

AGENDA
Regular Council Meeting – 6:00 pm
September 9, 2024

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
READING AND APPROVAL OF MINUTES OF PREVIOUS MEETINGS
ADOPTION OF PREVIOUS MEETING'S FINANCIALS

PUBLIC RELATIONS

REPORTS

Administrator
Public Works
Law Enforcement

PUBLIC COMMENT – (Remarks limited to 5 minutes)

**AGENDA ADDITION/DELETIONS/ADOPTION
HEARINGS**

- Water

UNFINISHED BUSINESS

- ORD #900 – Ag Zoning Updates – 3rd reading
- RV Dump Station - discussion

NEW

- Water tap – 794 Hwy 14 - discussion
- Air B&B Rural Residential Zone – discussion
- F-66 submission – Review
- D. Berlinger – water billing – discussion
- Pool – season review

PROJECTS

- **Main Street Lighting – discussion**
- **WWDC – level 2 study – discussion**

EXECUTIVE SESSION - personnel

APPROVAL OF BILLS

ADJOURNMENT

REGULAR MEETING
August 12, 2024

STATE OF WYOMING)
BIG HORN COUNTY) SS.
TOWN OF GREYBULL)

The regular meeting of the Greybull Town Council was held at Town Hall at 6:00 pm with the following members and officers present: Administrator Hunt, Mayor Foley, Councilmembers Dooley, Kottman, Jolley, and Crist, Attorney Richins, Chief Davis, Foreman Irvine, and Clerk Winkler.

Councilmember Jolley moved, and Kottman seconded to approve the meeting minutes from July 8th, 2024. Motion carried.

Councilmember Dooley moved, and Crist seconded to adopt the financials as presented at the previous meeting. Motion carried.

Public Relations: Midway Golf Course requested donation, due to lack of motion donation request denied.

Administrator Hunt: Administrator Hunt reported most of her report is on the agenda; updated the council on the pool, last day will be August 16, 2024. Will be ending with a Pool party and night swim.

Public Works: Foreman Irvine answered questions regarding public works projects over the last month. Councilmember Crist wanted to acknowledge the Public Works Department and a list of tasks and accomplishments they have completed this year.

Police report: Chief Davis answered questions regarding Greybull Police Department and community events they have been trying out. Working on a policy for Ride Along Program.

Engineer Report: In response to the sanitary survey the EPA sent out in February, 4 of the items required a DEQ permit. A request was filed and ultimately denied by DEQ. The EPA is now asking the town to resubmit the DEQ permits for the 4 remaining items to be completed from the sanitary survey.

Public comment: Ross Jorgensen, from Wyoming Rural Water Association, here to answer questions regarding the rate study proposal.

Additions, deletions, or adoptions: Councilmember Crist moved, and Kottman seconded to approve the addition of Sue and Doug Scott variance request. Motion carried.

Under Hearings:

Water: Councilmember Dooley moved, and Kottman seconded to turn off water accounts: 5.1490.5, 5.2021.3, 4.1160.1, 2.1220.7, 2.1680.9, 2.1691.6, 1.0580.4, 1.1440.1, 1.445.1, 8.1000.1, 1.0690.1, 8.0040.1, 3.1710.4, 1.0620.3, 5.0301.5, 5.1380.8, 5.0460.5, 5.1740.4, 6.0154.1, 5.0995.2, 6.0205.1, 5.1700.5, 2.0780.3, 5.0985.9, 2.0830.4, & 1.0310.1 for two months of nonpayment. Motion carried.

Unfinished business:

Ordinance #886 – Zoning Change: Councilmember Kottman moved, and Crist seconded to approve Ordinance #886 on 3rd reading. Motion carried.

Ordinance #899 – Rocky Mountain Power franchise agreement: Councilmember Jolley moved, and Crist Seconded to approve Ordinance #899 on third reading. Motion carried.

ORD #900 Ag Zoning Councilmember Crist motioned, and Dooley seconded to Approve ordinance #900 as amended. Motion carried. Councilmember Crist motioned and Kottman seconded to Approve ordinance #900 on second reading. Motion carried.

New Business: The Town received 2 bids in response to the advertisement for sealed bids on a new street sweeper. Attorney Richins opened both bids, one from intermountain Sweeper Company and one from Kois Brothers. Intermountain Sweeper Company was the successful bidder with the amount of \$384,850 less a trade in allowance on the 2011 Tymco 600 M2 Chassis of \$50,000 for a total amount of \$334,850.

RES #510 Adoption of Capital Improvement Plan Jolley moved, and Crist seconded Motion carried.

Conditional use Permit Cliff and Brooke Fink, Councilmember Kottman moved, Jolley seconded Motion carried.

Ordinance #901-Zoning – 1st reading, failed due to lack of motion.

Museum building permit requested Councilmember Crist recused himself, Kottman moved, Jolley seconded. Motion approved.

Petition for Variance- Magdalena Harlow- Councilmember Jolley moved, Crist seconded. Motion approved.

Subdivision Permit Application- Chris Harwood – Councilmember Crist made a motion, Councilmember Jolley seconded, motion carried.

Rate Study proposal- Discussion: It was suggested by Administrator Hunt that the council approve Service Package 1 & 2, Councilmember Crist moved, councilmember Jolley seconded. Motion approved.

RV Dump Station- Discussion: Per councilmember Jolley’s request and conversation during the phase 2 sewer project Nelson Engineering put together an estimated project cost of installing a sewer dump at the Town Hall parking lot. Council will think about this over the next month.

D.Berlinger Water discussion: Mr. Berlinger stated that he has 4 water meters on his property and said he is unsure where they go to and would the town Public Works to come out and explain to him what Meters go to where, Administer Hunt informed the Mayor and Council that Public Works has been to Mr. Berlinger’s property four times and Mr. Berlinger didn’t meet the public works as he said he would. The Public Works agreed to go out once more to show Mr. Berlinger what meters feed what lines.

Police Department Ride Along- Chief Davis proposed that the City implement ride along and is in the process of writing a policy for this. Councilmember Jolley Moved and Councilmember Kottman seconded. Motion carried.

Doug and Sue Scott: Petition for Variance to place a 14x18 shed on their property, councilman Jolley moved, and councilman Crist seconded. Motion carried.

Projects:

Main Street Lighting – discussion: Administrator Hunt reported that the lighting fixtures have arrived and are planned to be installed within the next month- no action taken.

WWDC – Level 2 study – discussion: The kickoff meeting was held on May 22nd, 2024. No action taken.

Executive Session – Personnel: Councilmember Jolley moved, and Dooley seconded to move into executive session at 7:31 pm.

Executive Session : Councilmember Kottman motioned, and Dooley seconded to come out of executive session at 7:41 p.m. Councilmember Jolley motioned, and Kottman seconded to approve the Police Department Personnel Manual. Motion Carried.

Councilmember Kottman moved, and Jolley seconded to order warrants to be drawn in payment of the same on the bills payable July 2024. Motion carried.

Bills Payable:

Vendor Name	Amount	Vendor Name	Amount
Advanced Technology	\$3,668.00	Agri Tire	\$1,578.64
American Legion	\$1,000.00	Angel Armor	\$2,578.96
Ass’n of Public Treas	\$159.00	BH Reg Joint Powers	\$18,481.25
Basin Pharmacy	\$14.54	Big Horn County Solid Waste	\$12,998.05
Big Horn County Jail	\$100.00	Big Horn REA	\$1,591.19
Big Horn Telecommunications	\$85.00	Brown, Kai	\$600.00
Club Dauntless	\$360.00	Collingwood Construction	\$3,600.00
USDA	\$38,000	Double R Locks	\$325.00

Eagle Pest	\$240.00	Goodyear Printing	\$70.00
Green Turf Landscapes	\$1,750.47	Greybull Building Center	\$65.83
Greybull Rec	\$3,321.00	Greybull Standard	\$1,001.00
Daniela Smith	\$600.00	Hawkins	\$70.00
Homax	\$75.30	Georgia Hunt	\$60.00
IIMC	\$210.00	J&E Irrigation	\$175.00
JR's Towing	\$93.71	Lynn's	\$249.79
MASA	\$56.00	Midland Implement	\$1,877.18
Nelson Engineering	\$675.00	Nelson, Roberta	\$150.00
Northwest Pipe	\$3,073.90	PACE	\$1,121.60
Park County Landfill	\$1,101.10	Peak Water Services	\$5,370.85
Postmaster	\$361.49	R&A Safety	\$181.00
Richins, Kent	\$2,475.00	Ridley's Family Market	\$926.48
Rocky Mountain Power	\$6,094.72	Terry Romero	\$1,100.00
Royal, Randy	\$1,300.00	TCT West	\$1,161.36
Office Shop	\$8,679.37	Traveling Computer	\$154.50
Verizon Wireless	\$438.43	WWC Engineering	\$2,047.00
WREN	\$1,439.25	WY-DOT	\$450.00
Wyoming Livestock Roundup	\$350.00	Wyoming Gas	\$911.79
One-Call of Wyoming	\$14.25	Wyoming Secretary of State	\$60.00
J. Harman	\$50.00	Water Deposit Refund	\$64.60
Worland Aquatic Center	\$310.00	WEBT	\$15,166.25
Wyo Law	\$840.00		
Total A/P	\$151,122.85		
Xpress Bill Pay	\$92.25	BMO	\$4,111.12
Great Sports, Inc.	\$2,848.95		
Aflac	\$75.28	NCPERS	\$80.00
EFTPS – Payroll Taxes	\$15,414.38	Wyoming Retirement	\$10,715.78
Wyoming Child Support	\$701.52	Payroll – July	\$56,680.59
Bank of Greybull – HSA	\$4,680.00	Empower Retirement	\$300.00
		Total Payables	\$246,822.72

There being no further business to come before Council, Councilmember Kottman moved, and Dooley seconded to adjourn the meeting at 7:42 p.m. Motion carried.

/s/ _____
Myles Foley, Mayor

Attest: _____
Hailey Winkler, Town Clerk

**TOWN OF GREYBULL
ADMINISTRATOR'S REPORT
SEPTEMBER 2024**

UNFINISHED BUSINESS

- ORD #900 – Ag Zoning Updates – 3rd reading – no changes made from the 2nd reading.
- RV Dump Station – tabled from last month. We can re-visit this again in the Spring and discuss either a budget amendment or building it into the FY26 budget if council wishes.

