on the proposed 2024 Capital Improvement Plan on July 8th, 2024.

WHEREAS the City Council deems it to be in the interest of the citizens of Greybull, Wyoming to approve the 2024 Capital Improvement Plan.

NOW THEREFORE, the City Council of the Town of Greybull, Big Horn County, Wyoming, in a regular session assembled the 12th day of August 2024,

HEREBY FINDS: that approval of the 2024 Capital Improvement Plan would be in the best interest of the Town of Greybull, its inhabitants, and in particular the residents and the owners of the properties hereinafter described.

NOW THEREFORE, BE IT RESOLVED by the City Council of the Town of Greybull, Big Horn County, Wyoming, in a regular session assembled this 12th day of August 2024 that the 2024 Capital Improvement Plan be approved.

ADOPTED by the Town of Greybull City Council at a regular meeting this 12th day of August 2024.

Myles Foley, Mayor

ATTEST: _____
Carrie Hunt, Town Administrator

NUMBER VOTING IN FAVOR OF THE RESOLUTION:
NUMBER VOTING AGAINST THE RESOLUTION:
NUMBER ABSENT OR ABSTAINING:



TOWN OF GREYBULL

Application for Conditional Use Permit

(307)765-9431 – Fax (307)765-2409

24 S 5th St, PO Box 271, Greybull, WY 82426

Name: Cliff & Brooke Fink Phone: 307-272-8004

Address: 108 1st Ave S

Block: _____ Lot or Parcel: 3-4 Parcel 529309321 00341

Type of Conditional Use: Utilize our empty lot for short-term RV accommodations (minimum of 30 days)

Reason for Permit Request: No such zoning exists

GREYBULL TOWN COUNCIL, ACTING PLANNING AND ZONING COMMISSION, ACTION:

APPROVED this _____ day of _____, 20____ upon compliance with the following conditions: _____

I, _____, understand and will comply with the above-described conditions.

Applicant's Signature

DENIED this _____ day of _____, 20____ with the following cause for denial: _____

All requests for Conditional Use Permits shall be submitted with all supporting documentation as required in the applicable Ordinance, including a list of property owners within 300 feet of the applicant's property, indicating their approval or disapproval of the proposed use.

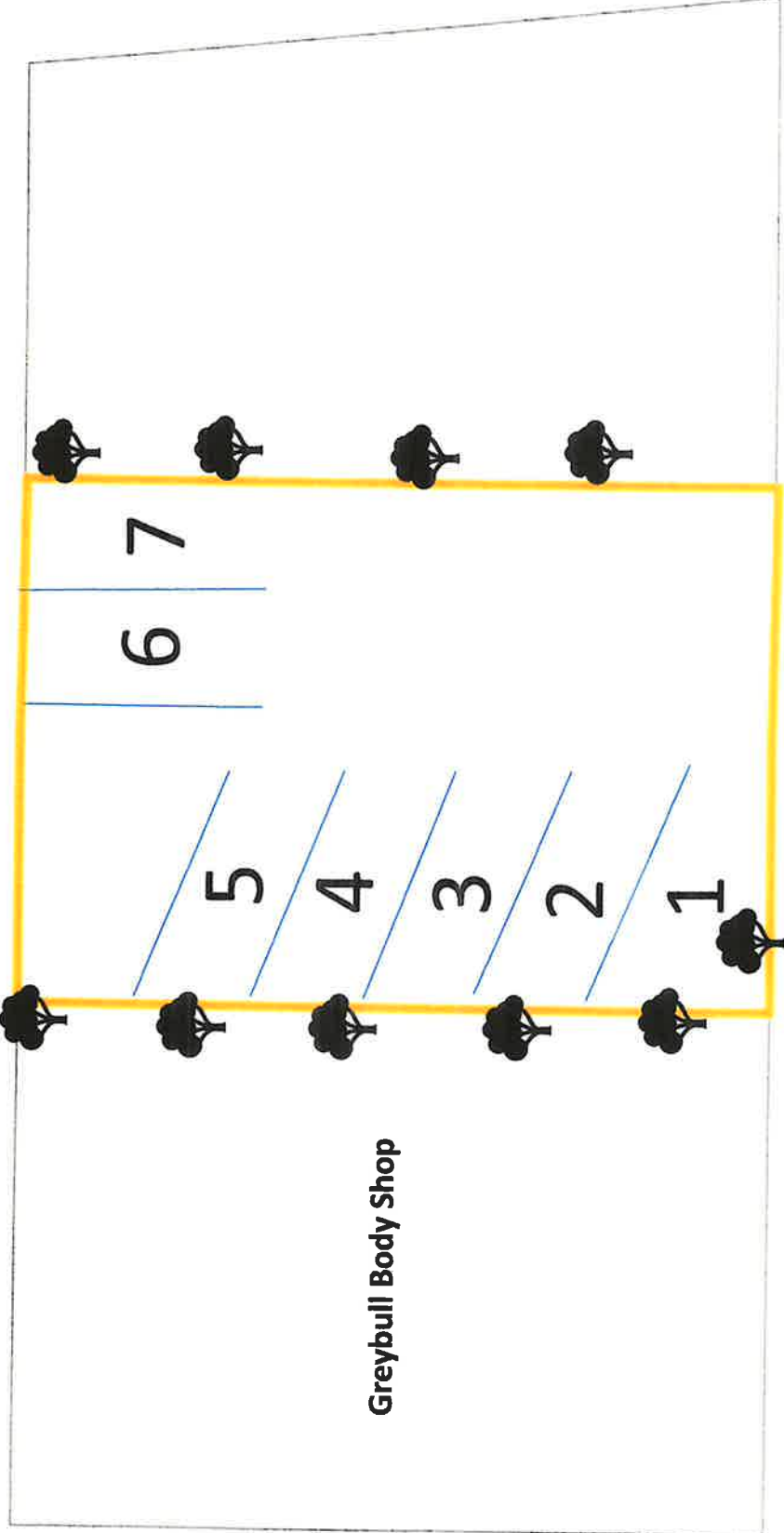
MAYOR, ACTING CHAIRMAN,
PLANNING & ZONING COMMISSION

**Childcare Facilities MUST also produce a valid WY childcare provider certificate, W.S. 14-4

I, Cliff Fink, have applied to the Greybull Town Council acting as the Planning and Zoning Commission for a conditional use permit to develop an RV Park for short-term Rentals for up to 8 RV's. This RV Park will provide much needed short-term accommodations in our community for the many traveling workers + contractors that have a difficult time finding suitable accommodations in our town

It is required that I include a list of the property owners within 300 feet of my property indicating their approval or disapproval of the requested conditional use.

SIGNATURE OF PROPERTY OWNER	ADDRESS	APPROVE	DISAPPROVE
<u>Caroline J. (Kitty) Aigson</u>	<u>9 So 2d St</u>	<u>yes</u>	<u>—</u>
<u>Cliff Fink</u>	<u>201 1st AVE S.</u>	<u>YES</u>	
<u>Cesar Payano</u>	<u>117 S. 2nd St.</u>	<u>yes</u>	
<u>Sawana Rang</u>	<u>116 2nd Ave So</u>	<u>yes?</u>	
<u>Diane Paul</u>	<u>21 S. 2nd St. Greybull</u>	<u>—</u>	<u>yes.</u>
<u>Pat H</u>	<u>40 S 2ND ST</u>	<u>Yes</u>	
<u>Chub Thomas</u>	<u>125 + 133 first Ave So</u>	<u>✓</u>	
<u>Debie Weidner</u>	<u>301 1st AVE SO</u>	<u>✓</u>	
<u>Darla Thorne</u>	<u>301 1st AVE SOUTH</u>		
<u>White Ogles</u>	<u>112 S 2nd St</u>	<u>✓</u>	
<u>M. R. ...</u>	<u>101 1st Ave South</u>		
	<u>and all property on</u>		
	<u>2nd Ave South</u>		<u>yes</u>
<u>Ferry Olsen</u>	<u>108 S. 2nd St</u>	<u>yes</u>	<u>✓</u>
	<u>(Joseph + Keisy gave their proxy to tenant/owner)</u>		
<u>Donald Holtzman</u>	<u>224 1st Ave S.</u>	<u>yes</u>	



Greybull Body Shop

247
PENDRAY
ROBERT W

9
Y
GIPSON
CAROLINE J

Y
Debie W. &
Daela T.
ROBERTS
BILLIE MARIE ET AL

21
N
PAUL
DIANE ELIZABETH

236
BURGAN
TRACY

224

HETZEL
MATTHEW L CLIFFORD

Y
40

25

Y

FINK
& BROOKE DBA/GREY BULL BODY SHOP

Y

108

1ST AVE S

S 2ND ST

225

217

209

201
VALDES
ROBERT E & DREWRY
BRANDI VALDES

Y

Y
VIGIL 108

JOSEPH PATRICK & KRISTY MEGAN

Y
112
INGLIS
ETHAN N & CLARKE
ULRIKE T

Y
PAYANO
CESAR
117

Y
133
Charlie
Thomas

125
Y

101

N
HOWE
MICHAEL R & CHERYLE A

TOWN OF GREYBULL

232

MARCHANT
DEBREE

222

120
FUNK
JAMES

133

N

HOWE
MICHAEL RAE & CHERYLE ANN

116

Y?
RAINEY
LA WANA

N
Howe

108

Dear Town Council and Mayor Foley,

Once again we would like to address the matter of an RV park addition to our neighborhood. The original letter with our initial concerns was included in the May town council packet and posted on the website. Rather than reiterate, a copy of that letter is attached; as the matter was on the June and July agendas, but our letter was excluded from the packets for both of those meetings.

The application for conditional use presented during the July meeting hasn't met the procedures outlined in the town ordinances (18.48.020) and shouldn't be considered complete. A location map, sketch of the plan, a clear statement citing the reasons for which a conditional use permit is required and signatures from all property owners within 300 feet of the property in question are to be submitted at least three days prior to a regular council meeting.

There are approximately 19 properties within a 300 foot radius of lots 3-4 Parcel 52930932100341. Please see the attached map for reference. There are only 11 signatures on the permit. Missing signatures include a landowner whose property is directly across the street. As presented, there are five 'yes' responses and six 'no' responses. Each property should count as a vote.

During her presentation at the July meeting, Mrs. Fink indicated that they would like to rent spaces out to workers who are in the area. She stated that they would require a 30 day stay. In the Town of Greybull Ordinances outlining RV Park regulations (18.39.020 C) permanent occupancy, or a stay of more than 180 calendar days in a year, isn't allowed. Only 20 percent of the RV sites are allowed to exceed the maximum allowance; which would be no more than one camper if the planned site fits seven RV's.

We object to a short term RV park on a vacant lot across the street from us. How will that look? What happens after the campers leave? If landowners aren't tasked with following existing ordinances what sort of precedent is set?

The Recreational Vehicle Park Regulations are very specific. The parcel in question cannot meet those requirements and ordinances shouldn't be changed to suit one party.

We would love to see the property across the street from us turn into a welcome addition to both the neighborhood and the town and are glad that the body shop has an area to expand. However, we object to a zoning change and RV park. The property doesn't meet current ordinance requirements for either.

Respectfully,

M. D. Dune 8/5/24

Cheryl Howe - August 5, 2024

Greybull Apartments

Lisa's Western Cuisine & Spirits

Yellowstone

14

S 2nd St

Google Earth

Image © 2024 Maxar Technologies

300 ft



April 26, 2024

Dear Town Council and Mayor Foley,

In regard to the letter we received as an adjacent property owner to parcels 52930932100141 and 52930932100266 we have some concerns. First and foremost, we would like to express that we have no ill will toward Robert, Cliff or Brooke Fink and wish them success in life; however we object to the proposed zoning change.

Upon reviewing the General Business District ordinance information provided, it is our opinion that an RV park does not meet the outlined purpose (18.24.010). The same could be said for the Uses of Right (18.24.020) section as the proposed business would not be retail, professional offices, ect. Therefore, we object to the property being re-zoned as General Business District.

We also obtained a copy of the Recreational Vehicle (RV) Park Regulations for the Town of Greybull and believe that the proposed business does not meet all the qualifications. In section 18.39.020 (B) it states that the area of the park/campground must be at least three acres. The proposed property is only .32 acres, which does not meet the minimum.

The street used to access the property is currently unpaved and in poor condition. The additional traffic an RV park produces will contribute to more damage in the form of ruts and pot holes. In the aforementioned section (E) indicates that no public street, sidewalk or right-of-way or any other private grounds not a part of the RV parking area shall be used to park or maneuver vehicles. It is hard to imagine that vehicles pulling campers won't be using the street or our driveway/yard area to maneuver their vehicles.


We built our home in 2016 and chose the lot and area because it is a quiet neighborhood with little to no traffic. We chose to build in a Residential area, not a Business District. Will the addition of an RV Park next to our new home reduce the appeal or value if we wish to sell? That is a legitimate concern.

We realize that visitors to the Greybull area help boost the local economy. Potentially, guests at the proposed RV Park would spend money locally and spread the word about our great little town,

Right now we know and trust our neighbors. The introduction of an RV Park right across the street from our home means that we will never know those neighbors. Unfortunately, strangers aren't trustworthy. A constant rotation of new people means a constant concern about our property and safety.

As property owners directly affected by the proposed zoning change, we strongly OBJECT.

Respectfully,



Cheryl Howe

ORDINANCE #901

AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING THE OFFICIAL ZONING MAP PROVIDED FOR IN GREYBULL MUNICIPAL CODE SECTION 18.16.110 BY ZONING THE REAL PROPERTY DESCRIBED BELOW. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH ARE HEREBY REPEALED.

BE IN ORDAINED BY THE GOVERNING BODY OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING:

Section 1. The following parcel of real property located within a **LOW DENSITY RESIDENTIAL** are hereby zoned to **GENERAL BUSINESS DISTRICT ZONE**.

- 1. 52930932100341 - .32 ACRES, LOTS 3-4 10 10TH SD151-1067**

Section 2: All ordinances or parts of ordinances in conflict herewith are repealed.

Section 3: This Ordinance shall take effect and be in full force and effect on October 25, 2024, after having been published in the GREYBULL STANDARD.