NEW BUSINESS

- Water tap – 794 Highway 14 – Jeff Schmidt would like to install a water tap on this land; however, the location of the water main is on the opposite side of the highway. We had this discussion a few months ago and the council's wish was not to have the water line going down the highway right of way but try and work with the landowner. Jeff is in attendance to discuss this more.
- Air B&B Rural Residential Zoning (Frontier Subdivision) – when we created the air b&b ordinance we didn't allow for short-term rentals in Frontier Subdivision. One of the potential lot owners is wanting to do an air b&b for when they aren't in town at the home they plan to build. He has requested this be changed to allow short-term rentals in Frontier Subdivision. How would council like to proceed?
- F-66 Submission – This is an annual summary of our FY24 that is due to the Department of Audit by September 30. It was submitted on August 22. Department of Audit also requires a final audit report due by December 31. The full audit will be conducted starting the week of September 30 with an audit report to the council on October 14.
- D. Berlinger – After last month Mason, Ralph, and I met with Mr. Berlinger and was able to determine what meter pit went with what location. It was determined that he cross connected meter pits and was on a meter pit that didn't belong to him and had been recording zero usage for several years until November of 2023. Mr. Berlinger doesn't feel as though he is responsible for the billing of this account. Over the last several months, the town attempted to get this issue resolved and ultimately Lora decided to break out the billing to his tenant (C. Paxton) based upon what her average monthly billing is and then bill the landowner the remaining balance. Lora sent a letter to both D. Berlinger and C. Paxton on August 15 with a payment plan to get the balance taken care of. C. Paxton is good with the payment plan and is making payments. D. Berlinger doesn't feel like he is responsible for the "extra" water usage and would like the amount to be adjusted. The amount due from D. Berlinger is \$939.58 with a payment agreement of \$160.00 plus any current billing on his account over the next 6 months with a final payment due in January 2025. This billing has been accruing since December 2023 billing which is why we went over the next 6 months. I informed Mr. Berlinger that neither Lora nor myself could authorize an adjustment on this account and that would be a council decision. How would council like to handle this?
- Pool – The 2024 season was successful. We finished the season with 3,621 kids and 729 adults with an increase of approximately 11.34%.

PROJECTS

Main Street Lighting Upgrade

- We have a WAM Energy Lease, current terms are \$100,000 two-year lease with option to renew four terms, annual payment would be \$10,000/year over 10 years with renewal.
- Applied for a grant from Wyoming Energy Authority but wasn't successful.
- The total cost to replace all the decorative streetlights in town would be approximately \$137,000.
- An energy audit was completed on the current lights with results stating significant improvement in lighting energy use and energy cost reductions. Approximate savings would be about \$1,474 per year.
- WAM requests that we would need to request the funds by June 30, 2023.
- Working with Jason from Acuity Brands on looking at some other lighting options to try and reduce the cost to replace.
- Thoughts on doing the replacement in phases? Maybe replace all of 6th street first and then work on Main Street a block each year until fully replaced?
- A sample should be arriving soon and then we will make a final decision.
- The sample arrived and isn't going to work for the types of poles we have. Jason with Acuity is going to do some research and find some other options.
- New sample should arrive this week.
- The poles that are currently installed are old and not very sturdy. Mounting any type of light fixture on them may not be a good idea. At this point we might be better pulling back and figuring out how to improve everything (poles and lights).
- To replace all the poles and fixtures the cost for the entire assembly is \$2,370/unit. This would put us around \$220,000 to upgrade the entire system. To purchase the light itself would cost \$1,211 per fixture for a total cost of \$110,201.
- Received \$100,000 from WAM for energy efficiency lights – with it being late in budget year James Seckman told me I could move it forward to FY24 budget since it was unspent funds.
- 1st ½ of lights has been ordered – 12-week lead time
- The fixtures have been pushed back until the first week of December, so this has turned into a spring project, possibly a late winter project.
- Project has begun – 1st pole & light were installed by the Wheels Motel, crew is installing more by the day.
- Getting ready to order shipment #2. The poles on Greybull Avenue are in a diamond pattern versus the poles on 6th street. Working on making sure we get the correct layout for Greybull Ave.
- Shipment #2 has been ordered. The shipping times vary from April 30 – July 10 for various items being shipped. Just waiting on all the pieces to arrive before the crew starts replacing again.
- All lights have arrived, and we will begin installing as time allows.

WWDC Level II

- Met with selection committee on October 4th in Cheyenne
- Final approval on November 8th
- Kickoff meeting with WWDC and Dowl on May 22, 2024
- Working with DOWL on the study

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FUND REVENUE</u>						
10-30-110	PROPERTY TAXES	3,035.24	3,618.74	95,000.00	91,381.26	3.8
10-30-111	MOTOR VEHICLE FEES	28.57	29.34	40,000.00	39,970.66	.1
10-30-112	FRANCHISE FEES	3,749.36	8,917.02	60,000.00	51,082.98	14.9
10-30-113	SOUTH-END ASSESSMENT REVENUE	.00	.00	6,000.00	6,000.00	.0
10-30-114	GBP ASSESSMENT REVENUES	6,405.94	6,405.94	9,500.00	3,094.06	67.4
10-30-115	POOL CONCESSIONS REVENUES	260.00	260.00	150.00	(110.00)	173.3
10-30-116	POOL GATE REVENUES	2,116.00	6,461.00	4,000.00	(2,461.00)	161.5
10-30-119	SWIM LESSONS	.00	2,900.00	4,500.00	1,600.00	64.4
10-30-210	LIQUOR LICENSE FEES	.00	.00	9,000.00	9,000.00	.0
10-30-211	PUBLISHING LIQUOR LICENSE	.00	.00	400.00	400.00	.0
10-30-212	ANIMAL LICENSES	70.00	135.00	2,000.00	1,865.00	6.8
10-30-215	BUILDING CONTRACTORS LICENSES	.00	25.00	1,500.00	1,475.00	1.7
10-30-218	BUILDING PERMITS	1,044.00	1,928.00	2,000.00	72.00	96.4
10-30-220	MISCELLANEOUS LICENSES	.00	50.00	500.00	450.00	10.0
10-30-309	WY SKILLS GAMES DIST	14,049.23	14,049.23	23,000.00	8,950.77	61.1
10-30-310	CIGARETTE TAXES	736.02	1,579.48	9,000.00	7,420.52	17.6
10-30-311	WY LOTTERY DISTRIBUTIONS	.00	1,689.22	5,500.00	3,810.78	30.7
10-30-312	GASOLINE TAXES	8,204.49	13,793.17	80,000.00	66,206.83	17.2
10-30-314	SALES TAXES	49,145.56	83,385.34	400,000.00	316,614.66	20.9
10-30-318	MINERAL ROYALTIES	.00	.00	100,000.00	100,000.00	.0
10-30-330	SEVERANCE TAXES	.00	.00	50,000.00	50,000.00	.0
10-30-335	DIRECT DISTRIBUTION	162,611.57	162,611.57	325,000.00	162,388.43	50.0
10-30-340	MOSQUITO CONTROL/GRANT	1,550.61	7,604.26	10,000.00	2,395.74	76.0
10-30-350	STREET SWEEPING	110.00	360.00	525.00	165.00	68.6
10-30-410	RENTAL INCOME	1,716.67	3,433.34	15,000.00	11,566.66	22.9
10-30-420	VIN CHECKS	120.00	190.00	1,000.00	810.00	19.0
10-30-500	I.D. CHECKS	75.00	120.00	500.00	380.00	24.0
10-30-510	COURT FINES	5,480.50	8,870.00	20,000.00	11,130.00	44.4
10-30-512	COURT COSTS	330.00	520.00	1,000.00	480.00	52.0
10-30-515	RESTITUTION	80.00	210.00	.00	(210.00)	.0
10-30-535	ANIMAL POUND RENTAL FEES	.00	.00	750.00	750.00	.0
10-30-600	MISCELLANEOUS REVENUE	1,507.61	2,341.36	13,500.00	11,158.64	17.3
10-30-650	INTEREST INCOME	596.20	9,572.81	3,500.00	(6,072.81)	273.5
10-30-660	INVESTMENT INTEREST	.00	.00	21,000.00	21,000.00	.0
10-30-860	TRANSFER FROM CAPITAL FUNDS	.00	.00	41,892.00	41,892.00	.0
TOTAL FUND REVENUE		263,022.57	341,059.82	1,355,717.00	1,014,657.18	25.2
TOTAL FUND REVENUE		263,022.57	341,059.82	1,355,717.00	1,014,657.18	25.2

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-41-110 SALARIES & WAGES	772.75	1,244.50	14,250.00	13,005.50	8.7
10-41-120 SALARIES - MAYOR & COUNCIL	500.00	1,000.00	9,000.00	8,000.00	11.1
10-41-150 EMPLOYEE BENEFITS	522.95	1,101.34	7,188.50	6,087.16	15.3
10-41-210 UTILITIES	797.58	1,211.55	9,000.00	7,788.45	13.5
10-41-220 LEGAL FEES	1,350.00	2,250.00	20,000.00	17,750.00	11.3
10-41-222 PROFESSIONAL SERVICES	60.00	60.00	35,000.00	34,940.00	.2
10-41-270 INSURANCE	.00	.00	8,030.00	8,030.00	.0
10-41-280 TRAVEL & TRAINING	1,190.00	1,245.03	7,000.00	5,754.97	17.8
10-41-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-41-300 MEMBERSHIP	369.00	3,364.88	4,500.00	1,135.12	74.8
10-41-310 PRINTING & ADVERTISING	905.89	2,401.21	10,000.00	7,598.79	24.0
10-41-320 MATERIALS & SUPPLIES	203.89	494.17	5,000.00	4,505.83	9.9
10-41-330 POSTAGE	83.33	106.42	1,500.00	1,393.58	7.1
10-41-810 NEW EQUIPMENT	.00	305.96	3,000.00	2,694.04	10.2
10-41-830 SOFTWARE CONTRACT/SUPPORT	364.49	4,845.48	30,000.00	25,154.52	16.2
10-41-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL ADMINISTRATION	7,119.88	19,630.54	164,818.50	145,187.96	11.9

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-42-110 SALARIES & WAGES	24,651.55	48,040.77	334,000.00	285,959.23	14.4
10-42-120 SALARIES - DISPATCHER	.00	.00	38,407.00	38,407.00	.0
10-42-150 EMPLOYEE BENEFITS	9,617.19	18,903.74	122,500.00	103,596.26	15.4
10-42-210 UTILITIES	1,134.63	2,200.58	13,500.00	11,299.42	16.3
10-42-220 LEGAL FEES	.00	.00	5,500.00	5,500.00	.0
10-42-221 LEGAL PUBLICATIONS	.00	668.86	1,500.00	831.14	44.6
10-42-222 PROFESSIONAL SERVICES	144.00	984.00	5,500.00	4,516.00	17.9
10-42-230 COMMUNICATIONS - EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
10-42-250 REPAIR & MAINTENANCE OFFICE	118.24	523.61	250.00	(273.61)	209.4
10-42-260 VEHICLE MAINTENANCE MAJOR	297.00	297.00	2,000.00	1,703.00	14.9
10-42-261 GASOLINE	1,889.98	2,849.05	15,000.00	12,150.95	19.0
10-42-262 CAR WASHES	75.30	129.47	750.00	620.53	17.3
10-42-263 OIL & DAILY MAINTENANCE	188.37	280.54	1,500.00	1,219.46	18.7
10-42-265 TIRES	.00	.00	1,000.00	1,000.00	.0
10-42-270 INSURANCE	.00	.00	6,215.00	6,215.00	.0
10-42-280 TRAVEL, TRAINING, LODGING	.00	241.78	6,000.00	5,758.22	4.0
10-42-281 TRAINING - ACADEMY	840.00	840.00	2,000.00	1,160.00	42.0
10-42-282 TRAINING - IN SERVICE	.00	.00	1,500.00	1,500.00	.0
10-42-283 FIREARMS - AMMUNITION	.00	.00	1,500.00	1,500.00	.0
10-42-285 DRUG ENFORCEMENT PROGRAM	138.22	138.22	2,000.00	1,861.78	6.9
10-42-286 PUBLIC RELATIONS	353.83	787.78	2,000.00	1,212.22	39.4
10-42-290 OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000.00	.0
10-42-292 PRISONERS - JAIL	100.00	150.00	2,500.00	2,350.00	6.0
10-42-300 MEMBERSHIP	.00	.00	500.00	500.00	.0
10-42-310 PRINTING & ADVERTISING	106.87	406.14	1,500.00	1,093.86	27.1
10-42-320 MATERIALS & SUPPLIES OFFICE	665.93	1,019.18	4,000.00	2,980.82	25.5
10-42-322 POSTAGE	104.73	132.71	1,000.00	867.29	13.3
10-42-331 PATROL EQUIPMENT	70.00	70.00	4,500.00	4,430.00	1.6
10-42-332 INVESTIGATIVE EQUIPMENT	11.49	423.84	6,500.00	6,076.16	6.5
10-42-340 #1 UNIFORMS	756.82	2,833.36	2,500.00	(333.36)	113.3
10-42-800 NEW EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-42-990 SAFETY	.00	.00	150.00	150.00	.0
TOTAL POLICE DEPARTMENT	41,264.15	81,920.63	595,772.00	513,851.37	13.8

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-43-210 UTILITIES	110.58	207.15	3,000.00	2,792.85	6.9
10-43-250 REPAIR & MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
10-43-260 VEHICLE EXPENSE	246.50	246.50	1,500.00	1,253.50	16.4
10-43-261 GASOLINE	.00	.00	1,000.00	1,000.00	.0
10-43-270 INSURANCE	.00	.00	9,845.00	9,845.00	.0
10-43-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-43-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-43-300 MEMBERSHIP	.00	.00	3,500.00	3,500.00	.0
10-43-320 MATERIALS & SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-43-810 NEW EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-43-990 SAFETY	.00	.00	250.00	250.00	.0
TOTAL FIRE DEPARTMENT	357.08	453.65	29,545.00	29,091.35	1.5
<u>STREETS AND ALLEYS</u>					
10-44-110 SALARIES & WAGES	3,818.88	7,178.68	46,250.00	39,071.32	15.5
10-44-150 EMPLOYEE BENEFITS	1,318.23	2,795.80	16,750.00	13,954.20	16.7
10-44-210 UTILITIES	2,242.93	4,206.33	25,500.00	21,293.67	16.5
10-44-250 REPAIR & MAINTENANCE	12.11	12.11	1,500.00	1,487.89	.8
10-44-255 HIGHWAY/STREETS MAINTENANCE	962.05	962.05	5,000.00	4,037.95	19.2
10-44-260 VEHICLE EXPENSE	249.93	256.92	2,500.00	2,243.08	10.3
10-44-261 GASOLINE	655.75	1,302.53	10,500.00	9,197.47	12.4
10-44-265 TIRES	1,578.64	1,578.64	4,000.00	2,421.36	39.5
10-44-267 EQUIPMENT REPAIR & MAINTENANC	21.78	119.71	15,000.00	14,880.29	.8
10-44-270 INSURANCE	.00	.00	4,400.00	4,400.00	.0
10-44-285 D & A TESTING	.00	.00	250.00	250.00	.0
10-44-290 OTHER MISCELLANEOUS	132.00	132.00	250.00	118.00	52.8
10-44-320 MATERIALS & SUPPLIES	205.23	557.35	2,500.00	1,942.65	22.3
10-44-335 UNIFORMS	.00	.00	500.00	500.00	.0
10-44-990 SAFETY	.00	62.45	600.00	537.55	10.4
TOTAL STREETS AND ALLEYS	11,197.53	19,164.57	135,500.00	116,335.43	14.1
<u>MUNICIPAL JUDGE</u>					
10-45-110 SALARIES & WAGES	2,106.00	4,212.00	27,500.00	23,288.00	15.3
10-45-150 EMPLOYEE BENEFITS	370.10	740.20	5,000.00	4,259.80	14.8
10-45-220 LEGAL FEES	1,185.00	1,185.00	20,000.00	18,815.00	5.9
10-45-280 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-45-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-45-320 MATERIALS & SUPPLIES	120.19	186.60	2,000.00	1,813.40	9.3
10-45-350 JURY TRIALS	.00	.00	500.00	500.00	.0
TOTAL MUNICIPAL JUDGE	3,781.29	6,323.80	57,200.00	50,876.20	11.1

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOSQUITO CONTROL</u>					
10-46-110 SALARIES & WAGES	788.66	1,695.16	10,750.00	9,054.84	15.8
10-46-150 EMPLOYEE BENEFITS	396.47	944.25	8,000.00	7,055.75	11.8
10-46-250 REPAIR & MAINTENANCE	.00	.00	500.00	500.00	.0
10-46-260 VEHICLE EXPENSE	10.00	10.00	500.00	490.00	2.0
10-46-261 GASOLINE	.00	226.83	1,500.00	1,273.17	15.1
10-46-267 EQUIPMENT REPAIR & MAINTENANC	.00	.00	500.00	500.00	.0
10-46-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-46-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-46-310 PRINTING & ADVERTISING	.00	.00	100.00	100.00	.0
10-46-320 MATERIALS & SUPPLIES	.00	.00	500.00	500.00	.0
10-46-325 CHEMICALS	.00	14,505.83	15,000.00	494.17	96.7
10-46-335 UNIFORMS	.00	.00	100.00	100.00	.0
10-46-990 SAFETY	.00	.00	100.00	100.00	.0
TOTAL MOSQUITO CONTROL	1,195.13	17,382.07	38,550.00	21,167.93	45.1
<u>PARKS & RECREATION</u>					
10-47-110 SALARIES & WAGES	1,576.93	3,389.93	21,500.00	18,110.07	15.8
10-47-115 SALARIES - MUSEUM	1,351.36	2,708.03	18,500.00	15,791.97	14.6
10-47-150 EMPLOYEE BENEFITS	921.48	2,146.18	17,500.00	15,353.82	12.3
10-47-210 UTILITIES	1,301.01	2,448.50	15,000.00	12,551.50	16.3
10-47-220 PROFESSIONAL SERVICES	1,750.47	3,501.14	40,000.00	36,498.86	8.8
10-47-250 REPAIR & MAINTENANCE	420.93	934.66	2,000.00	1,065.34	46.7
10-47-260 VEHICLE EXPENSE	10.00	24.29	2,500.00	2,475.71	1.0
10-47-261 GASOLINE	.00	215.79	4,500.00	4,284.21	4.8
10-47-267 EQUIPMENT REPAIR & MAINTENANC	302.17	458.80	1,500.00	1,041.20	30.6
10-47-270 INSURANCE	.00	.00	1,210.00	1,210.00	.0
10-47-290 OTHER MISCELLANEOUS	.00	58.65	500.00	441.35	11.7
10-47-320 MATERIALS & SUPPLIES	567.83	1,478.58	6,500.00	5,021.42	22.8
10-47-335 UNIFORMS	.00	.00	300.00	300.00	.0
10-47-810 NEW EQUIPMENT	.00	1,142.93	1,500.00	357.07	76.2
10-47-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL PARKS & RECREATION	8,202.18	18,507.48	133,610.00	115,102.52	13.9

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ANIMAL CONTROL</u>					
10-48-110 SALARIES & WAGES	1,236.00	2,472.00	16,750.00	14,278.00	14.8
10-48-150 EMPLOYEE BENEFITS	117.68	235.36	1,500.00	1,264.64	15.7
10-48-210 UTILITIES	350.20	512.40	5,000.00	4,487.60	10.3
10-48-222 VETERINARY EXPENSE	.00	.00	150.00	150.00	.0
10-48-260 VEHICLE EXPENSE	10.00	10.00	500.00	490.00	2.0
10-48-261 GASOLINE	.00	.00	1,500.00	1,500.00	.0
10-48-280 TRAVEL & TRAINING	.00	.00	250.00	250.00	.0
10-48-290 OTHER MISCELLANEOUS	.00	.00	750.00	750.00	.0
10-48-310 PRINTING & ADVERTISING	.00	.00	500.00	500.00	.0
10-48-320 MATERIALS & SUPPLIES	617.04	874.23	1,500.00	625.77	58.3
10-48-335 UNIFORMS	.00	.00	250.00	250.00	.0
10-48-810 NEW EQUIPMENT	.00	.00	500.00	500.00	.0
TOTAL ANIMAL CONTROL	2,330.92	4,103.99	29,150.00	25,046.01	14.1
<u>FLOOD CONTROL</u>					
10-49-110 SALARIES & WAGES	1,106.91	2,140.48	13,750.00	11,609.52	15.6
10-49-150 EMPLOYEE BENEFITS	430.26	965.45	5,500.00	4,534.55	17.6
10-49-210 UTILITIES	34.64	276.93	2,000.00	1,723.07	13.9
10-49-220 PROFESSIONAL SERVICES	.00	.00	500.00	500.00	.0
10-49-250 REPAIR & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-49-290 OTHER MISCELLANEOUS	.00	.00	200.00	200.00	.0
10-49-320 MATERIALS & SUPPLIES	170.50	472.86	1,500.00	1,027.14	31.5
10-49-990 SAFETY	.00	.00	600.00	600.00	.0
TOTAL FLOOD CONTROL	1,742.31	3,855.72	26,050.00	22,194.28	14.8
<u>MISCELLANEOUS</u>					
10-50-110 SALARIES & WAGES	1,000.00	2,000.00	12,500.00	10,500.00	16.0
10-50-150 EMPLOYEE BENEFITS	165.35	330.70	1,061.50	730.80	31.2
10-50-220 PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
10-50-225 PLANNING & ZONING	.00	.00	500.00	500.00	.0
10-50-290 OTHER MISCELLANEOUS	3,559.44	3,559.44	5,000.00	1,440.56	71.2
10-50-780 ECONOMIC DEVELOPMENT	3,564.97	3,990.29	12,000.00	8,009.71	33.3
10-50-785 CHAMBER OF COMMERCE	.00	.00	5,000.00	5,000.00	.0
10-50-795 HOLIDAZZLE	.00	.00	3,000.00	3,000.00	.0
10-50-800 DAYS OF '49	.00	.00	1,000.00	1,000.00	.0
10-50-805 FIREWORKS	.00	2,000.00	3,000.00	1,000.00	66.7
TOTAL MISCELLANEOUS	8,289.76	11,880.43	68,061.50	56,181.07	17.5