First Reading:	August 12, 2024
Second Reading:	September 9, 2024
Third Reading	October 14, 2024

Passed, adopted, and approved on the 14th day of August 2024

Myles Foley, Mayor

ATTEST: _____
Hailey Winkler, Town Clerk

BUILDING PERMIT APPLICATION

TOWN OF GREYBULL, WYOMING 82426
307-765-9431

DATE: 7-29-24 PERMIT NO.: _____

Job Address: <u>325 GREYBULL AVE</u>				
Owner: <u>TOWN OF GREYBULL</u>				
Contractor: <u>VOLUNTEER</u>				
Mailing Address:				
City: <u>GREYBULL</u>		Phone: <u>765-2444</u>		
Class of Work: <input checked="" type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Remove				
Building Setbacks:	Front	Side	Side	Rear
Use of Building: <u>STORAGE OF MUSEUM MATERIALS</u>			Valuation of Work: <u>12,000⁰⁰</u>	
Describe Work: <u>PLACING OF 14x20 STORAGE SHED</u>				
Remarks and Special Conditions:				
Application Unapproved by: _____		Application Approved by: _____		Permit Fee: _____

AGREEMENT

Separate permits are required for electrical, plumbing, heating, ventilating, air conditioning.

This permit becomes null and void if work or construction authorized is not commenced within 120 days, or if construction or work is suspended or abandoned for a period of 365 days at any time after work is commenced.

The undersigned hereby agrees that the proposed work shall be done in accordance with the plans and specifications and statement herewith submitted and in conformity with the provisions of the town ordinances pertaining to the erection of buildings in the Town of Greybull, Wyoming. Curbs, gutter and sidewalk will be installed. Demolition work to be completed in 30 days unless otherwise noted under remarks.

GERALD CRIST, MUSEUM BOARD MEMBER
Applicant

7-29-24
Date

Building Official

Date

ATTENTION: ALL CONTRACTORS MUST BE LICENSED IN THE TOWN OF GREYBULL.

MUSEUM

19'

Existing
Sidewalk

4'

14' x 20'
Portable Shed

20'

Fire
Exit

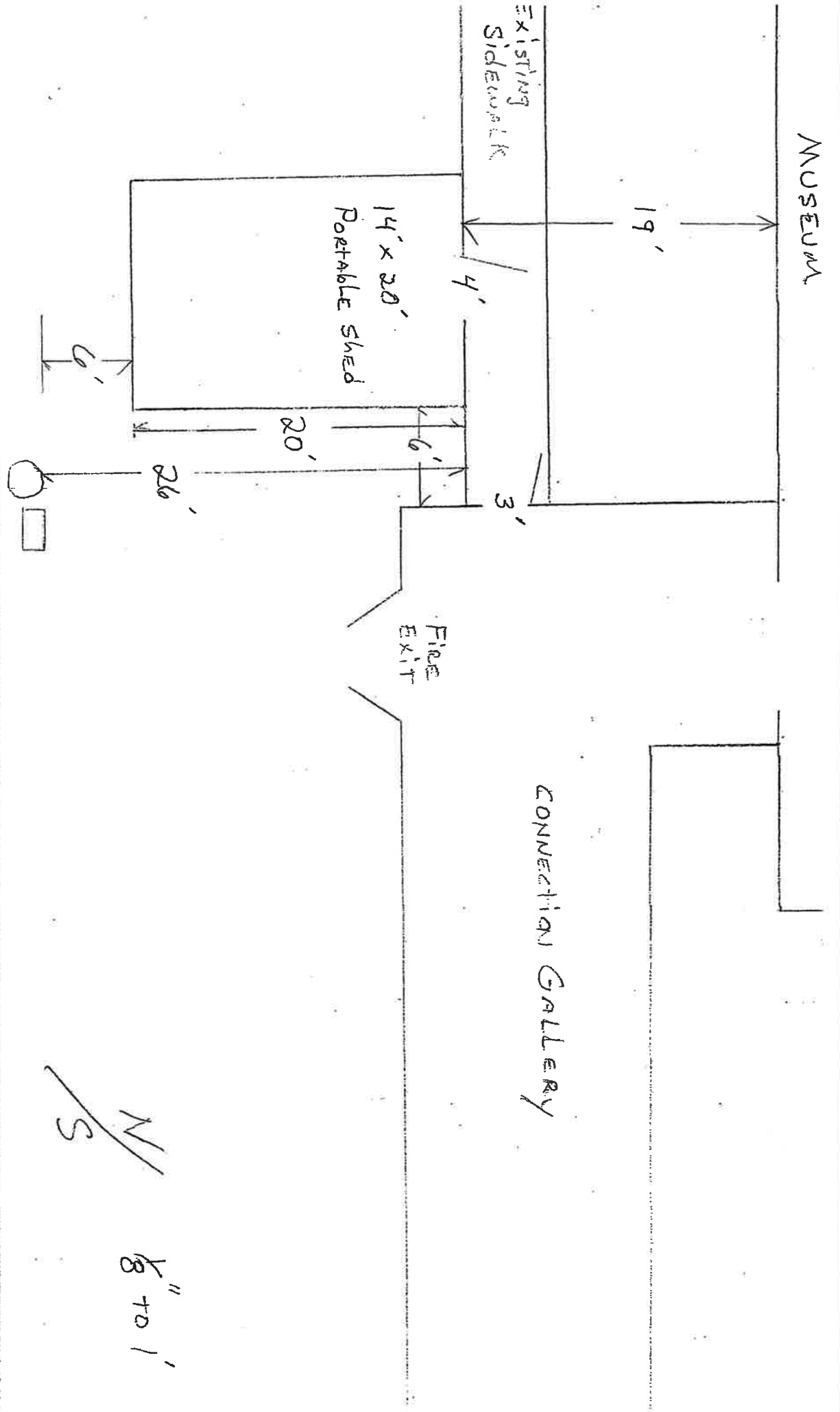
CONNECTION GALLERY

26'

N
S

1/8" = 1'

ALLEY





TOWN OF GREYBULL

Petition for Variance

(307)765-9431 – Fax (307)765-2409

24 S 5th St, PO Box 271, Greybull, WY 82426

Name: Magdalena Harlow Date: 7/27/24

Address of Property: 500 7th Ave. N.
Greybull, WY 82426

Description of Variance Requested:

Carport built along property line.

It is required that I include a list of the property owners within 300 feet of my property indicating their approval or disapproval of the requested variance.

SIGNATURE OF PROPERTY OWNER	ADDRESS	APPROVE	DISAPPROVE
	516 7 th Ave N		

APPROVED

DENIED

Date of Action: _____

MAYOR, ACTING CHAIRMAN,
PLANNING & ZONING COMMISSION

Attest:

Town Clerk

GOTOWKA
JOHN-PAUL CURTIS & MORGAN FAY

HARLOW
WILLIAM D & MAGDALENA

500

7TH AVE N

STULC
DEBBRA J

ELBRAN
LLC

- Municipalities
- HALSTED
- Ownership (black lines)
- LYLE LEE & JANET
- River, Creeks, Lakes
- BLM
- National Park Service
- Bureau of Reclamation
- Dept of Defense
- Forest Service
- State of WY
- Highways
- County Roads
- Other Roads



Big Horn County
Wyoming MapServer

Big Horn County provides this map for illustrative purposes only and
assumes no liability for actions taken by users based on information shown.
printed 8/6/2024



TOWN OF GREYBULL

Subdivision Permit Application Boundary/lot line Adjustments

(307)765-9431 – Fax (307)765-2409

24 S 5th St, PO Box 271, Greybull, WY 82426

A subdivision permit application is required to obtain permission to subdivide any parcel(s) of land within the town limits. A subdivision permit is required per Greybull Municipal Code Title 17. Please contact Town Hall for any assistance needed to complete this application.