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING MAINTENANCE</u>					
10-51-100 TOWN HALL	1,452.88	1,452.88	4,000.00	2,547.12	36.3
10-51-250 FIRE HALL	.00	.00	2,000.00	2,000.00	.0
10-51-300 REC CENTER	60.00	1,148.79	3,000.00	1,851.21	38.3
10-51-400 POUND	.00	33.99	500.00	466.01	6.8
10-51-500 LIBRARY	93.98	93.98	1,500.00	1,406.02	6.3
10-51-800 CALL CENTER	.00	19.96	1,000.00	980.04	2.0
10-51-900 P&R BLDGS	60.00	60.00	1,500.00	1,440.00	4.0
10-51-950 GENERAL PROPERTY	.00	1,114.00	2,500.00	1,386.00	44.6
10-51-990 PROPERTY TAXES PAYABLE	.00	.00	5,500.00	5,500.00	.0
TOTAL BUILDING MAINTENANCE	1,666.86	3,923.60	21,500.00	17,576.40	18.3
<u>POOL</u>					
10-52-110 SALARIES & WAGES	3,657.63	11,761.38	21,500.00	9,738.62	54.7
10-52-150 EMPLOYEE BENEFITS	348.20	1,119.69	2,250.00	1,130.31	49.8
10-52-210 UTILITIES	1,481.80	3,446.70	12,000.00	8,553.30	28.7
10-52-250 REPAIR & MAINTENANCE	(4,716.12)	.00	1,000.00	1,000.00	.0
10-52-270 INSURANCE	.00	.00	1,210.00	1,210.00	.0
10-52-280 TRAVEL & TRAINING	.00	310.00	1,500.00	1,190.00	20.7
10-52-290 OTHER MISCELLANEOUS	.00	.00	500.00	500.00	.0
10-52-320 MATERIALS & SUPPLIES	264.21	712.01	6,000.00	5,287.99	11.9
10-52-325 CHEMICALS	5,074.03	9,337.03	10,000.00	662.97	93.4
TOTAL POOL	6,109.75	26,686.81	55,960.00	29,273.19	47.7
TOTAL FUND EXPENDITURES	93,256.84	213,833.29	1,355,717.00	1,141,883.71	15.8
NET REVENUE OVER EXPENDITURES	169,765.73	127,226.53	.00	(127,226.53)	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
30-30-320 SALES TAX - OPTIONAL	42,115.09	71,652.83	350,000.00	278,347.17	20.5
30-30-667 INTEREST - CAPITAL DEPRECIATIO	12.83	26.94	50.00	23.06	53.9
30-30-670 INTEREST - SALES TAX	1,252.15	2,589.47	5,500.00	2,910.53	47.1
30-30-800 INTEREST - GDF	.00	.00	75.00	75.00	.0
30-30-805 INTEREST - FIRE SIREN FUND	8.06	16.92	75.00	58.08	22.6
30-30-822 INTEREST - DEV TRUST FUND	79.73	159.38	500.00	340.62	31.9
30-30-840 SALE OF OBSOLETE EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
30-30-865 SALE OF TOWN LAND	.00	126,389.50	50,000.00	(76,389.50)	252.8
30-30-884 SHSP- FIRE SIREN GRANT	.00	.00	21,000.00	21,000.00	.0
30-30-889 ARPA FUNDS	75.20	157.85	.00	(157.85)	.0
30-30-892 ARPA FUNDS 1033	27,061.25	27,061.25	.00	(27,061.25)	.0
TOTAL FUND REVENUE	70,604.31	228,054.14	429,700.00	201,645.86	53.1
TOTAL FUND REVENUE	70,604.31	228,054.14	429,700.00	201,645.86	53.1

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
30-41-815 OFFICE IMPROVEMENTS/EQUIPMENT	8,495.00	8,495.00	9,000.00	505.00	94.4
30-41-826 CAPITAL IMPROVMENT PLAN	2,047.00	27,127.25	8,000.00	(19,127.25)	339.1
30-41-836 GREYBULL RESIDENTIAL DEV PROJ	176.00	682.00	4,500.00	3,818.00	15.2
30-41-900 TRANSFER TO GENERAL FUND	.00	.00	41,892.00	41,892.00	.0
30-41-920 CAPITAL RESERVE	.00	.00	35,558.00	35,558.00	.0
TOTAL ADMINISTRATION	10,718.00	36,304.25	98,950.00	62,645.75	36.7
<u>POLICE DEPARTMENT</u>					
30-42-810 DEBT SERVICE - VEHICLES	.00	.00	23,000.00	23,000.00	.0
TOTAL POLICE DEPARTMENT	.00	.00	23,000.00	23,000.00	.0
<u>FIRE DEP'T. GRANTS/DONATIONS</u>					
30-43-815 FIRE SIREN - SOUTH	.00	.00	21,000.00	21,000.00	.0
TOTAL FIRE DEP'T. GRANTS/DONATIO	.00	.00	21,000.00	21,000.00	.0
<u>STREETS AND ALLEYS</u>					
30-44-815 EQUIPMENT REPLACEMENT SWEEPE	.00	.00	50,000.00	50,000.00	.0
30-44-822 EQUIPMENT - BRUSH HOG ATTACHM	.00	2,848.95	6,000.00	3,151.05	47.5
30-44-830 ROAD BASE PROJECTS	.00	.00	25,000.00	25,000.00	.0
30-44-880 STREET CURB/GUTTER	.00	.00	35,000.00	35,000.00	.0
30-44-890 MAINSTREET/DOWNTOWN ENHANCE	600.00	3,254.28	15,000.00	11,745.72	21.7
30-44-891 MAINSTREET CHRISTMAS DECOR	.00	.00	25,000.00	25,000.00	.0
TOTAL STREETS AND ALLEYS	600.00	6,103.23	156,000.00	149,896.77	3.9
<u>PARKS & RECREATION</u>					
30-47-835 TREE BOARD PROJECT	.00	.00	3,500.00	3,500.00	.0
30-47-880 BALLFIELD/PLAYGROUND IMP	1,892.48	1,892.48	2,500.00	607.52	75.7
TOTAL PARKS & RECREATION	1,892.48	1,892.48	6,000.00	4,107.52	31.5
<u>FLOOD CONTROL</u>					
30-49-820 FLOOD PLAIN REMEDIATION	.00	.00	10,000.00	10,000.00	.0
TOTAL FLOOD CONTROL	.00	.00	10,000.00	10,000.00	.0

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING IMPROVEMENTS</u>					
30-51-100 TOWN HALL	.00	.00	30,000.00	30,000.00	.0
30-51-200 TOWN SHOP	.00	.00	7,000.00	7,000.00	.0
30-51-250 FIRE HALL	.00	.00	1,500.00	1,500.00	.0
30-51-300 REC CENTER	3,321.00	3,321.00	20,000.00	16,679.00	16.6
30-51-400 POUND	.00	.00	250.00	250.00	.0
30-51-500 LIBRARY	.00	.00	9,000.00	9,000.00	.0
30-51-800 CALL CENTER	.00	.00	1,000.00	1,000.00	.0
30-51-900 P&R BLDGS	.00	.00	10,000.00	10,000.00	.0
30-51-910 SOCCER FIELD	.00	.00	1,000.00	1,000.00	.0
30-51-920 POOL	.00	.00	20,000.00	20,000.00	.0
30-51-950 GENERAL PROPERTY	634.77	634.77	15,000.00	14,365.23	4.2
TOTAL BUILDING IMPROVEMENTS	3,955.77	3,955.77	114,750.00	110,794.23	3.5
TOTAL FUND EXPENDITURES	17,166.25	48,255.73	429,700.00	381,444.27	11.2
NET REVENUE OVER EXPENDITURES	53,438.06	179,798.41	.00	(179,798.41)	.0

TOWN OF GREYBULL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

LODGING TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>						
46-30-610	LODGING TAX REVENUE	4,280.03	5,823.96	25,000.00	19,176.04	23.3
46-30-630	INTEREST INCOME	15.73	26.97	200.00	173.03	13.5
	TOTAL FUND REVENUE	4,295.76	5,850.93	25,200.00	19,349.07	23.2
	TOTAL FUND REVENUE	4,295.76	5,850.93	25,200.00	19,349.07	23.2

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

LODGING TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
46-40-610 PROMOTIONAL EXPENSE	4,178.10	11,478.10	25,200.00	13,721.90	45.6
TOTAL FUND EXPENDITURES	4,178.10	11,478.10	25,200.00	13,721.90	45.6
TOTAL FUND EXPENDITURES	4,178.10	11,478.10	25,200.00	13,721.90	45.6
NET REVENUE OVER EXPENDITURES	117.66	(5,627.17)	.00	5,627.17	.0

TOWN OF GREYBULL
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
71-30-410 METERED WATER SALES	86,956.72	179,438.64	880,000.00	700,561.36	20.4
71-30-450 OTHER WATER SALES	(1,173.00)	804.00	4,500.00	3,696.00	17.9
71-30-510 WATER TAPS	1,500.00	4,500.00	8,000.00	3,500.00	56.3
71-30-620 WATER SERVICE CHARGES	25.00	25.00	1,000.00	975.00	2.5
71-30-640 WATER TURN-ON CHARGES	135.00	135.00	1,000.00	865.00	13.5
71-30-645 B.H COUNTY AIRPORT ASSESSMENT	.00	.00	7,710.00	7,710.00	.0
71-30-650 SALE OF MATERIALS	.00	.00	1,500.00	1,500.00	.0
71-30-671 INTEREST - 2015 BOND FUND	37.56	78.84	250.00	171.16	31.5
71-30-672 INTEREST - 2017 BOND FUND	.42	.84	5.00	4.16	16.8
71-30-685 INTEREST - WATER MAINTENANCE	107.54	225.76	750.00	524.24	30.1
71-30-705 INTEREST - '15 BOND RESERVE	.00	.00	500.00	500.00	.0
71-30-710 INTEREST - '15 BOND ASSET RES	28.12	56.21	200.00	143.79	28.1
TOTAL FUND REVENUE	87,617.36	185,264.29	905,415.00	720,150.71	20.5
TOTAL FUND REVENUE	87,617.36	185,264.29	905,415.00	720,150.71	20.5