APPLICANT INFORMATION:

1. Applicant Name(s): Chris Harwood
2. Mailing Address: 1324 North 6th St
3. City, State & Zip: Greybull WY 82426
4. Phone (Daytime): 307 299 5505 Other: _____
5. Email Address: Wheelsmotel@gmail.com

PROPERTY INFORMATION:













6. Parcel Identification #'s: (1300) 41-02-033-00496 / (1324) 41-02-033-00342
7. Property Address: 1300 N 6th & 1324 N 6th

SUBDIVISION DETAILS:

8. When the boundary adjustment is completed, how many total parcels will be created? 1
9. What are the dimensions of the current parcels? _____
10. What are the dimensions of the new parcels that will be created if this application is approved?

11. Will all parcels created through this subdivision process have access to a public right-of-way? Yes No
12. Why is this subdivision needed?



-  Municipalities
-  Ownership (black lines)
-  River, Creeks, Lakes
-  BLM
-  National Park Service
-  Bureau of Reclamation
-  Dept of Defense
-  Forest Service
-  State of WY
-  Highways
-  County Roads
-  Other Roads



**Big Horn County
Wyoming MapServer**

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Proposal for Water and/or Sewer Rate Analyses Greybull, Wyoming

Introduction

You need rates and fees that are adequate and fairly structured. Rate analysis examines your incomes, costs, capital improvement needs and other things and calculates such rates and fees. I propose to do that analysis for you and give you guidance on rate setting.

This proposal describes rate analyses (later referred to as the “analyses”) for Greybull, Wyoming (later often referred to as “you”). These analyses will be performed by GettingGreatRates.com (later simply called “I” or “me”).

Disclosure: I analyzed your water, sewer and sanitation rates in 2015. You subsequently adopted those rates, I believe in their entirety. However, you have not kept up with annual inflationary increases I also recommended, so new analyses are called for.

Expected Results

With completion of the analyses:

1. You will discover at what level each utility needs to be funded to accomplish needed system development and improvement, refurbishment, repair, maintenance, operation, and reserves building.
2. You will have a good sense of the rates it would take to make the utilities sustainable.
3. You will have the “proof” you need to convince council members, ratepayers, and property owners why rates and fees should be set as modeled.
4. You will have the “proof” you need to show funding agencies and the lending market why your systems deserve the grants, loans, and loan terms you desire.
5. You will successfully comply with your permit to dispense water, NPDES permit, and other regulations and requirements from the regulatory agencies.

Revenues, Qualifications and References of GettingGreatRates.com

The firm’s revenues all come from rate analysis and related work. See the attached references list for details. The list includes all rate analysis clients since 2020. GettingGreatRates.com has one office in Jefferson City, Missouri but we operate nation-wide.

Carl Brown, President, will perform all analysis work for this project. He has been doing rate analysis since 1993. For most of that time he has also been teaching practitioners all over the U.S. on rate analysis and rate setting, writing guidance, including the rate setting book, “How to Get Great Rates,” the “Rate Setting Best Practices Guide,” and designing rate analysis software.

You may expect your analysis results package to look much like the rate analysis report packages that can be found on the right side of this Webpage <https://gettinggreatrates.com/freebies/freebies.shtml>.

Form of Agreement

This proposal and your acceptance, perhaps by e-mail message of one or more service packages, is all the agreement I need. Nearly all my clients acquire my services this way.

Guarantee

If you are not satisfied with our work, don't pay us.

Details: If you are unsatisfied with our work, simply tell me about it. I will do my best to make it right by you. If I still am not able to satisfy you, notify me by mail or e-mail. I will cease the services in question at that point, you will owe me nothing for those services and I will refund any payments you may have already made for those services.

This has been my guarantee from the day the company was formed. No client has invoked this guarantee to-date and I do not plan to have you be the first.

Insurance

The firm carries the following insurance:

- Professional liability, \$2,000,000 limit, United States Liability Insurance Company (USLI)
- General liability, \$1,000,000 limit, USLI
- Auto liability, \$1,000,000 limit, American Family Insurance Company

Scope of Services That You May Select or Decline, at Your Option

The following service packages are intended to satisfy your rate analysis and rate setting needs.

- Service Package 1 is analysis of your water utility's user charge and other fee adjustment needs. Modeling will cover all important issues that are expected to arise over the next ten years. Modeling will arrive at the rates and fees needed to pay the costs of your situation. I call that a "scenario." Service Package 1 will cover up to three scenarios of issues and events you want me to examine. You are likely to ask for two scenarios.
- Service Package 2 is the same as Service Package 1 except it covers sewer rates and fees. It also includes up to three scenarios of issues and events you want me to examine.
- Service Package 3 is for on-site visits. Each visit will be one instance of this service package. I generally recommend one on-site visit to present completed analyses and recommendations and to answer questions at a public council meeting, especially when more than one utility's rates are being analyzed.
- Service Package 4 is an hourly rate for doing, for example, an on-line "meeting" with the council rather than an on-site visit, modeling of scenarios over three, or any other service not covered by Service Packages 1, 2, or 3. However, if an on-line meeting is to benefit me in doing the analyses, rather than elected officials, that work is not charged under this service package. It is part of Service Packages 1 and 2.

You may add or drop service packages at any time.

I verified that Greybull is a member system of the Wyoming Association of Rural Water Systems (WARWS), therefore, Greybull qualifies for the 25 percent RATES Program discount.

Approach and Timeline

I have scoped your situation, which looks much like that of most of my clients. As the project proceeds, I or you may discover that conditions are different than they first appeared. Or you may decide you want a different rate structure than I initially proposed. Such things happen. Regardless of how the project unfolds, I will carry you all the way through to rate structures and levels that work for you.

Most analyses include the same basic elements, but they do not necessarily get completed in the same order. Your project will likely proceed approximately as follows:

1. I will call your contact person, probably the day I am notified that I will be doing the analyses, to discuss data needs and get the contact started on initial data retrieval.
2. Your staff will assemble and send to me data and information, most of which is described in the "Data Needs Sheet," attached. I will guide your staff through the entire process. Where data is missing, I will create estimates or help you to create estimates. When your staff has difficulty understanding what data I need or how to get it, I will talk them through it. Initial data retrieval will be accomplished early on, preferably within a few weeks. Some data will be acquired throughout the project.
3. I will analyze this data and information and build your rate analysis models.
 - a. Coordinating with your contact, I will target a set of goals ten years in the future for each utility. At a minimum these will include covering all costs, including capital improvements over that time period, and building appropriate reserves.
 - b. I will model rates on a "cost-to-serve" basis to satisfy those goals, and I will model rates in other structures you may desire as well as cost and other variations you or we think may come about.
 - c. Pace of the project is primarily driven by the speed at which the contact gathers and sends data. Most of my projects take about six months, primarily because it takes months for most contacts to get me all the needed data. If your contact person moves quickly, we can better that.
 - d. Once models have been built, "what-if" scenarios will be run to find the optimum mix of rate and fee levels and structures, capital improvement funding options, reserve levels, etc. to suit the needs of your utilities.