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
71-40-110 SALARIES & WAGES	15,242.27	29,245.40	199,000.00	169,754.60	14.7
71-40-150 EMPLOYEE BENEFITS	5,334.87	11,288.35	81,500.00	70,211.65	13.9
71-40-170 FIREMEN/EMT BENEFITS	106.03	218.86	1,500.00	1,281.14	14.6
71-40-210 UTILITIES	1,245.10	2,971.54	21,500.00	18,528.46	13.8
71-40-221 ENGINEERING	675.00	675.00	5,000.00	4,325.00	13.5
71-40-225 PROFESSIONAL SERVICES	14.25	31.50	17,000.00	16,968.50	.2
71-40-250 REPAIR & MAINTENANCE	40.98	1,552.98	5,000.00	3,447.02	31.1
71-40-253 WATERLINE & STORAGE IMPROVE	12,266.51	12,266.51	75,000.00	62,733.49	16.4
71-40-260 VEHICLE EXPENSE	100.00	1,127.92	3,000.00	1,872.08	37.6
71-40-261 GASOLINE	362.22	926.61	7,500.00	6,573.39	12.4
71-40-265 TIRES	.00	.00	2,500.00	2,500.00	.0
71-40-267 EQUIPMENT REPAIR & MAINTENANC	.00	9.99	1,000.00	990.01	1.0
71-40-270 INSURANCE	.00	498.00	15,200.00	14,702.00	3.3
71-40-280 TRAVEL, TRAIN , MEMBERSHIP	.00	.00	5,000.00	5,000.00	.0
71-40-285 D & A TESTING	181.00	181.00	500.00	319.00	36.2
71-40-290 WATER BILLING	188.10	812.04	3,500.00	2,687.96	23.2
71-40-310 PRINTING & ADVERTISING	36.87	377.69	2,500.00	2,122.31	15.1
71-40-320 MATERIALS & SUPPLIES	966.35	2,909.93	15,000.00	12,090.07	19.4
71-40-325 METERS/AIR VALVES/RADIO READ	3,300.00	6,211.00	25,000.00	18,789.00	24.8
71-40-330 CHEMICALS	70.00	140.00	7,000.00	6,860.00	2.0
71-40-335 UNIFORMS	.00	.00	1,500.00	1,500.00	.0
71-40-340 WATER TESTING	14.54	173.08	5,000.00	4,826.92	3.5
71-40-350 WATER METER READER UPGRADES (3,300.00)	.00	.00	.00	.0
71-40-400 WATER BUILDINGS	.00	.00	1,500.00	1,500.00	.0
71-40-410 TOWN SHOP	.00	.00	1,500.00	1,500.00	.0
71-40-720 WATER MAINTENANCE - TELEMETRY	.00	.00	20,000.00	20,000.00	.0
71-40-735 DEBT SERVICE - 14 H2O UPGRADE	.00	.00	48,000.00	48,000.00	.0
71-40-736 DEBT SERVICE - TANK TIE-IN	38,000.00	38,000.00	85,000.00	47,000.00	44.7
71-40-755 B.H. REGIONAL	18,380.45	36,760.90	225,500.00	188,739.10	16.3
71-40-920 DEPRECIATION	.00	.00	20,915.00	20,915.00	.0
71-40-950 BAD DEBT EXPENSE	1,041.58	1,041.58	1,500.00	458.42	69.4
71-40-990 SAFETY	.00	.00	1,800.00	1,800.00	.0
TOTAL FUND EXPENDITURES	94,266.12	147,419.88	905,415.00	757,995.12	16.3
TOTAL FUND EXPENDITURES	94,266.12	147,419.88	905,415.00	757,995.12	16.3
NET REVENUE OVER EXPENDITURES (6,648.76)	37,844.41	.00	(37,844.41)	.0

TOWN OF GREYBULL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
72-30-410 SEWER SERVICE REVENUE	31,371.88	63,183.59	360,000.00	296,816.41	17.6
72-30-670 INTEREST - SEWER BOND FUND	46.28	81.38	200.00	118.62	40.7
72-30-680 INTEREST INCOME-SEWER BOND RE	.00	.00	200.00	200.00	.0
72-30-690 INTEREST - WASTEWATER	15.74	33.04	150.00	116.96	22.0
TOTAL FUND REVENUE	31,433.90	63,298.01	360,550.00	297,251.99	17.6
TOTAL FUND REVENUE	31,433.90	63,298.01	360,550.00	297,251.99	17.6

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
72-40-110 SALARIES & WAGES	11,483.71	21,638.44	147,500.00	125,861.56	14.7
72-40-150 EMPLOYEE BENEFITS	3,754.72	7,576.44	50,750.00	43,173.56	14.9
72-40-210 UTILITIES	1,051.17	1,807.40	11,000.00	9,192.60	16.4
72-40-221 ENGINEERING	.00	1,600.00	1,000.00	(600.00)	160.0
72-40-222 PROFESSIONAL SERVICES	150.00	450.00	15,000.00	14,550.00	3.0
72-40-250 REPAIR & MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
72-40-260 VEHICLE EXPENSE	110.00	110.00	1,500.00	1,390.00	7.3
72-40-261 GASOLINE	.00	279.83	4,000.00	3,720.17	7.0
72-40-267 EQUIPMENT REPAIR & MAINTENANC	.00	.00	2,500.00	2,500.00	.0
72-40-270 INSURANCE	.00	.00	9,900.00	9,900.00	.0
72-40-280 TRAVEL, TRAIN, MEMBERSHIP	.00	100.00	1,500.00	1,400.00	6.7
72-40-285 D & A TESTING	.00	.00	450.00	450.00	.0
72-40-290 SEWER BILLING	83.32	615.91	2,500.00	1,884.09	24.6
72-40-310 PRINTING & ADVERTISING	36.87	80.18	1,000.00	919.82	8.0
72-40-320 MATERIALS & SUPPLIES	87.54	385.04	2,000.00	1,614.96	19.3
72-40-330 CHEMICALS	.00	.00	10,000.00	10,000.00	.0
72-40-345 TOWN SHOP	.00	.00	1,000.00	1,000.00	.0
72-40-750 DEBT SERVICE - '20 SEWER BONDS	.00	.00	33,400.00	33,400.00	.0
72-40-760 '24 SEWER BOND	.00	.00	15,500.00	15,500.00	.0
72-40-820 SEWER BUILDINGS	.00	.00	14,000.00	14,000.00	.0
72-40-850 SEWER TESTING	1,121.60	2,243.10	10,000.00	7,756.90	22.4
72-40-920 DEPRECIATION	.00	.00	9,250.00	9,250.00	.0
72-40-990 SAFETY	.00	.00	1,800.00	1,800.00	.0
TOTAL FUND EXPENDITURES	17,878.93	36,886.34	360,550.00	323,663.66	10.2
TOTAL FUND EXPENDITURES	17,878.93	36,886.34	360,550.00	323,663.66	10.2
NET REVENUE OVER EXPENDITURES	13,554.97	26,411.67	.00	(26,411.67)	.0

TOWN OF GREYBULL
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND REVENUE</u>					
73-30-410 SANITATION CUSTOMER SERVICE	33,311.98	66,529.63	380,000.00	313,470.37	17.5
73-30-650 RECYCLING REVENUE	.00	.00	500.00	500.00	.0
73-30-670 INTEREST - SANITATION DEPREC	35.95	75.47	250.00	174.53	30.2
TOTAL FUND REVENUE	33,347.93	66,605.10	380,750.00	314,144.90	17.5
TOTAL FUND REVENUE	33,347.93	66,605.10	380,750.00	314,144.90	17.5

TOWN OF GREYBULL
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND EXPENDITURES</u>					
73-40-110 SALARIES & WAGES	6,556.33	12,793.81	91,250.00	78,456.19	14.0
73-40-150 EMPLOYEE BENEFITS	3,894.39	7,933.64	50,500.00	42,566.36	15.7
73-40-210 UTILITIES	90.93	169.17	4,500.00	4,330.83	3.8
73-40-250 REPAIR & MAINTENANCE	103.32	103.32	4,500.00	4,396.68	2.3
73-40-260 VEHICLE EXPENSE	766.48	766.48	2,500.00	1,733.52	30.7
73-40-261 GASOLINE	1,348.51	2,279.42	16,000.00	13,720.58	14.3
73-40-265 TIRES	.00	.00	5,000.00	5,000.00	.0
73-40-270 INSURANCE	.00	.00	13,600.00	13,600.00	.0
73-40-285 D & A TESTING	.00	.00	250.00	250.00	.0
73-40-290 SANITATION BILLING	83.33	615.89	2,500.00	1,884.11	24.6
73-40-295 LANDFILL ASSESSMENT	14,099.15	26,637.10	160,000.00	133,362.90	16.7
73-40-310 PRINTING & ADVERTISING	.00	297.50	1,000.00	702.50	29.8
73-40-320 MATERIALS & SUPPLIES	.00	15.98	2,000.00	1,984.02	.8
73-40-335 UNIFORMS	.00	.00	500.00	500.00	.0
73-40-340 GARBAGE CONTAINERS	9.99	9.99	15,000.00	14,990.01	.1
73-40-360 TOWN SHOP	.00	.00	1,000.00	1,000.00	.0
73-40-920 SANITATION DEPRECIATION FUND	.00	.00	9,450.00	9,450.00	.0
73-40-990 SAFETY	.00	600.00	1,200.00	600.00	50.0
TOTAL FUND EXPENDITURES	26,952.43	52,222.30	380,750.00	328,527.70	13.7
TOTAL FUND EXPENDITURES	26,952.43	52,222.30	380,750.00	328,527.70	13.7
NET REVENUE OVER EXPENDITURES	6,395.50	14,382.80	.00	(14,382.80)	.0

	6/30/2024	7/31/2024	8/31/2024
CASH IN CHECKING - COMBINED	\$ 577,403.99	\$ 683,668.10	\$ 847,256.48
PETTY CASH	\$ 125.00	\$ 125.00	\$ 125.00
CHANGE FUND	\$ 230.00	\$ 230.00	\$ 230.00
CASH - INVESTMENT FUNDS (XX2678)	\$ 1,025,302.40	\$ 1,025,302.40	\$ 1,025,302.40
UTILITY CASH CLEARING	\$ -	\$ -	\$ -
CASH - SALES TAX ACCOUNT	\$ 1,517,817.92	\$ 1,548,692.98	\$ 1,592,060.22
CASH--CAPITAL DEPRECIATION	\$ 31,198.86	\$ 31,212.97	\$ 31,225.80
CASH-FIRE SIREN	\$ 10,306.61	\$ 10,315.47	\$ 10,323.53
CASH - DEV TRUST FUND	\$ 78,154.36	\$ 78,234.01	\$ 78,313.74
CASH- ARPA FUNDS	\$ 96,221.57	\$ 96,304.22	\$ 96,379.42
CASH - LODGING TAX	\$ 16,103.32	\$ 10,358.49	\$ 10,476.15
CASH - WATER MAINTENANCE FUND	\$ 174,280.70	\$ 174,398.92	\$ 174,506.46
CASH - SALES TAX ACCOUNT	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
CD - SERIES 15/17 BOND RESERVE	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
CASH - SERIES 15 BOND ASSET RESERVE	\$ 38,550.89	\$ 38,578.98	\$ 38,607.10
CASH - SERIES '15 BOND FUND	\$ 48,056.60	\$ 48,097.88	\$ 48,135.44
CASH - SERIES '17 BOND FUND	\$ 49,600.65	\$ 49,601.07	\$ 49,601.49
CASH - WASTEWATER FACILITIES	\$ 34,784.54	\$ 34,801.84	\$ 34,817.58
CASH - SALES TAX ACCOUNT	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
20 SEWER BOND RESERVE	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2020 SEWER BOND ASSET RESERVE	\$ 14,748.67	\$ 14,748.67	\$ 14,748.67
20 SEWER BOND FUND	\$ 34,068.98	\$ 34,104.08	\$ 34,150.36
CASH-SANITATION DEPRECIATION	\$ 67,233.48	\$ 67,273.00	\$ 67,308.95
CASH - SALES TAX ACCOUNT	\$ 8,140.84	\$ 8,140.84	\$ 8,140.84
Total Assets	\$ 3,984,829.38	\$ 4,116,688.92	\$ 4,324,209.63

Public Works

Council Report for September 2024

Completed Tasks

- Cut weeds on the dike.
- Installed three meter pits at Frontier Subdivision.
- Legion field cleanup.
- Repaired water leak on 2nd Ave S.
- West tank leak repair.
- Updates to chlorine room.
- SCADA reports to DOWL for level 2 study.
- Weed patrol at dog park.
- Fixed the alley behind GBC.

Upcoming Tasks

- Finish Easterly sprinkler system.
- Dig up and make repairs to one of the broken fire hydrants.
- Street sweeping.
- Asphalt patching.
- Replace floats at the lagoon.
- Continue coursework to get water and sewer licenses for the crew.
- Resume washing storm drains under the levee.
- Decorative lights up on Greybull Avenue.

Greybull Police Department

24 South 5th Street, Greybull, Wyoming 82426



Phone 307-765-2308

Fax 307-765-2384

Wednesday, September 4, 2024

Dear Mayor and Council,

Our department has been actively preparing for the upcoming school year. Sgt. Patrick and I met with the Schools Superintendent and all three of the principals to ensure that we are aligned and collaborating effectively throughout the school year.

I am settling into my new position as Chief. My focus is on fostering cohesive teamwork and ensuring that all members are aligned in our objectives. Sgt. Patrick has been working with K-9 Officer Wiekhorst on investigative skills. Officer Rutkowski and Investigator Norton have been diligently engaged in their respective shifts.

The following information is the approximate stats for the month of August:

Calls for Service: 188

Traffic Stops: 45

EMS Calls: 19

New Cases: 13

Arrests: 3

Please feel free to contact me with any questions.

Chief Travis Davis
Greybull Police Department

GREYBULL VOLUNTEER FIRE DEPARTMENT

MONTHLY FIRE REPORT FOR AUGUST, 2024

FIRE CALLS

NUMBER OF FIRE INCIDENTS		3	
MEMBER:	#	HOURS	
ALLEN, COLTON	2	3	
BROWN, EDDIE	3	4.5	
COYNE, JOHN III	0	0	
EMMETT, ROBERT	0	0	
HALE, MARK	0	0	
HETZEL, MATHEW	1	1.5	
HETZEL, NATHAN	2	3	
HOWE, ROBB	1	1.5	
KERN, NICK	2	3	
KOTTMAN, JEREMY	0	0	
MAZUR, MAX	0	0	
MILLER, MIKE	0	0	
MULLEY, BRADY	2	3	
MURDOCH, PRESTON	2	3	
MURPHY, SKYLAR	0	0	
NUTTALL, ROB	1	1.5	
OGG, BRANT	2	3	
PATRICK, SEAN	1	1.5	
SPRAGG, CHUCK	0	0	
SPRAGG, KYLE	1	1.5	
SUKUT, JEFF	0	0	
		0	
FIRE CALL DURATION	1		
FIRE CALL HOURS	30		
TRAINING HOURS	29		
TOTAL FIRE HOURS	59		
TOTAL DEPT. HRS	59		
Total Water Usage Estimate	3,400	gallons	

ORDINANCE #900

AN ORDINANCE OF THE TOWN OF GREYBULL, BIG HORN COUNTY, WYOMING, AMENDING AND SUPPLEMENTING CHAPTER 18.30 OF THE GREYBULL TOWN CODE, BY AMENDING AND SUPPLEMENTING SECTIONS 18.30.020, 18.30.030, AND 18.30.040 PROVIDING FOR USES OF RIGHT, CONDITIONAL USES, AND RELATIONSHIP TO BUILDING CODES. ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith ARE HEREBY REPEALED.

IT IS HEREBY ORDAINED by the governing body of the Town of Greybull, Big Horn County, State of Wyoming as follows:

Section 1. Section 18.30.020 of the Greybull town code is hereby amended to provide as follows:

18.30.020 Uses of right.

A "use of right" is defined as any agricultural use which does not require a permit under the provisions of the International Fire Code and which does not contribute toxic substances, heavy metals, or other unusual waste loads to the town's sewerage system. Example uses include growing of crops, grain/crop storage, maintaining of domestic livestock, animal boarding kennel, taxidermy, animal husbandry, stables, livestock auctions, livestock shows or events, rodeos, livestock related activities or businesses, and animal shelters run by governmental entities or private animal welfare organizations. Other similar uses may be permitted.

The following uses are not allowed within the Agricultural District:

- A. Apartments,
- B. Multi-family residences,
- C. Manufactured home park,
- D. Industrial uses,
- E. Animal slaughterhouses,
- F. Animal processing plants,
- G. Animal rendering plants, and
- H. Commercial feed lots.

The following restrictions apply within the Agricultural District:

- A. Minimum lot size shall be 5 acres.
- B. Single-family residences are limited to no more than two (2) residences per five (5) acres.
- C. All properties where maintaining of domestic livestock, animal husbandry, and/or animal boarding shall occur must have fencing surrounding the property and gates/cattle guards on all access points adequate to prevent animals from leaving the property.
- D. Domestic livestock allowed to be maintained, as authorized by this ordinance, are beef and dairy cattle, sheep, goats, horses, pigs, mules, asses, llamas, and alpacas.
- E. Any domestic livestock manure storage area must meet all State and Federal requirements.
- F. All irrigation of agricultural property shall be accomplished using best practices for irrigation return flow to prevent excess runoff on surrounding properties and/or erosion.
- G. Burning of fields or ditches must be accomplished using best practices to minimize risk and/or air quality impacts to town residents.
- H. No exterior incineration of household trash or garbage is allowed.
- I. No exterior storage of household trash or garbage is allowed.
- J. A person commits an offense if he stables, stalls or pens livestock within one hundred (100) feet of an occupied building or structure other than a building or structure occupied or controlled by the owner of the livestock. It is a defense to prosecution for violation of this section that the occupied building or structure of a person other than the owner of the livestock was built or erected at or after the time at which the livestock was already kept, fenced, stabled or pastured on the property of the owner of the livestock.

Section 2. Section 18.30.030 of the Greybull town code is hereby amended and supplemented to provide as follows:

18.30.030 Conditional Uses.

A "conditional use" is defined as any agricultural use which requires a permit under provisions of the International Fire Code, or which contributes toxic substances, heavy

metals, or other unusual waste loads to the town's sewerage system and any public use compatible with an agricultural location.

1. A shooting range may be allowed upon approval of a conditional use permit. To obtain a conditional use permit for a shooting range the following conditions may be required:

- a. Hours of operation are from 7:00 a.m. to dusk
- b. Must be in accordance with regulatory noise, location, and construction of shooting range and adhere to Wyoming State Statute 16-11-101 through 16-11-103.
- c. Location, design, and public safety shall be considered in issuance of permit.

2. The hunting, capture, killing or destruction of any predatory animal, rodent, pest or other wildlife is not prohibited within the Agricultural District if such activity is conducted according to state and local law. A firearm may be used in the Agricultural District to control such animals, if appropriate under the circumstances, if all precautions are taken to protect the health, safety and welfare of the residents of the Town of Greybull and surrounding areas. A permit will be required and filed with the Town of Greybull Police Department.

Section 3. Section 18.30.040 of the Greybull town code is hereby amended to provide as follows:

18.30.040 Relationship to building codes.

Within the agricultural district there is no permitted storage of flammable or combustible liquids in outside above ground tanks more than 1,000 gallons, or storage of liquefied petroleum gases in excess of 1,000 gallons, explosives, or blasting agents.

Section 4: This Ordinance shall be in full force and effect on September 20th, 2024, after having been published in the **GREYBULL STANDARD**.

First Reading: July 8, 2024

Second Reading: August 12, 2024

Third Reading: September 9, 2024

Passed, approved, and adopted this 9th day of September 2024

Myles Foley, Mayor

ATTEST:

Hailey Winkler, Town Clerk

RV Dump Station

1 message

Jake Wright <jwright@nelsonengineering.net>
To: Admin <admin@greybullwy.gov>

Thu, Aug 8, 2024 at 4:13 PM

Carrie,

Please find attached preliminary plans and an estimate for an RV dump station in the Town parking lot.

I used bid prices from recent projects for the sewer line, water line, and pavement patching, so those should be pretty solid estimates. The water and sewer prices may come in a little better since there won't be any other utilities to work around and both will be installed in a common trench. I left construction engineering in the estimate since we usually do that, but in this case it's probably not very necessary. All of the estimated costs are assuming the work will be done by a contractor.