A "scenario" is a set of data and assumptions for which I build a separate model and include in a narrative report to explain the results of that modeling. I generally run five to perhaps 20 data and assumption sets while modeling to arrive at the optimum set of rates and fees that are adequate, fairly structured, and "doable" in the eyes of the governing body. I report the best of those options as my recommended rates – that is one scenario. Only a model that I separately name and include in a report to you is a "scenario."

Besides the recommended rates model, I may create an additional scenario to depict capital improvements, repair and replacement costs, or general operational costs running a certain percentage more than assumed in the first model. A third model may depict a different rate structure. Scenarios enable you to see how sensitive rates would be to various things happening.

An example of what is not a scenario is this. Your contact asks me on the phone, "What if we did this?" I change the working model to depict that and tell your contact the result and that is the end of it. That is not a reportable scenario.

Likewise, if you ask for changes or corrections to a reported model, the new version is not a new scenario. It is a revised or corrected version of the original scenario.

4. During the latter part of the project, I will examine as many scenarios of your possible future as makes sense. I will share with you all that you want to see. Each such “scenario” that gets reported to you will be one of the three covered by each service package.
5. You will likely choose to consider adopting rates and funding levels from the one or two most promising scenarios for each utility.
6. Final output will include a cover letter, a narrative report of my findings and recommendations and copies of the analysis scenarios that interest you.
 - a. The project is “complete” when you say it is. Until then, I will reanalyze and issue supplemental or replacement reports until you are satisfied.
7. If you have me make an on-site visit, I will present my final analysis results and recommendations to your council in person. (Alternatively, we could conduct that meeting on-line.) If needed, I will also meet with staff to discuss how to make changes to billing, equipment replacement scheduling, capital improvements planning and any other administrative or operational issues that are discovered.
8. As you draft proposed amendments to your ordinances, rules, or resolutions to make the rate, fee, and other changes, at your request I will review those changes to assure that they will accomplish what you intend to accomplish.
9. The council will pass amendments to set new rates and fees and make budget revisions and other changes. From this point forward, your utilities will be headed to a better financial and operational future.

Work Coordination and Contacts

Generally, I only communicate with your designated contact(s) about the analyses. There are degrees of exceptions:

1. I keep my WARWS contacts informed of my activities through the RATES Program. Therefore, I copy them on proposals, invoices, rate analysis reports and other communications of similar importance. But I have an understanding with them that they will not divulge information I share with them to others. Other than, perhaps, using your project as a teaching example after the project is complete, or learning of additional ways they can help you; they have little call for discussing your situation anyway. **Sharing with them is mainly done to help them oversight my work in real time, because this is a supervised service program.**
2. Analysis depends on data and information from funding and permitting agencies, engineers, and similar entities. Interaction with these entities is a task you should handle. Then, when I need something from these entities, I will just ask my contact. But if you need me to make such outside contacts, I can do that.

3. On occasion, a ratepayer, developer, or someone else who would be affected by new rates will call or e-mail me direct. In those situations, I speak courteously with people and give them general information about how I perform analyses and the like, and then I refer them to my contact. I do not divulge important specific information about the client's analyses. I leave that up to the client. I apply this to council members, staff and other people who are not designated contacts but who are concerned about the rate analyses, or they want to "guide" the analyses even though they are not one of my contacts. To put it bluntly, I guard against a council member "going rogue." It has happened.

Early on you will probably designate your city administrator to be my contact. This stage is primarily a data gathering and modeling function. When we progress to the reporting out stage you may want to also designate a policy-related person, such as the mayor, as I prepare rate, fee, and proposed policy action recommendations. That will help me arrive at "doable" rates easier.

I sum up my contacts policy like this. You are my client. I work for you. When I give my work product to your designated contacts, it becomes your property and no one else's until you make it public.

Use of Electronic Technology

I do almost all analysis work electronically and remotely, usually receiving and sharing data and information by e-mail attachment, or OneDrive for the rare large file. I prefer to receive numerical data (financial statements, customer usage data and the like) in a spreadsheet format and textual material (proposed ordinances or rules) in a word processor format. But we can work with other formats, too. When I return material to you that you need to manipulate further, such as a revised ordinance, I will return it electronically in a format you can conveniently use. You will receive my analysis report and the analysis model output, and any follow-up reports electronically as PDF documents.

Investment

Based on your choices for services, and because Greybull is a current member system of WARWS, following are your complete investments for my services, materials, and travel costs:

- **Service Package 1**, water rate analysis – full fee of \$10,351, less the Wyoming RATES Program discount of \$2,588 yields a **net fee of \$7,763**
- **Service Package 2**, sewer rate analysis – full fee of \$10,351, less the Wyoming RATES Program discount and multiple rate analyses discount totaling \$3,752 yields a **net fee of \$6,598**
- **Service Package 3**, on-site visits – \$2,894, less the Wyoming RATES Program discount of \$724 yields a **net fee of \$2,171 per visit**
- **Service Package 4**, hourly rate for anything not included in Service Packages 1 through 4 – \$166.94, less the Wyoming RATES Program discount of \$41.74 yields a **net fee of \$125.21 per hour**

If you choose Service Package 1 and an on-line meeting with the council that takes (for example) three hours of my time, paid through Service Package 5, the total investment would be \$16,532, which includes total discounts of \$7,063.

Once the project gets started you may add or drop service packages as your needs become clearer.

Proposal Acceptance

This proposal is effective through September 1, 2025, if you choose at least one service package by September 1, 2024. If the project runs past September 1, 2025, I likely will be glad to extend the end date, but I would seek your approval of increasing the rate of my fees for any fees still owed by the annual increase amount (normally five percent per year) that I will have made to my fees by that time.

Once you tell me what service packages you desire, and you provide data to work with, I will immediately start to produce the analyses.

Action item: If you accept this proposal call me to tell me what services you desire. Or give me the same information in writing by e-mail message.

Payment

- I will first invoice you for one-half of Service Packages 1 and 2, or whichever of these you choose, after three calendar months from proposal acceptance made by phone call, e-mail or however you choose to notify me.
- I will invoice you for the balance of Service Packages 1 and/or 2, as appropriate, and all of Service Packages 3 and 4, if requested and performed, at 12 calendar months after proposal acceptance. If the project is complete before 12 calendar months, I will invoice you for the balance of all services at project completion.
- If services like an on-site visit or hourly work are requested and delivered after the twelfth calendar month, I will invoice for those soon after those services are completed.

It is likely the project will be completed in six months. In that case you would make the first partial payment at three months and a payment for the balance of services when the project is completed.

In Closing

I am looking forward to the opportunity to conduct your rate analyses to get your utilities' rates and finances on an excellent track, again.

Best regards,
GettingGreatRates.com



Carl E. Brown
President

RV Dump Station

1 message

Jake Wright <jwright@nelsonengineering.net>
To: Admin <admin@greybullwy.gov>

Thu, Aug 8, 2024 at 4:13 PM

Carrie,

Please find attached preliminary plans and an estimate for an RV dump station in the Town parking lot.

I used bid prices from recent projects for the sewer line, water line, and pavement patching, so those should be pretty solid estimates. The water and sewer prices may come in a little better since there won't be any other utilities to work around and both will be installed in a common trench. I left construction engineering in the estimate since we usually do that, but in this case it's probably not very necessary. All of the estimated costs are assuming the work will be done by a contractor.

The site itself seems like a logical spot. The access is good going out the south side. It may be a little tight coming in from the alley to the north, but looks totally doable. The site is also already lit, so it would be useable at night with no extra work to be done. The drawback is obviously the loss of all the parking along the east side of the lot. I toyed with the idea of putting this in the middle of the lot and parking on both sides, but I think if the dump site was being used, cars directly adjacent to it would either be blocked in, or opening things up for accidents. I do think that we could layout some additional parking in the middle and as long as we striped and signed things appropriately, we could gain a fair amount of the lost parking back. There's quite a bit of room in the middle of the lot that isn't utilized very well.

All in all this seems like a good location for what you are looking for with an RV dump station. If you have any questions or anyone has other ideas on the layout of this please let me know.

Thanks,

Jake Wright, PE

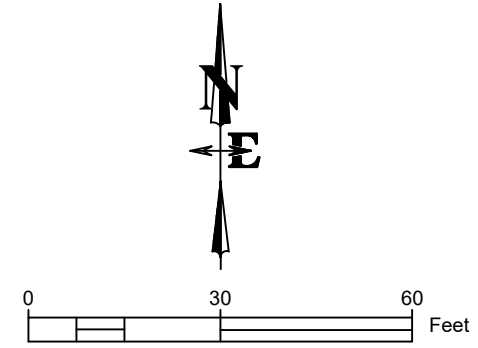
Project Manager

NELSON
ENGINEERING since 1964

Professional Engineers & Land Surveyors

• JACKSON, WY • BUFFALO, WY •

P.O. Box 1004 • 381 North Main St. • Buffalo, WY 82834



PRELIMINARY

DRAWING NO
CI.1
JOB NO
B-24-040-02

JOB TITLE
TOWN OF GREYBULL
RV SUMP STATION

DRAWING TITLE
SITE PLAN

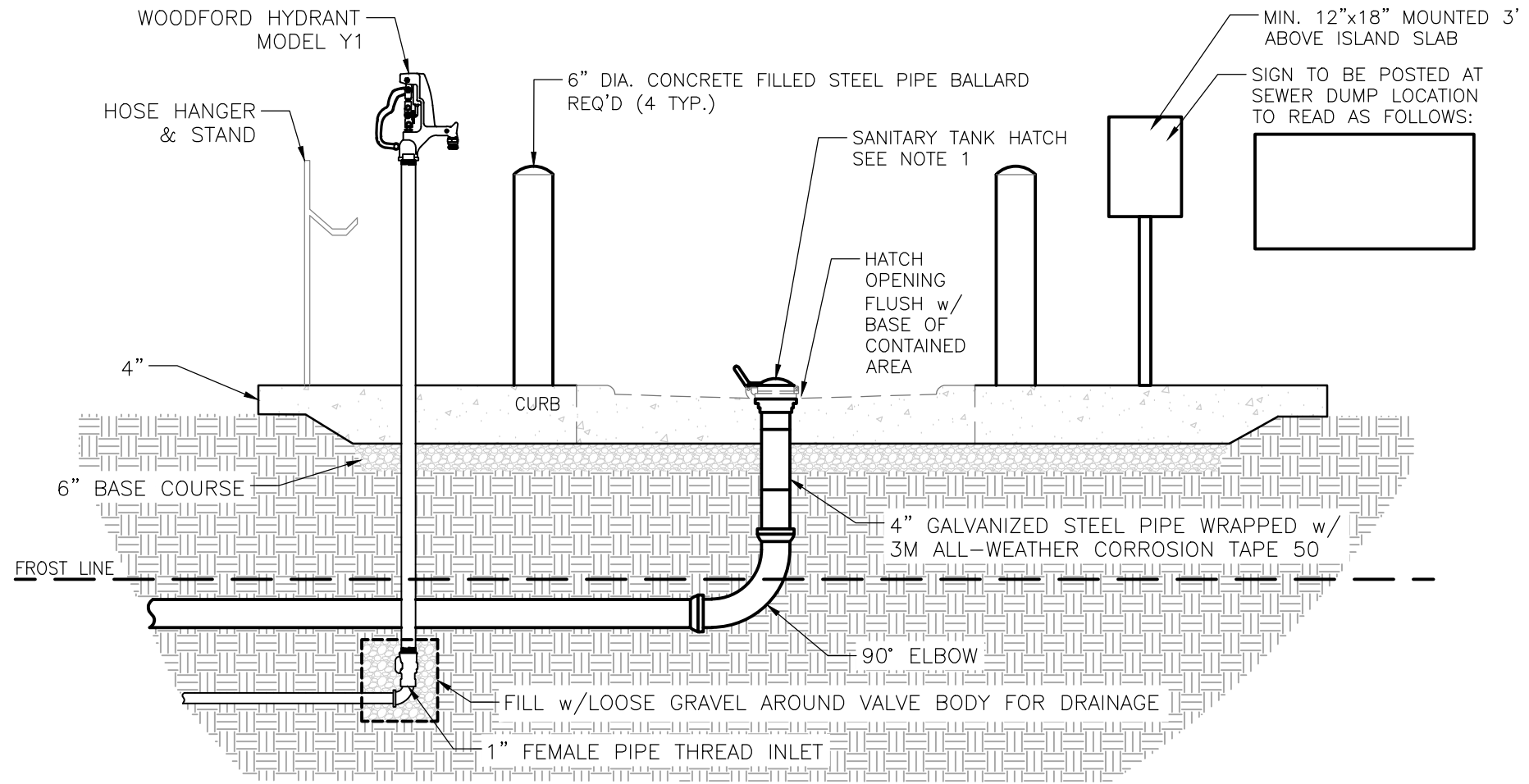
**NELSON
ENGINEERING**
P.O. BOX 1004, BUFFALO WYOMING (307) 684-7029

DATE	REVISION	BY
8/8/24	APPROVED	JLW
	CHECKED	KJI
	DRAWN	BAB
	ENGINEERED	JLW

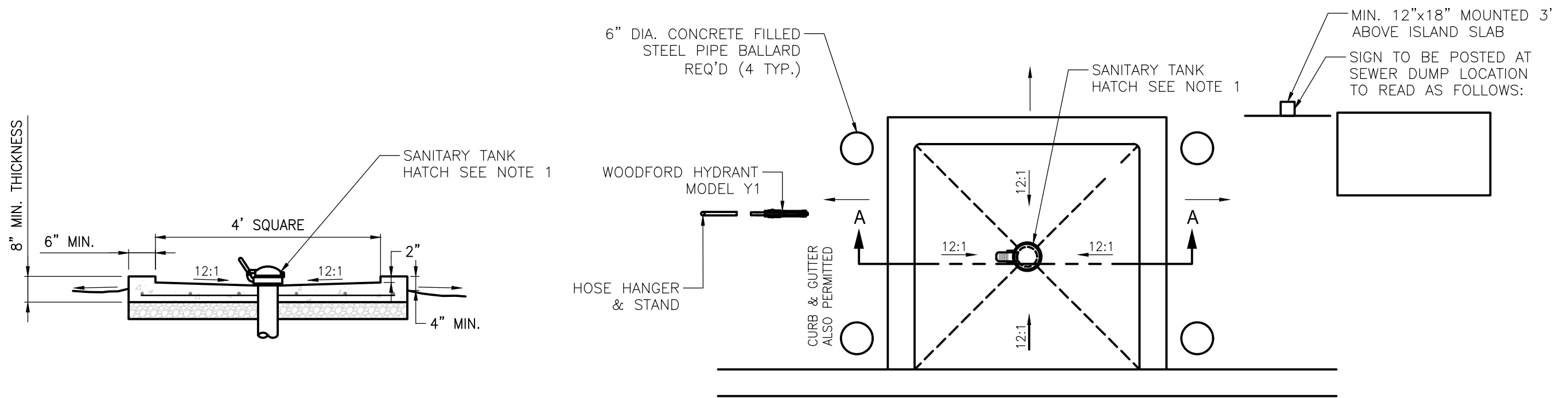
REV.