The site itself seems like a logical spot. The access is good going out the south side. It may be a little tight coming in from the alley to the north, but looks totally doable. The site is also already lit, so it would be useable at night with no extra work to be done. The drawback is obviously the loss of all the parking along the east side of the lot. I toyed with the idea of putting this in the middle of the lot and parking on both sides, but I think if the dump site was being used, cars directly adjacent to it would either be blocked in, or opening things up for accidents. I do think that we could layout some additional parking in the middle and as long as we striped and signed things appropriately, we could gain a fair amount of the lost parking back. There's quite a bit of room in the middle of the lot that isn't utilized very well.

All in all this seems like a good location for what you are looking for with an RV dump station. If you have any questions or anyone has other ideas on the layout of this please let me know.

Thanks,

Jake Wright, PE

Project Manager

NELSON
ENGINEERING since 1964

Professional Engineers & Land Surveyors

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P.O. Box 1004 • 381 North Main St. • Buffalo, WY 82834

Town of Greybull RV Dump Station

UNIT PRICE ITEMS					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
1	Mobilization	Each	1	\$3,500.00	\$3,500.00
2	R & R Curb and Gutter	LF	15	\$50.00	\$750.00
3	F&I 4" Sewer Service Line	LF	116	\$75.00	\$8,700.00
4	F&I 3/4" Water Service Line	LF	110	\$50.00	\$5,500.00
5	F&I RV Dump Station as shown	LS	1	\$8,500.00	\$8,500.00
6	F&I 8" Crushed Base & 3" Asphalt Trench Patch	LF	110	\$100.00	\$11,000.00
TOTAL OF UNIT PRICE BID ITEMS					\$37,950.00
ADDITIONAL PROJECT COSTS					
	Design and Specifications			(10% of Construction Cost)	\$3,795.00
	Construction Engineering			(10% of Construction Cost)	\$3,795.00
	Contingency			(15% of Construction Cost)	\$5,692.50
TOTAL OF ADDITIONAL PROJECT COSTS					\$13,282.50
TOTAL ESTIMATED PROJECT COST					\$51,232.50



Carrie Hunt <admin@greybullwy.gov>

Water tap 794 Hwy 14

3 messages

jeff schmidt <jeffsprayfoam@gmail.com>
To: Admin <admin@greybullwy.gov>

Fri, Aug 30, 2024 at 8:22 AM

Hey Carrie,

I haven't been able to get in touch with Fred Barnett. We've talked several times and he did tell me he doesn't want a tap in his hay field. He said if it was able to be put in a draw next to it, he might consider it. I'm wondering if we could just pursue the tap on our side of the highway. Let me know if we can do that.

Thanks, Jeff

Carrie Hunt <admin@greybullwy.gov>
To: jeff schmidt <jeffsprayfoam@gmail.com>

Wed, Sep 4, 2024 at 10:10 AM

Initial discussion with the council was to not have the tap along the highway right of way. We can certainly check in with them again but it might be better if you attended the council meeting to have a conversation with them. The next council meeting is on Monday (9/9). Would you like me to add this to the agenda?

[Quoted text hidden]

--

Carrie Hunt
Town Administrator
307-765-9431

jeff schmidt <jeffsprayfoam@gmail.com>
To: Carrie Hunt <admin@greybullwy.gov>

Wed, Sep 4, 2024 at 11:17 AM

Yes, that would be great. Thanks!

[Quoted text hidden]

5.08.020 - Application for special use permit.

Applications may be made for a short-term rental special use permit in the following zones: low-density residential, medium density residential, highway business district, general business district, and Ag district. The permit process requires an application completed in accordance with the following which may be obtained at town hall:

1. The applicant's name and address.
2. Location of the residential occupancy unit.
3. No property in the industrial, light/medium, rural residential zones shall be rented, or advertised for rent, in whole or in part as a short-term rental.
4. No property in low-density, medium density, highway business, general business, or Ag district zoning will be permitted more residential occupancy units than are allowed by the current zoning code.
5. Short-term rentals are not allowed on undeveloped lots in any zoning district.
6. Maximum occupancy per unit.
7. Each short-term rental unit must have an operational restroom facility, smoke detector, carbon monoxide detector, and fire extinguisher in each unit.
8. A primary local contact information for the property must be provided to the town, and such contact must be reachable 24 hours a day/seven days a week.
9. Ownership. The applicant must be the owner of record of the subject property.
10. The application shall include a statement from the applicant affirming the applicant is in compliance with all applicable zoning requirements.
11. All applicable zoning regulations regarding density must be met in order to allow a short-term rental to operate.
12. The owner shall display a copy of the special use permit in a prominent place inside the premises. The owner shall provide contact information for the owner and/or their agent in writing and post in a prominent place inside the premises.
13. Sales and use tax license required. Short-term rentals are classified as lodging facilities by the state. As such, the owner of the short-term rental must register the lodging facility business with the Wyoming Department of Revenue and pay lodging tax as required. A copy of the Wyoming Sales and Use Tax License must be provided with the application for special use permit.
14. Insurance. The licensee must maintain fire, hazard and liability insurance which does not exclude short-term rentals from coverage and a copy shall be provided with the application for special use permit.

15. Compliance with other laws. The short-term rental unit to be permitted must comply with all applicable federal, state, and local laws.
16. The applicant shall execute a written statement acknowledging that a violation of the ordinances of the Town of Greybull may result in the suspension or revocation of the permit.
17. The licensee shall provide to each short-term rental customer a copy of the town's noise, trash, and related regulations and shall indicate a primary local contact information who may be contacted by the town or police department on a 24 hours a day/seven days a week basis regarding any problems with the property.
18. A permit is not transferable and shall be void upon transfer or conveyance of the property.
19. Parking by renters or their guests shall be limited to the right-of-way bordering the short-term rental and to the garage and driveway on the short-term rental property and shall not encroach upon or obstruct ingress and egress to the neighboring properties.

(Ord. No. 885, § 3, 1-8-2024)

Census:
ENTITY: Town of Greybull
COUNTY: BIG HORN
CURRENT PRIMARY MAILING ADDRESS:

P.O. Box 271
 Greybull
 WY
 82426

REPORT YEAR: 2024

PART I: TAXES - ALL FUNDS

F-66 (WY-2) Annual City and Town Financial Report	
	Omit Cents
A. Property Tax - Assessed at Local Level	
1. Current and Delinquent Tax	115,170
2. County Auto Tax (your government's share)	39,890
3. Other	
B. LICENSES, PERMITS AND OTHER TAXES	
1. Franchise Fees - Utilities	70,741
2. Building permits	3,329
3. Lodging Tax - Local option	27,549
4. Animal licenses	2,427
5. Business licenses and permits	1,525
6. Other	12,745
TOTAL - TAXES - ALL FUNDS	273,376

PART II: CHANGES AND MISCELLANEOUS REVENUE - ALL FUNDS

	Omit Cents
1. Water utility charges	862,888
2. Wastewater (Sewer) charges	338,886
3. Garbage charges (collection & recycling)	382,000
4. Solid waste charges (landfill)	
5. Electric Utility Charges	
6. Housing and urban renewal charges	
7. Parks and recreation charges	
8. Airport Charges	
9. Municipal Court	26,327
10. Highway charges	
11. Cemetery charges	
12. Other charges - specify	
a. Rental Income	20,720
b. Mosq/St.Sweep/Vin&ID Checks	29,506
13. Special assessments	23,524
14. Receipts from sale of property	292,284
15. Interest Earnings	50,468
16. Miscellaneous other revenue	
a. Misc Revenue	12,007

b. Pool	15,087
c. Restitution	2,330
d.	
e.	
f.	
g.	
Total miscellaneous other revenue	29,424
TOTAL - CHARGES AND MISCELLANEOUS REVENUE - ALL FUNDS	2,056,027

PART III: INTERGOVERNMENTAL REVENUE

A. REVENUE FROM THE FEDERAL GOVERNMENT (direct or pass through)	
	Omit Cents
1. PILT Grants - Federal Direct	
2. Federal housing and urban renewal grants	
3. Water grants	
4. Wastewater (sewer) grants	
5. Garbage grants	
6. Landfill grants	
7. Electric grants	
8. Other Federal Grants	
a.	
b.	
c.	
d.	
e.	
f.	
g.	
Total: Other Federal Grants	
9. TOTAL FEDERAL REVENUE	
B. REVENUE FROM THE STATE OF WYOMING	
1. Veteran's Exemption	
2. Municipal share of State sales tax	429,732
3. Municipal share of State cigarette tax	9,322
4. Municipal share of State mineral royalties	132,153
5. Severance tax	60,685
6. Street and highways State gas tax	60,209
7. Special fuels tax	17,134
8. State health and mental health grants	
9. State aid for housing to urban renewal	
10. State water grants	
11. Wastewater treatment (sewer) grants	780,000
12. Garbage grants	
13. Landfill grants	

14. State electric grants	
15. Other State Aid	
a. Airport grants	
b. Aircraft fuel sales tax	
c. Parks and recreation grants	
d. Law enforcement assistance grants	
e. JTPA and SYEP	
f. Economic development	
g. Highway and safety grants	
h. State PILT	
i. State lands and investments	11,452
j. Legislative supplemental appropriation	337,261
k. Other State Grants	86,234
l. Lottery and Pari-Mutuel Funds	29,577
C. REVENUE FROM OTHER LOCAL GOVERNMENTS	
1. Specific purpose option tax "6th penny"	
2. Local general option tax "5th penny"	372,487
3. Health and hospitals	
4. Highways	
5. Water grants	
6. Wastewater (sewer) grants	
7. Garbage grants	
8. Landfill grants	
9. Electric grants	
10. Weed and pest	
11. All other purposes	
TOTAL INTERGOVERNMENTAL REVENUE - ALL FUNDS	2,326,246

PART IV: EXPENDITURES - ALL FUNDS

Purpose of expenditure	Chart of accounts reference (a)	Omit					
		Cents	FTE full-time positions (see note) (b)	FTE part-time positions (see note) (c)	Salaries, Benefits, and other current expenses (d)	Construction (e)	Purchase of equipment, land and buildings (f)
1. Financial administration	5007-5017	.50			15,173		
2. Judicial and legal	5001 & 5018	.50			45,460		
3. General public buildings	5021-2024				19,964		
4. Central administration	5002-5006 & 5019	.50			131,187	70,355	47,038
5. Libraries	5570-5579						
6. Public welfare	2310-5327	.25			8,358	5,527	
7. Payments to hospitals	5360						
8. Health other than hospitals	5301-5307, 5330, 5340, & 6350-6355						

9. Highways, streets and alleys	5201-5211	1.00		133,452	38,012	229,347
10. Municipal airports	5230-5235					
11. Parking facilities	5240					
12. Police	5101-5119	6.00		576,295		61,719
13. Fire department	5120-5129		21.00	23,955		23,642
14. Correction including jail	5130-5136					
15. Protective inspection	5140-5145		1.00	6,000		
16. Parks/Recreation/Museums	5401-5463	.50	11.00	129,658	100,917	31,356
17. Housing and community development	5501-5503			22,543		
18. Water Utility Expenditures	5701	3.84		726,254		
19. Wastewater (sewer expenditures)	5710	2.33		231,980	958,712	
20. Garbage Collection and recycling	5720	1.83		165,748		
21. Landfill expenses	5730			157,619		
22. Electric utility expenses	5740					
23. Interest - water utility debt	6410			37,523		
24. Interest - electric utility debt	6410					
25. Interest - all other debt	6410			17,520		
26. Animal control / Other protection	5150-5152 & 5160		1.00	21,461		
27. Weed and pest control	5220-5224	.50		25,075		
28. Cemetery	5250-5253					
29. Economic development	5510-5513 & 5520	.50		12,657		
30. Other expenditures						
a. Misc				37,522		
b. Lodging Tax				47,252		
c.						
d.						
e.						
f.						
g.						
Total - Other Expenditures				84,774		
GRAND TOTAL EXPENDITURES (Lines 1 through 30)				2,592,656	1,173,523	393,102
TOTAL EXPENDITURES - ALL FUNDS (Sum of columns (d), (e), and (f))						4,159,281

PART V: DEBT OUTSTANDING, ISSUED, AND RETIRED

	Omit Cents					
	Sewer utility (a)	Water utility (b)	Electric utility (c)	Industrial revenue (d)	All other purposes (e)	Total
A. LONG-TERM DEBT						
1. Outstanding beginning of this fiscal year	886,041	1,423,701			46,941	2,356,683
2. Long-term loans received or bonds issued during this fiscal year (add)	219,584				161,719	381,303

3. Long-term loans repaid or bonds retired during this fiscal (subtract)	16,753	63,648			61,559	141,960
4. Outstanding at the end of this fiscal year	1,088,872	1,360,053			147,101	2,596,026
5. Revenue debt outstanding						
6. General obligation debt outstanding						
B. SHORT-TERM DEBT						
1. Outstanding at the beginning of this fiscal year						
2. Outstanding at the end of this fiscal year						

PART VI: CASH AND INVESTMENT ASSETS AT THE END OF THE FISCAL YEAR

DEFINITIONS:				
Non-Spendable Fund Balance – Cannot be spent because it is not in spendable form or is legally/ contractually required to remain intact.				
Restricted Fund Balance – Constraints externally imposed or constrained by enabling legislation which has legal enforceability.				
Committed Fund Balance – Amounts only allowed for a specific purpose pursuant to constraints of formal action by highest level of entity authority. Such purpose cannot be changed except by the same type of action (i.e. legislation, resolution, and ordinance).				
Assigned Fund Balance – Amounts constrained by government’s intent to be used for specific purpose, but not restricted or committed.				
	Omit Cents			
	Cash/Checking	CD	Other	Total
Sinking & Debt Service Funds – reserves for redemption of long term debt				
a. Non-spendable				
b. Restricted	332,430			332,430
c. Committed				
d. Assigned				
Reserves – set aside for future use				
a. Non-spendable				
b. Restricted				
c. Committed				
d. Assigned				
Bond Funds - unexpended proceeds from sale of bond issues held pending disbursement				
a. Non-spendable				
b. Restricted				
c. Committed				
d. Assigned				
All Other Funds (except for employee retirement funds) Do not list reserves in this section. List these reserves in the appropriate categories above (i.e. Sinking and Debt Service Funds, Reserves, or Bond Funds)				
General Fund	577,759			577,759
Special Revenue Fund				
Fiduciary (trust and agency) Fund	16,103			16,103
Special Assessment Fund				
Enterprise Fund	395,757	1,025,302		1,421,059
Capital Projects Fund	1,637,478			1,637,478
Retirement				
TOTAL CASH AND INVESTMENTS	2,959,527	1,025,302		3,984,829

PART VII: RECONCILIATION

1. Grand total cash and investments on hand at the beginning of the fiscal year.	3,249,118
2. Total revenues (Page 2)(add)	4,655,649
3. Proceed from the sale of bonds or long-term loans received (Part 3, line 2 [d])	381,303
4. Grand total expenditures (Page 3, part 2)	4,159,281
5. Bonded indebtedness or long-term loans retired or paid during the fiscal year (Part 3, line 3 [d])	141,960
SUBTOTAL(L1+L2+L3-L4-L5)	3,984,829
6. Grand total cash and investments on hand at the end of the fiscal year (should agree with Part 6)	3,984,829
7. Differences (line 6 less Subtotal lines 1 - 5)	

Reconciliation balances

a.	
b.	
c.	
d.	
e.	
f.	
g.	

VIII: MILL LEVIES & AND OTHER TAXING AUTHORITY

1. Indicate how much of the municipal 8 mill levy your city or town currently assesses.	8
2. What is the separately assessed by the fire district mill levy?	0
3. What is your total mill levy for debt service and other purposes, including the 8 mill operating levy in question 1?	8
4. What is the local option tax available for assessment?	1
5. What is the local option tax assessed at June 30?	1

IX: OTHER INFORMATION

1. Enterprise Fund Subsidies - List the amount of the subsidy paid by the city or town into any of the enterprise funds it has. The subsidy is the amount paid to balance the fund because expenses exceeded revenues. The subsidy therefore pays the shortfall. Enter a 0 with a line through it on any line for which no subsidy is needed.

a. Water System	
b. Wastewater (sewer) system	
c. Sanitation	
d. Landfill	
e. Electric System	
Other (describe)	
f.	
g.	
h.	
i.	
j.	
k.	
l.	

ADDITIONAL MANAGEMENT INFORMATION

As requested by WAM beginning with 2008 reporting. Required for First Class Cities and Towns over 4000 population.

CAPITAL ASSET STATISTICS

Miles of Paved Streets	
------------------------	--

Miles of Unpaved Streets and Alleys	
Number of Vehicles (cars, trucks, and larger equipment)	
Miles of Water Lines (transmission and distribution)	
Daily Capacity of Water Treatment Facility (1000's of gallons)	
Miles of Sewer Lines	
Daily Capacity of Sewage Treatment Facility (1000's of gallons)	
OPERATING INDICATORS	
Calls for Service - Police	
Calls for Service - Fire/Other Emergency	
Miles of Streets Reconstructed or Resurfaced - structured	
Number of Building Permits	
Number of New Water Connections	
Average Daily Water Demand (1000's of gallons)	
Peak Water Demand (1000's of gallons)	
Average Daily Sewer Treatment (1000's of gallons)	
Tons of Solid Waste Collected	
Tons of Solid Waste Disposed of at landfill	

DATA SUPPLIED BY

Name of Official: Carrie Hunt

Title: Town Administrator

Phone: 307-765-9431

Fax: 307-765-2409

Email: admin@greybullwy.gov

Phillips 66 - Carla Paxton - Darren Berlinger Account Summary Since December 2023

Phillips 66

509882	Reading	Usage	Phillips	Paxton	Berlinger
Nov-23	867	0			
Dec-23	922	55	55		55
Jan-24	1019	97	97		97
Feb-24	1121	102	102		102
Mar-24	1220	99	99		99
Apr-24	1323	103	103	62	41
May-24	1430	107	107	62	45
Jun-24	1535	105	105	62	43
Jul-24	1643	108	108	62	46

0-9.99	10-39.99	40 and Up
0.91	1.14	1.43

	Reg. Usage	Phillips 66	Total	Base Rate	Usage 0-9.99	Usage 10-39.99	Usage 40 and Up	Total		
Berlinger	Dec. 23	15	55	70	\$ 46.83	\$ 9.09	\$ 34.19	\$ 42.93	\$ 133.04	Beginning Total Due
543201	Jan. 24	14	97	111	\$ 46.83	\$ 9.09	\$ 34.19	\$ 101.56	\$ 191.67	
	February	14	102	116	\$ 46.83	\$ 9.09	\$ 34.19	\$ 108.71	\$ 198.82	
	March	17	99	116	\$ 46.83	\$ 9.09	\$ 34.19	\$ 108.71	\$ 198.82	
	April	14	41	55	\$ 46.83	\$ 9.09	\$ 34.19	\$ 21.48	\$ 111.59	
	May	16	45	61	\$ 46.83	\$ 9.09	\$ 34.19	\$ 30.06	\$ 120.17	
	June	15	43	58	\$ 46.83	\$ 9.09	\$ 34.19	\$ 25.77	\$ 115.88	
	July	20	46	66	\$ 48.23	\$ 9.09	\$ 34.19	\$ 37.21	\$ 128.72	
								Subtotal	\$ 1,239.58	
								Less Total Paid since December 2023	\$ (300.00)	
								Total Amount Due	\$ 939.58	

2024 POOL SUMMARY

	JUNE	JULY	AUGUST	TOTAL
ATTENDANCE	1,726	1,850	774	4,350
REVENUE	\$ 1,519.75	\$ 5,772.25	\$ 381.25	\$ 7,673.25

REVENUE BREAKDOWN	
SWIM LESSONS	\$ 4,250.00
GREYBULL NEEDS A POOL	\$ -
GATE FEES	\$ 6,380.00
CONCESSIONS	\$ 648.25
WATER AEROBICS	\$ 645.00
	\$ -
OTHER/DONATIONS	\$ 100.00
	\$ 12,023.25

POOL EXPENDITURES 2024 SEASON **\$ 52,293.67**

% increase attendance 11.34%
 % decrease revenue -22.27%
 % increase expenditures 29.91%

2023 POOL SUMMARY

	JUNE	JULY	AUGUST	TOTAL
ATTENDANCE	1,246	1,769	892	3,907
REVENUE	\$ 3,083.50	\$ 3,215.50	\$ 419.50	\$ 6,718.50

REVENUE BREAKDOWN	
SWIM LESSONS	\$ 5,200.00
GREYBULL NEEDS A POOL	\$ 3,550.00
GATE FEES	\$ 5,518.00
CONCESSIONS	\$ 600.50
WATER AEROBICS	\$ 600.00
LAP SWIM	\$ -
OTHER/DONATIONS	\$ -
	\$ 15,468.50

POOL EXPENDITURES 2023 SEASON **\$ 40,253.37**