NOTES:

- SANITARY TANK HATCH SHALL BE OPW 269 4" DIA. SELF-CLOSING, FOOT OPERATIONAL AND/OR SPRING/WEIGHTED COVER.



RV DUMP STATION
SCALE: NTS



RV DUMP STATION SECTION A-A
SCALE: NTS

PRELIMINARY

RV DUMP STATION PLAN
SCALE: NTS

DRAINAGE OF SURFACE WATER MUST BE SLOPED TO DRAIN AWAY FROM RV DUMP AREA (TYP.)

DATE	REVISION	BY
8/9/24	1	JLW
	2	KJT
	3	BAB
	4	JLW

NELSON ENGINEERING
P.O. BOX 1004, BUFFALO WYOMING (307) 684-7029

DRAWING TITLE
DETAILS

JOB TITLE
TOWN OF GREYBULL
RV SUMP STATION

DRAWING NO
CI.2
JOB NO
B-24-040-02

Town of Greybull RV Dump Station

UNIT PRICE ITEMS					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
1	Mobilization	Each	1	\$3,500.00	\$3,500.00
2	R & R Curb and Gutter	LF	15	\$50.00	\$750.00
3	F&I 4" Sewer Service Line	LF	116	\$75.00	\$8,700.00
4	F&I 3/4" Water Service Line	LF	110	\$50.00	\$5,500.00
5	F&I RV Dump Station as shown	LS	1	\$8,500.00	\$8,500.00
6	F&I 8" Crushed Base & 3" Asphalt Trench Patch	LF	110	\$100.00	\$11,000.00
TOTAL OF UNIT PRICE BID ITEMS					\$37,950.00
ADDITIONAL PROJECT COSTS					
	Design and Specifications			(10% of Construction Cost)	\$3,795.00
	Construction Engineering			(10% of Construction Cost)	\$3,795.00
	Contingency			(15% of Construction Cost)	\$5,692.50
TOTAL OF ADDITIONAL PROJECT COSTS					\$13,282.50
TOTAL ESTIMATED PROJECT COST					\$51,232.50

Council Report – August 12, 2024

Phillips 66/Darren Berlinger/Carla Paxton Accounts

This report will attempt to relay the situation that is taking place with water taps located on land owned by Darren Berlinger at 82 US Hwy 20 South.

Phillips 66 took over the property located at 80 Hwy 20 South in August of 2020. Since that time this account has showed zero usage. It should also be noted that this account has been inactive since August of 2022, meaning Greybull Public Works shut the water off to the property. The water tap for this property as well as several others are located on Darren Berlinger's property at 82 US Hwy 20 South. The attached map shows which taps are assigned to the different account holders (see attached map).

As of November 2023, the meter reading on the Phillips 66 account still showed a usage of 0. In December, the meter reading showed 55,000 gallons of water was used. The utilities clerk called and spoke with a representative from Phillips 66 to ask about the water usage and was advised that no one from Phillips 66 had been at this property to use water.

After some conversation with Darren Berlinger, he shared that back in December of 2023, he thought water had been leaking at his rental property which is located on 82 Hwy 20 South. He apparently did some digging to fix the leak issue but when re-hooking water lines back up, he hooked up the rental account to the Phillips 66 account. Usage has continued to show on Phillip's 66 account since that time and there has been zero usage showing on the rental property. The meter reading on the rental account has remained at 931 since March of 2024 and the meter reading on the Phillip's 66 account has continued to increase (see attached excel spreadsheet).

The renter of the property located at 820 Hwy 20 South, Carla Paxton, came in to talk with the utilities clerk about the high usage/dollar amount on her bill maintaining that she should not have to pay for the extra usage on her bill. The utilities clerk advised her that she would run an average on normal usage on her account and bill her for that until we could get the situation figured out (see attached letter). Normal usage on the rental property shows an average of 62,000 gallons of water are used per month based over a six-month period from June, 2023 to November, 2023 (see figure below). A copy of that letter was also mailed to Mr. Berlinger. In addition to the letter being sent, Public Works has gone out to the property multiple times to meet with Mr. Berlinger to show him where the water taps are and help him figure out what taps are connected to what property.

5.0985.9
RENTAL

PAXTON, CARLA
82 HWY 20 SOUTH
50985

PO BOX 174

307-431-3035

GRFYBIII WY 82426

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History

Meter ID	Service
92429838	WATER
71521171	WATER - Inventory

Meter: 92429838
Route-Sequence: 5-52188 EMR code: B
Multiplier: 1.0000 EMR ID: 92429838
Sequence number: 1 MXU ID: 92213898
Size: 3/4" MXU type: C

Activity Meter Credit Usage Additional Fields Attachments Notes

Meter ID	Action Code	Period Date	Read Date	Multiplier	Reading	Reading Usage	Information Cox
92429838	Meter Installed	08/31/2022	08/24/2022	1	0	0	
92429838	Period Meter Reading	09/30/2022	09/20/2022	1	52	52	
92429838	Period Meter Reading	10/31/2022	10/20/2022	1	90	38	
92429838	Period Meter Reading	11/30/2022	11/21/2022	1	145	55	
92429838	Period Meter Reading	12/31/2022	12/19/2022	1	193	48	
92429838	Period Meter Reading	01/31/2023	01/20/2023	1	249	56	
92429838	Period Meter Reading	02/28/2023	02/21/2023	1	304	55	
92429838	Period Meter Reading	03/31/2023	03/20/2023	1	351	47	
92429838	Period Meter Reading	04/30/2023	04/20/2023	1	404	53	
92429838	Period Meter Reading	05/31/2023	05/22/2023	1	461	57	
92429838	Period Meter Reading	06/30/2023	06/20/2023	1	508	47	
92429838	Period Meter Reading	07/31/2023	07/20/2023	1	564	56	
92429838	Period Meter Reading	08/31/2023	08/21/2023	1	623	59	
92429838	Period Meter Reading	09/30/2023	09/20/2023	1	687	64	
92429838	Period Meter Reading	10/31/2023	10/20/2023	1	758	71	
92429838	Period Meter Reading	11/30/2023	11/17/2023	1	831	73	
92429838	Period Meter Reading	12/31/2023	12/20/2023	1	872	41	
92429838	Period Meter Reading	01/31/2024	01/19/2024	1	900	28	
92429838	Period Meter Reading	02/29/2024	02/20/2024	1	929	29	
92429838	Period Meter Reading	03/31/2024	03/20/2024	1	931	2	

Mr. Berlinger came into Town Hall at least three times to advise that he was working on getting the water lines hooked back up to the correct meters, but as far as the town knows, that has not happened yet. After all of the attempts on the town's part to work with Mr. Berlinger to get this situation resolved, the town billed him for an estimated amount of water used from Phillip's 66 minus the amount that it billed Carla Paxton for her averaged use. It should be noted that the last billing that was sent to Carla Paxton and Darren Berlinger did not reflect exact amounts because the utility clerk has been working to come up with the appropriate billings for all three accounts. The attached spreadsheet shows the accurate amount due for each account.

Phillips 66 - Carla Paxton - Darren Berlinger Account Summary Since December 2023

		Phillips 66			Reading		Usage	
Phillips 66		Phillips	Paxton	Berlinger				
509882	Dec. 2023	55		55	Nov	867	0 November's read	
	Jan. 2024	97		97	Dec	922	55	
	February	102		102	Jan	1019	97	
	March	99		99	Feb	1121	102	
	April	103	62	41	Mar	1220	99	
	May	107	62	45	Apr	1323	103	
	June	105	62	43	May	1430	107	
	July	108	62	46	June	1535	105	
					July	1643	108	

0-9.99	10-39.99	40 and Up
0.91	1.14	1.43

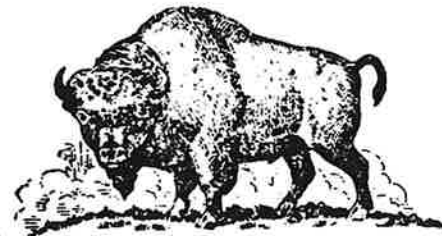
		Reg. Usage	Phillips 66	Total	Base Rate	DB's Usage 0-9.99	DB's Usage 10-39.99	DB's Usage 40 and Up	Extra Usage	Total	
										\$ 40.89	Beginning Total Due
Berlinger	Dec. 23	15	55	70	\$ 46.83	\$ 9.09	\$ 5.70	\$ -	78.65	\$ 140.27	
543201	Jan. 24	14	97	111	\$ 46.83	\$ 9.09	\$ 4.56	\$ -	138.71	\$ 199.19	
	February	14	102	116	\$ 46.83	\$ 9.09	\$ 4.56	\$ -	145.86	\$ 206.34	
	March	17	99	116	\$ 46.83	\$ 9.09	\$ 7.98	\$ -	141.57	\$ 205.47	
	April	14	41	55	\$ 46.83	\$ 9.09	\$ 4.56	\$ -	58.63	\$ 119.11	
	May	16	45	61	\$ 46.83	\$ 9.09	\$ 6.84	\$ -	64.35	\$ 127.11	
	June	15	43	58	\$ 46.83	\$ 9.09	\$ 5.70	\$ -	61.49	\$ 123.11	
	July	20	46	66	\$ 48.23	\$ 9.09	\$ 11.40	\$ -	65.78	\$ 134.50	
									Subtotal	\$ 1,296.00	
									Total Paid since December 2023	\$ 300.00	
									Total Amount Due	\$ 996.00	

		Average**									
										\$ 55.93	Beginning Total Due
Paxton	April	62			\$ 48.33	\$ 9.09	\$ 34.19	\$ 31.46		\$ 123.07	
509859	May	62			\$ 48.33	\$ 9.09	\$ 34.19	\$ 31.46		\$ 123.07	
	June	62			\$ 48.33	\$ 9.09	\$ 34.19	\$ 31.46		\$ 123.07	
	July	62			\$ 49.73	\$ 9.09	\$ 34.19	\$ 31.46		\$ 124.47	
									Subtotal	\$ 549.61	
									Total Paid since April 2023	\$ 107.58	
									Total Amount Due	\$ 442.03	

**Averaged 52,000 gallons from 09/22 thru 08/23
 Paxton was paid in full through March, 2024

HUB OF THE BIG HORN BASIN

Town of Greybull . . .



24 South 5th Box 271

Greybull, Wyoming 82426

Phone [307] 765-9431

June 11, 2024

Carla Paxton
PO Box 174
Greybull, WY 82426

Dear Carla,

The enclosed late notice is based on the readings that came through for the April and May billings which appear to have an average of 40,000 gallons more usage than you normally have. Therefore, I averaged the usage that you had for June 2023 through November of 2023 and came up with 62,000 gallons. Based on that, your billing for April and May would be \$107.29 each month which would mean the balance due is \$214.58.

I know that we have spoken in the last couple of months regarding a leak still going on. Therefore, I have reduced April by \$72.34 and May by \$76.56 for a total of \$148.90 that, for the time being, will be the responsibility of your landlord. If it is found that there is not a leak, it would be your responsibility to pay the \$148.90. I have sent a copy of this letter to Mr. Berlinger so that he knows he needs to be in contact with you regarding the leak. I spoke with him this morning and he is hoping to have the meters hooked up correctly by the end of this week.

Please do not hesitate to call, if you have any questions or concerns.

Regards,

Lora Metheny
Utilities Clerk

CC: Darren Berlinger



5TH AVE W

TOWN OF GREYBULL

4-D'S PARTNERSHIP C/O HILL TERI

4-D'S LLC

S 9TH ST

ZELLER CONSTRUCTION INC

CATLIN SHANE E & DENISE J

6TH AVE W

GREYBULL RIVER RD

PHILLIPS 66 COMPANY

PHILLIPS 66 COMPANY
PHILLIPS 66
TAP #5
METER
#71521169
#18394201 MXU

P N MURDOCH LLC

GOOD SCOTT MICHAEL

4D's
TAP #7
METER
#72735944
#18231768 MXU

MARSH JESSE L & MELAINE R

B & C RENTALS & RECLAMATION LLC

P N MURDOCH LLC

CARLA PAXTON
TAP #4
METER #92408338
#92213898 MXU

WHALEY
TAP #6
METER
#89502301 C
#98502301 M
4134548 MXU
DEM W
LLC



BAIR HOLDINGS LLC

BERLINGER DARREN

COREY WEBER
TAP #1
METER #12873983
MXU #92213196

MD IRREVOC TRUST DATED 8/18/16 (1/2 INT) & SCHAFFER
SHARON RAE IRREVOC TRUST DATED 8/18/16 (1/2 INT)

SCHAFFER

SCHAFFER
TAP #3
METER
#92429840 C
#74839813 M

LOST MOUNTAIN PROPERTIES LLC

BIG HORN RURAL ELECTRIC CO

BELLUZ BRYAN

OVERLAND ENTERPRISES LLC

Big Horn River

Greybull Police Department

Policy and Procedures Manual

Chief Travis Davis

Revised August 2024

Policy #24

Subject: **Ride Along**

Section I **Purpose**

Herein, there shall be a Policy regarding Passengers in patrol vehicles.

Section II **Protocol**

Citizens not employed by the Greybull Police Department may ride with a patrol officer during his or her tour of duty providing:

1. They sign the Greybull Police Department ride along waiver.
2. Have approval from the Chief or Sergeant.

Police work by its very nature must be considered inherently hazardous and those people choosing to ride with an officer are voluntarily accepting some measure of peril. It is, however, incumbent upon the officers to consider the safety of any passenger who may be participating in the Ride-Along Program. Accordingly, passenger safety must be always considered, and reasonable efforts made to safeguard any ride-along participants.

Section III **Exceptions**

The Chief of Police may make exceptions to this Policy on a case-to-case basis.